



# St Mary's

ANGLICAN CHURCH SUNBURY

## Annual Reports

For the Annual General Meeting of  
St Mary's Anglican Church, Sunbury  
Held Monday 19<sup>th</sup> November 2018



# **Minutes of St Mary's Annual General Meeting** **20<sup>th</sup> November, 2017 at St Mary's Parish Hall**

## **Meeting declared open at 7.31pm**

by meeting chair, Reverend Gavin Ward,

**Attendance:** Cath Fisher, Narelle Riley, Irene Curtis, Sharon Ward, Peter Free, Gavin Ward, Nathanael Armstrong, Matthew Browne, Clarissa Burn, Kim Burn, Samantha Dennett, Pamela Allan, Harry Appleton, Annette Appleton, Ros Armstrong, Mark Armstrong, Annette Swaffield, Kevin Swaffield, Alan Phillips, Elsa Phillips, Gwen Hutcheson, Janet Minge, Glenda Free, Kath Tremlett, Marj Stacy, Phil Stacy, Bev Cottell, Don Cottell, Venus Schou, Max Langshaw, Mark Rule, Denise Foden, Lesley McInerney, Gill Garth, Mike Lampard, Ros Armstrong, Mark Armstrong, Hilary Williams, Michael Williams, John McRae, Rebecca Klouth, Peter Schou, Benjamin Clements, Emily Clements, Germaine Clements, Heather Watts, Peter Watts, Wendy Caramarco, Noel Sprague, Kim Beales, Jessica Jansen

**Apologies:** Susanne Baxter-Smith, Keil Maslen, Alma Sly, Don Sly, Robert Brennand, Edith Langshaw, Alison Rae, Jenay Flint, Peg Jones, Steven Riley, Linden Johnson

**Bible reading:** Ecclesiastes 9:13-18

**Prayer:** Rev Kim Beales

## **Previous Minutes:**

Acceptance of 2016 AGM minutes, with the amendment that the opening bible reading was actually Psalm 67.

Moved by Don Cottell                      Seconded by Alan Phillips                      Carried

## **Acceptance of Electoral Role:**

Moved by Samantha Dennett                      Seconded by Peter Schou                      Carried

## **Report by incumbent on entries in the registers of the Parish**

Tabled

## **Annual Reports**

**Vicar's Report:** Rev Gavin Ward

Addition to Gavin's report- Kevin Swaffield also attended high school opening in Chibobo

**Associate Ministers Report:** Rev Kim Beales

as per reports booklet

**Rev Cath Fisher & Rev Keil Maslen's Report**

as per reports booklet

**Discipleship and Ministry Training Coordinator's Report:** Ros Armstrong

as per reports booklet

**Children's Outreach Report:** Laura Paul

Camp held in October.

Meeting acknowledges the great start made by Laura in her ministry

**Parish Administrator's Report** Narelle Riley

as per reports booklet

**Warden's Report:** Mark Armstrong, Wendy Caramarco, Noel Sprague  
as per reports booklet.

**Parish Council Report:** Max Langshaw  
as per reports booklet.

**Building Committee-** Ben Clements, Phil Stacy, Alan Phillips, Noel Sprague  
Update- Council may give us permit to display on land for 30 days shortly.

**Synod 2016/17-** Bev Cottell and Gwen Hutcheson  
as per reports booklet.

**Community Store Report:** Kristine Green  
as per reports booklet.

**Home Group Coordinator's Report** Elsa Phillips  
as per reports booklet.

**Prayer Ministry:** Lesley McInerney  
as per reports booklet

**Youth United:** Jenny Caddaye  
as per reports booklet

**God's Gang & Blast:** Klara Hahne  
as per reports booklet

**MU Australia (St Mary's):** Susanne Baxter-Smith  
as per reports booklet

**CMS:** Pamela Allan  
Update- Chris is now training leaders through bible studies and Grace is continuing working to produce a children's bible with Scripture Union.

**Chibobo Mission:** Mike Lampard  
as per reports booklet

**Kids Hope AUS:** Clarissa Burn  
as per reports booklet

**Ministry to the Elderly:** Robin Philbrick  
as per reports booklet

**Stitch and Sew:** Gill Garth  
as per reports booklet

**Singles & Friends:** Marg Flanigan  
as per reports booklet

**Friday Friendship lunch:** Kristine Green  
as per reports booklet

**Lay Ecumenical:** Wendy Caramarco  
as per reports booklet

**Move that the reports be received.**

Moved by Emily Clements

Seconded by Phil Stacy

Carried

## **Financial Reports**

### **Move that the audited accounts be received as presented**

Moved by Don Cottell    Seconded by Marg Flanigan    Carried

## **Presentation of 2017/18 Budget by Noel Sprague**

### **Election of Auditor**

#### **Move that Rob Brennand be appointed as auditor.**

Moved by Ros Armstrong    Seconded by Annette Swaffield    Carried

The meeting thanks Rob for his work as Auditor this year.

## **Elections**

### **Churchwardens:**

Mark Armstrong    Noel Sprague

### **Vicar's Appointed Warden**

Wendy Caramarco

Gavin thanked the Wardens for their hardwork this year, particularly with the finances and child safety policies.

### **Parish Council:**

Emily Clements,	Don Cottell,	Sam Dennett	Max Langshaw
Alan Phillips,	Phillip Stacy	Peter Schou	Michael Williams

Gavin thanked Ben Clement and Annette Swaffield for their contributions on Parish Council.

### **Incumbency committee:**

Don Cottell    Alison Rae

Emergency    Alan Phillips

All declared elected

## **General Business**

Details for the 150<sup>th</sup> celebrations at the services on Sunday November 26<sup>th</sup> were outlined-

- Services at 8.30am and 11.00am
- Please bring a plate of morning tea to share.
- 10.30am congregation are asked to come at 9.00am to help set up for the combined morning tea at 10.00am. 8.30am congregation are asked to stay and pack up after morning tea.
- Historical group photo will be taken at 10.30am.
- Parking is available in the Medical centre carpark across the road. (permission has been granted)

Guest Speaker Mr Peter Free gave some insight into the history of St Mary's and launched the updated history of St Mary's book, available for purchase for \$15.00

## **Meeting closed at 8.35pm with the Grace**

## **Vicars Report Venerable Gavin Ward**

St Mary's continues to be a vibrant Parish where people continue to come to know Jesus as Saviour and deepen their relationship with him. Thankyou to everyone who makes this place a wonderful place to worship and serve God.

The church year began with our 150th Celebrations in November. It was such a full week of activity and joy, culminating in our celebration services with the Archbishop. The photo in the hall foyer of everyone at our combined morning tea is a wonderful reminder of a great day.

Since then we have been very busy as a Parish.

### **I Parish Life**

#### **I.1 Staff**

There have been significant changes in the Staff Team.

Kim Beales left us to take up his role as Rector in the Parish of Bellerive. He, Kate and the family have settled in well and I'm sure he's looking forward to the upcoming cricket season with his house overlooking Bellerive Oval.

Matt Browne was appointed as Assistant Curate and it's been wonderful to have him, together with Erin, Bella and Timothy join us full time and serve, specifically amongst the 10.30am and 5pm congregations. Matt took over the oversight of God's Gang mid-year, to provide a break for the faithful Mum's who had been leading.

Jeremiah Paul joined us as our Ridley Student (sponsored by a generous parishioner) for the year and served at all services with a specific focus at 8.30am and 10.30am. He also led our Confirmation Classes.

Laura Paul increased her hours as Children's Outreach Worker (following a Diocesan Grant) and has played a significant role in our 10.30am, God's Gang and 5pm services. She has also overseen Kids United and the Kids camp again.

It has been a blessing for us to have had Jeremiah and Laura as part of our Parish this year and we will be very sad to see them leave us at the end of the year but we wish them God's blessings as Jeremiah takes up his new role as Assistant Curate at All Saints Clayton in February.

Ros Armstrong took some extended Annual Leave in the first half of the year to complete a Masters Project. She returned to work, on reduced hours in July but continues to play a key role in overseeing the Ridley Certificate Course, taking her place on the preaching roster and involved in other ways in our 10.30am congregation.

Cath Fisher took some extended time away in May/June and travelled with Keil and Joshua overseas. Cath has also reduced her hours but continues to serve in overseeing our Wednesday congregation and music at 10.30am and is also involved in Aged Care services and on the preaching roster. Cath and Keil continue to provide great clerical support for me.

Narelle Riley has stepped up her work in overseeing our finances (with Alan and the Wardens) and continues to be the warm, welcoming face in the office or voice over the phone. Her help and assistance to everyone is greatly appreciated.

My immense thanks to the Staff team for their support for me and their humble service of God in all they do. We are so blessed by God to have them serving amongst us.

## **1.2 Service Teams**

I continue to meet regular with the leadership of our 8.30am and 10.30am Services.  
The key matters raised have been:-

### **Medical Incident Protocol (when an incident occurs during a service):-**

- A qualified First Aider (with a clergy person) attends the person
- Service leader keeps the service going – in liaison with other clergy person
- If person can be treated on the spot or quietly taken outside for air – service continues
- If person requires urgent medical attention – Service leader and clergy to lead people out of the church (through an exit away from the person) and into the hall, where prayer can take place and the service resume or a cup of tea had by all.

### **Sermon Series:-**

Appreciation has been expressed for the preaching at these services, specifically the Cross, Esther, Parables, Isaiah and Gospel Presentation series. The week we had testimonies at both our morning services and Wednesday service was a wonderful week of encouragement for everyone.

### **10.30am Service (Specifically):-**

The purpose of 10.30am;

Involving more people (including children) in the service (we now have children leading our services and on PA as well as welcoming, singing and playing music);

The role of music and other congregational participation in the service;

The need for an improved microphone.

## **1.3 5pm Congregation**

As we know, the Parish Council made the very difficult decision to withdraw from our joint Congregation with St Andrew's Uniting Church. The process went smoothly and we continue to have a good relationship with St Andrew's, including myself and Rev Stan Clarke. The St Mary's 5pm Congregation has begun well, under Matt's leadership. Matt's report covers the activities in this congregation.

## **1.4 Marriage Course**

Sharon and I hosted another Marriage Course for 6 couples, which was much appreciated by all.

## **1.5 Confirmation**

It was a great joy to prepare 6 people for Confirmation, with Jeremiah Paul. It was a wonderful service celebrating God's work in people's lives.

## **1.6 Music Playtime**

Daniel Williams and Erin Browne, with the help of a great team, took on Music Playtime and it has continued to be very successful in reaching out to young Mum's and Dad's, with children. The next challenge is how to take the next step with this pathway.

## **1.7 Chibobo Mission Trip**

The Mission Team was small this year but very effective in its ministry in Chibobo, Zambia and it was good to follow up on their work when Sharon and I visited in early October.

## **1.8 Men's and Women's Events**

We've had a couple of events for men and women which have been great times of fellowship and encouraging for all. The men have blessed the women by serving them breakfast and the women have blessed the men by serving them breakfast.

## **1.9 Movie Nights**

We've had a couple of Movie Nights, the latest being to see the very thought provoking movie "For the Love of God" at Watergardens. The coffee and cake after enabled us to chat about our reflections on the awful side of Christian History including the Crusades and Northern Ireland and on the positive side including the great work of Dietrich Bonehoffer in Nazi Germany and Martin Luther in the USA. Wouldn't it be great to develop these into more effective evangelistic events.

## **1.10 Leadership Training**

Matt and I have commenced further leadership training (building on the work Kim and I did last year). As we develop this with two people initially, we'll be adding in more.

## **1.11 Child Safe Policies**

Narelle has become our Child Safe Officer and, with the Wardens, has overseen our policy and procedures in this area. It's very important we get this right in the current climate as we continue to be diligent in protecting vulnerable people.

## **1.12 Farewells**

We've once again farewelled much loved members of our congregation including Merle Jenner, Ursula Dyson, Joan Foden, Irene Robinson, Bert Kelly and Max Gifford.

## **1.13 Welcomes**

It's been wonderful to have new folk joining us at all services including young Abigail Williams at 5pm. We've had a couple of new Friend's lunches to welcome those joining us and we will plan more shortly.

## **1.14 Weddings**

It's been a joy to celebrate the weddings of Shaun and Rachel Caddaye and Katherine and Jack Kovacevic, although the latter sadly also meant a farewell as they settled into another part of Melbourne.

## **1.15 Home Groups**

I very much enjoyed visiting the Home Groups this year. What a thriving community of people reading and studying God's Word and caring for one another. My thanks to Elsa Phillips for the wonderful encouragement she has been to the Home Group Leaders and to the Leaders themselves for their care, diligence and love.

## **1.16 Other activities**

All other activities of the Parish continue to go well, as demonstrated in all the reports.

My thanks and deep appreciation to everyone who leads, assists and takes part in all of these activities and ministries. It's always wonderful to read through what has been happening.

## **2 Personal**

In addition to my regular work (whatever that is) I have:-

- Commenced my Certificate IV in Christian Coaching;
- Continued to coach 3 people and mentor one other;
- Continued as a Kids Hope Mentor;
- Continued as Chaplain to the National Servicemen's Association;
- Become an Archdeacon;
- Visited Chibobo with Sharon;
- Turned 60;
- Watched my Son-in-Law win a Gold Medal in Beach Volley Ball at the Commonwealth Games; and

### **3 Significant Matters Going Forward**

#### **3.1 Building Programme**

During the year we had 12 hours of prayer seeking God's will for the next steps in our Building Programme. The Parish Council, Wardens and Building Committee have been working hard on this project. There have been more Parish consultations and the Wardens have been visiting Home Groups so that we are all involved in the decisions to take the next steps.

The Wardens will be presenting further information at the AGM where there will be the opportunity to ask further questions.

This is an exciting time with exciting potential and possibilities and 2019 will see us hopefully see some practical steps on the ground.

#### **3.2 Local and National Mission**

While we work away on building for future mission and ministry, we continue to focus on current mission, and witness. Two new specific areas are opening up for people to be involved:-

##### **(a) Winter Night Project**

A Steering Committee has been appointed and they are working hard on developing plans for the care and support of those who find themselves homeless in the Sunbury Area during winter of 2019. Rod Smyrk is our representative on the Steering Committee and you will be hearing more about how you can be involved as we engage in this wonderful project as Combined Churches of Sunbury.

##### **(b) Mission with Indigenous Peoples in Northern Territory**

As God's people, we are focused on mission locally (Kids Hope, Kids United, Youth United, Music Playtime, Sing and Soup, Friday Friendship Lunches, the Winter Night Project and supporting Careworks and Chaplaincy) as well as mission internationally (Chibobo and supporting the Adams Family in Timor Leste). Whilst we also financially support BCA, Ridley College, Prison Fellowship and other organisations, I have been challenged by God about what we are doing to support our Indigenous brothers and sisters in this country.

In this regard I have begun conversations with the Diocese of the Northern Territory over the possibility of us entering a long-term partnership with an Indigenous Church in the Gulf Country. I will be speaking more about this over the coming months and inviting anyone who might be interested to explore the possibilities with me.

##### **(c) Review Mission Action Plan**

In the coming year, the Parish Council will be involved in reviewing our Mission Action Plan (MAP) – where are we now, where will we be in 5 – 10 years time and how will we get there? You will hear more about this and how you can have input into this MAP.

### **4 Thanks**

Finally my heartfelt thanks to all who have played a role in the life, ministry, witness, work and worship of the Parish. Thanks to all who have led in various ministries, including those who served on Parish Council or as a Warden.

In particular my thanks to Max Langshaw, who is required to step down from Parish Council and have a year sabbatical, as part of Diocesan legislation. Thanks Max for your faithful service on Parish Council for well over 30 years. We look forward to continuing to serve with you in a different capacity over the coming year.

In the end our thanks and praise goes to God, who guides, leads and directs us all.

May his strength continue to be our strength; His wisdom our wisdom and His peace and joy our peace and joy as we follow Jesus in the power of God the Holy Spirit.

Ven Gavin Ward

Vicar

## **Assistant Curate's Report**      Rev. Matthew Browne

**B**eginnings can go one of two ways; well, or not. I'm confident I couldn't have asked for a better start to ordained ministry than what I've had here at St Mary's. 2018 has been a great year experiencing God bringing about growth but hasn't been without its challenges.

**O**ur 5pm congregation has experienced a significant year of change. Of course, there was Kim ending his time of faithful and effective gospel ministry to begin in Tasmania, as well as the transition out of the partnership with St Andrews Uniting Church to be a purely St Mary's congregation. The decision by Uniting Church Australia to alter the biblical and historical doctrine of marriage created a significant rupture in the congregation. After careful consultation and prayer it was clear that the only viable option for 5pm to continue was outside of the existing partnership.

**N**o significant change within a church can happen without some grief and angst but, relatively speaking, the transition has been very smooth. The vast majority of the 5pm congregation continue to meet weekly at St Mary's and has experienced the addition of several new families and individuals in recent months. Limitations arising from a 150 year old building have been less than first anticipated but we welcome the prospect of a more suitable building moving into the future.

**H**aving learnt from Revelation, Proverbs, Esther and Colossians in the first half of 2018, we have had sermon series on learning how to read, understand and apply the Bible, a series looking at some of the apostle's sermons in Acts, sermons on how to communicate the gospel and leading into Christmas will be joining the rest of St Mary's in looking at the first couple chapters of Luke.

**O**utreach events at 5pm were disrupted a little whilst we transitioned to meeting at St Mary's but are beginning to gain momentum again. A group of refugees living in the Dandenong region are visiting St Mary's the Sunday before the AGM and I trust God that this will go well. The 5pm congregation will also be involved in Streetlife this year, recreating a lounge room on the Village Green, offering people free tea and coffee as well as the chance to have a chat about anything they like.

**E**ven through the challenges of the past year God has been doing what he does; saving people and growing mature disciples. I thank God for his faithfulness and grace as we seek to remain faithful to his word, and his mission for us of making disciples.

**F**ollowing two years of placement at 5pm with Kim, it has been great to be more involved in the wider Parish. I have both enjoyed and, I think, grown through involvement in our three other congregations as well as the many other ministries and events at St Mary's.

**F**or a Deacon to be ordained Priest they must go through another round of interviews with senior ministers in the Church to assess suitability. At my interview in July I was asked what the highlights of the past year have been. Without having to think I told them my highlight was people. I have found much joy, and a sense of humbling honour to be able to get to know people and to serve them as best I can.

**E**rin and I, with Anabella and Timothy feel very much at home in Sunbury and here at St Mary's. We have all benefitted from your ministry to us. When Timothy fell ill earlier in the year and spent a week in hospital it was helpful knowing you were praying for us that there were people able to step in and serve in my place.

**'Remembering before our God and Father your work produced by faith, your labour prompted by love, and your endurance inspired by hope in our Lord Jesus Christ' – 1 Thessalonians 1:3.** As Paul gives thanks to God for the Thessalonians, I too give thanks to God for you, true brothers and sisters through adoption with Christ. I give my special thanks to Gavin, for his trust in me, as well as his willingness to gently pass on the wisdom God has given him.

Glory to God,  
Matt

## **Assistant Ministers**

### **Cath & Keil**

We have enjoyed continuing to be a part of the church and contributing in a variety of ways. Cath has been leading the 10:30 service music teams and ensuring all the administration and licencing of our music is up to date. In particular, she would like to thank Laura Paul for her outstanding contribution this year and for her work with the children in leading music once a month. Cath and Joshua also attend Riddell Gardens Nursing Home and enjoy singing and leading the worship service – again many thanks to the very able and dedicated group who also love and care for our elderly (see Robin Philbrick's report). Cath and Keil have both preached at all St Mary's services with particular involvement in the Wednesday service. We have also both been involved in pastoral care, mentoring, baptism and service leading. Cath has reduced her commitments in the second half of the year. On a personal level, we did consider increasing our family with a new addition. Names like Bonheoffer were tossed around but alas, we have decided that Bartimaeus and Lazarus were happiest just the two of them.

## **Ridley Student**

### **Jeremiah Paul**

As I reflect on my time at St Mary's Anglican Church, I feel that Mary's words— 'my soul magnifies the Lord and my spirit rejoices in God my Savior' (Luke 1:46)—best summarize my inward thoughts. I rejoice for all that I have learnt and magnify God for all those from whom I have learnt it. I arrived at St Mary's as a timid, sheepish, and a 'not-so-sure' student who didn't know if he would fit in. Yet, through the marvelous undeserved mercy of God, I now feel like I have known the St Mary's community my entire life and I am grieved at the idea that I will be torn apart from this beautiful church of God. Yet, I am joyfully rejoicing for all that God has done in me through my church community. There are many things that I have done the first time: leading a Christianity Explored group, partaking in an exceptionally executed youth camp, preaching the word of God at many occasions including at a funeral and the Good Friday service. Also, it was wonderful to sit at the feet of Gavin (figuratively speaking) for a whole week and glean an abundance of wisdom, sown in me for (I pray) a harvest of future ministry. Also, I praise God for my field committee, for their investment in me which (God willing) will produce dividends for the kingdom of God, for their faithful prayer and support. My heart also rejoices because of all of you (dear congregation members), thank you very much for being warm to me, for your encouragement, for giving me a place in your community, for sharing many laughs in the hall with me, for amazing morning teas (Sausage rolls!) and above all, thank you for spurring me on to live for and love the Lord Jesus Christ, who is our true hope and Savior. I strongly agree with my favorite German scholar, Reffeohnob when he says, 'It is grace, nothing but grace, that we are allowed to live in community with Christian brothers and sisters'. So I can say with heart full of gratitude, in the words of Mary, 'my soul magnifies the Lord and my spirit rejoices in God my Savior'.

2018 was a somewhat different year for me, dominated by a five-month period of leave, so I could be free to finish off my MA. Thus, the ministry work I have covered has been far less than usual.

In the Ridley Certificate, two more units were completed. I set up the first so others could run it while I was on leave, and the second ran on my return to work.

Ministry Skills (Tim Foster, Rhys Bezzant and others) – a practical look at various ministries in the church, including, intercessions, bible reading, service leading

Reformation Revisited (Rhys Bezzant) this is close to my favourite unit, as the videos about the various people involved in the Reformation (Luther, Zwingli, Calvin, Cranmer) were filmed in the places where they occurred, which brought the stories alive.

There are now possibly seven people who have completed the certificate. In 2019, I hope to continue with others joining in, starting with the “Bible Overview” unit, which is a great point for anyone to begin. If you would like join in, please see me, and I can explain more on how it works.

It has been a privilege to continue preaching, though this year only twice. Late 2017 was a sermon on Jesus and the “wrong” crowd, using the healing of the leper. In 2018, there was a sermon on the genealogy of Jesus in Matthew 1, which acts as a CV for Jesus, showing the readers where he stood in society.

As I have indicated above, my dominant achievement for 2018 has been completing my Master of Arts (Theology) with an 8000-word project. I completed the project in early June and have received news that I have passed, so I now look forward to April 2019, when I will graduate. (I wonder if I will get to wear a mortar board!!)

I looked at how an understanding of the worldview and culture of the bible – particularly in regard to honour and shame – can enhance our understanding of Scripture in 21st century Western society. I found the material I read and wrote about enthralling, and now find that when I read Scripture there are new things that catch my attention, with certain words popping off the page. There is still much that I can read about honour and shame and I look forward to doing that, though it has been nice to read other books.

It has always been my desire in my studies, that they would not just edify me, but would be helpful to the people I minister to. I was able to touch on some of what my project covered in a sermon in September, and I look forward to sharing more about it in the near and ongoing future.

With the completion of my MA, a few people have asked me “what’s next?” At this stage, I am not sure, but I found this quote from a Christmas sermon by Dietrich Bonhoeffer quite helpful.

“The blessedness of waiting is lost on those who cannot wait, and the fulfillment of promise is never theirs. They want quick answers to the deepest questions of life and miss the value of those times of anxious waiting, seeking with patient uncertainties until the answers come. They lose the moment when the answers are revealed in dazzling clarity.”

## **2018 Kids ministry report**      Laura Paul

2018 – what a year!!!

My primary responsibility this year has been continuing to oversee and develop Kids United. This little group of beautiful young people (averaging between 12-24 kids each week) have spent this year (along with the wonderful and faithful group of students, parents, and grandparents who serve as leaders) going through a whirlwind tour of parts of God's word. Amidst snacks, games, and songs, we've journeyed through stories about Jesus coming to seek and save the lost (Luke's gospel), stories about the good news going to the ends of the earth (Acts), stories about following God even when it's really hard (stories from David to Nehemiah), and stories about the crazy reality that God wants to live with his people (creation to new creation).

Additionally, this year I had the privilege of overseeing our Forgiven2Forgive camp in October. We had 15 young people (yrs 5-8) and 10 leaders spend a weekend at Rowallan campsite, playing games, studying what the Bible says about forgiveness with Matt and Jeremiah, and eating the most delicious food (courtesy of Larry Green). The highlight of this camp though, was the way in which many of the campers came together beforehand to contribute their ideas. It was so encouraging to hear their questions, ideas, and insights, and invaluable in our planning.

Thirdly, this year (though not part of my official role) I've had the joy of serving in God's gang. This has been a great time of singing, praying, and learning stories together from God's word. While the challenge of never knowing who might turn up has at times been discouraging, learning to love God with whoever God gives that day has led to some great times of growing in God together. I would really like to thank, (in particular) Klara, Vinici (who has served us with the most amazing bible verse crafts), and Sam for their leadership of God's gang over the last few years, as well as all the other dear leaders who give of their time and energy to serve our little brothers and sisters.

Fourthly, it's been such a delight to serve with the kids leading musical worship together once each month for our 10:30 service. I've loved watching the children grow in their musical gifts and their understanding of worship, and pray that God will help them continue growing in these ways for the rest of their lives.

Finally, as I write, I am knee deep in plans for a nativity play and other various Christmas activities. I would really appreciate your prayers, that in all these Christmas plans God would establish the work of our hands to help families understand the wondrous message of the Gospel. In fact, if I could please ask you to pray for all these various ministries with children, that as I leave next year, God would provide in just the right way for kids and their families to keep growing in God together.

To conclude on a personal note, one of the biggest challenges of this year has been finishing off my studies (16,000 word thesis) and being fully present (and not too stressed out!) with the kids. And yet, as I've attempted to dig deep into the heritage of the church throughout the ages (in my study) and lead kids ministry, I have been amazed at how many times God has brought those worlds together, feeding kids ministry through church history, and church history through kids ministry. One example I'll conclude with is the way I've been challenged by the words of a beloved (if enigmatic) character from church history, Dietrich Bonhoeffer: "The first service that one owes to others in the fellowship consists of listening to them. Just as love of God begins with listening to his word, so the beginning of love for our brothers and sisters is learning to listen to them." I am so grateful to God for the challenge I've been given numerous times this year to listen to and love the real community of little brothers and sisters right in front of me. I've been challenged to listen to what it is that God might be saying, not just through my ministry to them, but through their ministry to me. So I would like to conclude by thanking my little brothers and sisters whom I've had the privilege of serving and serving alongside: Thank you for helping me to listen to and love God more through learning to listen to and love you. I'll miss you all very much.

Love and blessings,

Laura Paul

## **Parish Administrators Report**

Narelle Riley

November 18th 2018 marks 10 years since I began my role as a Parish Administrator at St Mary's. I give thanks to God everyday for the privilege it is to serve Him here at St Mary's, and I am grateful that the Wardens and Gavin took a chance with me way back then. The journey for me over the past decade has been one of amazing growth in my faith and a constant example of God's steadfastness through many challenges! Serving alongside people who are not just work colleagues, but also great friends has made the 10 years ones filled with many laughs, tears and shared memories. Maybe in a few more years I may have the confidence to take Gavin out in the footy tipping and win the free lunch at the end of the year!!

I use a to-do list each day to help me remember everything that I need to do and I'm thinking of putting this Detrich Bonhoeffer quote across the top of the list *"We must be ready to allow ourselves to be interrupted by God. God will be constantly crossing our paths and canceling our plans by sending us people with claims and petitions."* My office door and window are always open, (with the exception of Thursday mornings between 10 and 10.30am..... because even with them both shut I can still hear and sing along to all the Music playtime songs!) and I try to think of the interruptions as "interactions" and "ministry opportunities".

My thanks to Clarissa Burn for her continued role in preparing the Pew Sheet each week, and to Alan Phillips for his support with the finances as Treasurer. This year Samantha Dennett took on the task of taking the minutes at Parish Council which has been a significant help for me and I appreciate her assistance with this. I would also like to acknowledge the fantastic work that Venus Schou undertakes each week in her work maintaining the cleanliness of hall, community store and offices.

I have taken on the role of Child Safety Officer for the Parish this year. We want everyone to know that St Mary's is a safe place where all people can encounter the love of God, and follow Jesus, and by undertaking the screening and training that has been put in place by the Anglican Diocese we are able to document and provide this safe place for all people. I thank everyone for being diligent and understanding as we adopt and implement the new code of conduct.

In September I attended a "Church Law and Governance" workshop hosted by the Diocese and in December this year I will be beginning a two year Leadership course run by "Arrow" for emerging Christian Leaders. I have turned down the invitation to be part of this program in the past, but now I am both excited and daunted by the prospect of this, discovering where God is leading me and I would appreciate your prayers as I undertake the study.

## **2018 AGM Wardens Report**

Mark Armstrong, Wendy Caramarco, Max Langshaw, Noel Sprague

We have so much to give thanks to God for as a congregation at St Mary's. Although we continue to struggle with our operational budget and have had to make difficult decisions that affect wonderful people we continue to hold fast to our strong belief and love of Jesus. As we look forward to 2019, a year which is full of high expectations in regard to our planned buildings, as wardens we are so grateful for the on-going service of individuals who continually live out God's commandment "to love others as we love ourselves."

We give thanks for our dedicated staff who continue to give of themselves through their love of God and of people. Thank you for all who support this parish prayerfully, spiritually, physically and financially. Without your support we would not be able to continue to bring God's message of love and hope to our local community.

We report that the current facilities are in good condition with work planned to patch cracking plaster in the church in 2019.

## **Parish Council Report**    Max Langshaw- Parish Council Secretary

Parish Council met for 8 business meetings during 2017/18.

Emily Clements joined Parish Council.

At each business meeting, Parish Council received reports from staff, Wardens and Treasurer as well from Building committee and Community Store committee when they had met.

Major motions passed at Parish Council this year include:

### **November 2017**

- The child safe policy and procedure documents were accepted
- The 2017/18 Budget was accepted
- \$3000 was donated to CareWorks from Community Store excess funds

### **December 2017**

- The Wardens appointed Alan Phillips as Treasurer
- Noel Sprague was appointed as the Warden on the Incumbency Committee
- Max Langshaw was appointed as Parish Council Secretary.
- Emily Clements was appointed as Parish council representative on the Electoral roll committee
- Lay Assistants at Holy Communion list was accepted

### **January 2018**

- Letters be sent to Annette Swaffield, Gwen Hutcheson and Peter Free thanking them for their specific roles and contributions to making the 150th a success.
- Agreed in principal to the wording of the Memorandum of Understanding and delegated the Wardens of St Mary's to negotiate the final financial arrangements with St Andrews for the coming year.

### **March 2018**

- \$1000 donated to Mission Aviation Fellowship to assist with the PNG earthquake appeal

### **May 2018**

- Amended Contact with Children policy was accepted
- Amended Community Store Policy was accepted
- New procedures for Medical emergencies during worship services were accepted
- Parish Council Giving Allocations- CMS (Adams Family) - \$4,000, BCA (Adrian Lane) - \$1,000, ISCAST (Chris Mulherrin) - \$300, Sunbury Chaplaincy - \$400

### **July 2018**

- Agreed to fund First Aid training for 6 people from Community Store excess funds

### **August 2018**

- Move that St Mary's Anglican Church withdraw from the Memorandum of Understanding with St Andrew's Uniting Church in regards to the 5pm congregation at a time to be determined by Gavin Ward and Matthew Browne.

### **September 2018**

- Building committee were granted an additional \$132500 to fund the next stage of work by the architects.
- \$1800 of community store excess funds be spent to upgrade the AV equipment in the church
- Parish Council Giving Allocations- Pioneers Ministries - \$150.00, Ridley College - \$500, Anglican Overseas Aid (for drought victims in Australia)- \$1,000, CMS (Adams Family) - \$4,000, Prison Fellowship - \$500, Sunbury Chaplaincy - \$600, AFES - \$400

## **St Mary's Representatives' Report of Proceedings**

*at the second session of the 52nd Synod of the Diocese of Melbourne October 17 - 21, 2017*

### **Bev Cottell and Gwen Hutcheson- Synod Representatives**

The Most Reverend Dr Philip Freier Archbishop of Melbourne, opened his address by acknowledging the Wurundjeri people of the Kulin Nations, the traditional owners of the land on which we met, namely St Paul's Cathedral and paid his respects to their elders past and present.

Pundgul Marmon, bar marnameek Nerrembee borun, yellenwa nulworthen bopup Koolinner

“O God, Lord God, bless your Aboriginal people always.”

The Archbishop shared that 2017 was the 170th anniversary of the foundation of the diocese. Charles Perry, the first Bishop of Melbourne was consecrated in Westminster Abbey on 29 June 1847. With the passing of only nine years Perry presided over the first Church Assembly on 6 October 1856. Our Synod “is a successor to that first meeting. I wonder what he would have made of our Synod agenda with 17 bills for legislation and 5 days of potential sitting time? What would he have made of the great building in which we meet tonight? He must surely have struggled to imagine St Paul's Cathedral being built only 38 years after his arrival in Melbourne during the time of his successor James Moorhouse.”

General Synod had met in Maroochydore, Queensland over the period 3-8 September 2017 and much legislation had been implemented. This meant that in the areas of Child Safety Standards, Redress and Episcopal Standards, Melbourne was called to adopt these General Synod measures. This Synod embraced the opportunity to also modify existing diocesan legislation, especially concerning parish governance and church planting.

Both these meetings were held as the work of the Royal Commission into Institutional Responses to Child Sexual Abuse had not concluded. This was not expected to be completed until 15 December 2017.

Diocesan claims are now managed on our behalf by Kooyoora, the independent professional standards company. This is the first place, survivors first engage with the Church to have their stories heard. At this stage participating in the Commonwealth Redress Scheme was still being considered by the Anglican Church nationally as well as with other Christian Churches in Victoria and the Victorian State Government. The auditors have already required that a \$6.8 million dollar interim provision be made in the accounts. The actuarial study indicated that the interim provision of \$6.8m would need to be more than doubled to an estimated provision of between \$14 and \$21 million.

Synod opposed the introduction of a legal framework to provide for “assisted dying” medically assisted suicide and active voluntary euthanasia.

New Growth areas and new ministry initiatives are proposed for the coming year. Funding will require contributions from existing income sources, new fundraising efforts through the initiative of the Anglican Foundation and through its property strategy and partnering with the existing parishes.

The mission shape of the Church embraced:

1. To be a compelling and outward looking Christian presence in our communities
2. To reach across boundaries of human division to serve our communities and proclaim Christ.
3. To be open to the Holy Spirit in transforming lives to be mature in Christ.
4. To use all the energy that God powerfully inspires to better manage our human and capital resources.

As you can see there are great opportunities ahead to ensure that we continue to seek to

‘Make the Word of God fully known.’

We, as your Synod Representatives have appreciated your prayers, especially when difficult subjects have been raised and require consideration prior to voting.

## **Building Committee Report**

## **Building Committee**

**Ben Clements, Alan Phillips, Phil Stacy, Noel Sprague**

2019 may become an historic year for all of us who worship at St Mary's. Sadly it is not a common occurrence that new Christian worship facilities are built in Victoria. So for us to be on the cusp of this building program is exciting and also a privilege each of us. As we progress to tender stage we will continue to update parishioners on cost and finishes. Can I please ask that every parishioner prayerfully consider contributing now to our building fund either through direct debit or our envelope system? Without your support we cannot now finance this entire building project.

## **Home Group Report 2018** Elsa Phillips.

A place to learn more about God and grow in relationship with Him... A place to share deepening friendships and care for each other... A safe place to share who you really are, trusting to find acceptance... A place where you are given courage to lead... A place where as a group you can reach out to help those outside the group, through prayer and tangible help... Through the last twelve months our Home Groups have continued their quiet but important ministry to St Mary's members and mission. We continue to be blessed in both the number and quality of our Home Groups and their leaders. The twelve groups available, most of which meet weekly during school terms, cater for over a hundred parishioners, offering a choice of men's or women's or mixed groups. One of these groups is for those studying the Ridley Course, which again offered two subjects during the year, and will continue to be available in 2019. In addition, a new small group at Aveo, focusing mainly on prayer and involving parishioners who find it more difficult to go out to meetings, has been warmly welcomed. It was good during the year to have the Men's evening group, started last year growing in numbers and now meeting fortnightly, rather than monthly.

Numbers at groups each week tend to fluctuate for health or travel reasons, particularly in the winter months, but commitment to the groups remains high, and care for each other within the group. Though we have lost some members of groups through ill-health or changing circumstances, their links with their groups tend to remain strong, and we have welcomed new members, including people new to the parish. A recent in-comer was at a Home Group two days after first attending a service here!

Building leadership is one aspect of the groups. The value of this can be seen with leadership in two groups about to be taken over by a different member of the group. In particular the opportunities to grow in leadership in The Young Adults group, which has been led so ably by Ben and Emily Clements, will prove a gift to the parish for the future. Ben and Emily deserve our thanks, as does Alison Rae who led the 'Family Group' so well for years till it drew to a natural close earlier this year.

The group leaders met four times during the year for mutual support and encouragement. The meetings brought out valuable ideas on making our groups more effective, growing prayer within them and encouraging the sharing of leadership, as well as uniting us in prayer for the parish and our groups.

I believe I was led to become Home Group Co-ordinator in 2016: now it seems time to hand the role on. After prayerfully considering the situation, Alison Rae has stepped up to take over early next year. She will bring her own gifts to the role, and I'm sure will receive the same support in prayer and practical help that has been so important to me. My thanks to those who have provided that, but most particularly to God who has been my principal guide and helper in these last few years.

## **Community Store Report**

Kristine Green

The fashion parade on the 17<sup>th</sup> October was a great success. 100 people attended and we raised \$2000 for cancer. Money from the evening sales has allowed us to fix the floor in the work room.

Donations have been coming in thick and fast, especially through the school holidays.

We are still having volunteers join our staff which is great.

I would like to thank all my staff very much for all the help they have given me through the year.

I would also like to thank Narelle for all the support she has given us as well.

## **Prayer Ministry Report**

Lesley McInerney

In Luke 11:9-10 Jesus says to his disciples, "Ask, and it will be given you; search, and you will find; knock, and the door will be opened for you. For everyone who asks receives, and everyone who searches finds, and for everyone who knocks, the door will be opened." In his letter to Timothy (1 Timothy 2:1-3) Paul writes "First of all, then, I urge that supplications, prayers, intercessions and thanksgivings be made for everyone, for kings and for all who are in high positions, so that we may lead a quiet and peaceable life in all goodness and dignity. This is right and is acceptable in the sight of God."

At St Mary's, we surround all we do with prayer, knowing that our Father listens and hears our prayers. As individuals, we pray in private. We pray in our home groups and other group settings such as prayer partners and triplets. We join together in our worship services to offer prayers of praise, thanksgiving and intercession.

Sue Allaz, Janet Minge, Elsa Phillips, Heather Watts and Hilary Williams are our intercessors who meet weekly to pray over church matters and for personal prayer requests submitted on the green Communication Cards. Our Prayer Chain responds to urgent personal prayer requests.

We also meet monthly at 7.30pm on the second Monday evening for a Parish Prayer Meeting, which everyone is invited and encouraged to attend. The meeting usually includes a Bible reading and a Psalm, and we break into small groups to offer prayers and praise on church matters, major concerns around the world, local community concerns, and for individuals in need of our prayers. This year we had two special Parish Prayer Meetings, one to pray for the ministry of Kids Hope in the coming school year, and another to pray for our Mission team as they prepared to go and serve God and our brothers and sisters in Chibobo, Zambia.

I encourage everyone to make the effort to join us, at least occasionally, as we meet to praise and pray to our heavenly Father.

## **Friday Friendship Lunches**

Kristine Green

Friendship lunches are usually held on the 4th Friday most months.

Dates are in the pew sheet and fliers at the community store.

It is a great way to meet people not just from St Mary's but friends.

The lunch is held with aid of donations. The numbers have fallen off and so have the donations. We may have to set a price for the meals or not have the lunches at all.

Thanks to all the people who have helped out- it has made things easier as it can't be done by one person. A special thanks to Pam, Marg and Trude who have helped out with the lunches. It is much appreciated. Thank You.

I would like to present the Annual Report of St.Mary's Mothers' Union for the year 2017-2018. At our AGM in October the following members were elected Office Bearers for the following year:

President: Susanne Baxter-Smith

Secretary: Bev Cottell

Treasurer: Jan Kokic

Vice President: Gill Garth

We have 13 financial members averaging 8-10 per meeting. We were deeply saddened to loose two members this year. Merle Jenner and Hazel Gibbons had each been MU members for over 50 years. Also two of our members have recently lost their life partners, we thank God for the work of these people.

Some of the highlights from our year are as follows:

5 members attended our Lady Day service, which is a very special day in the MU calendar. The service was held at St Peter's Eastern Hill, there was a large gathering with lots of banners. After the service we all had lunch in the parish hall, great fellowship.

Our Quiet Day this year was led by the Rev.Jeannie Woollard who always puts a lot of time and preparation into the day. We were joined by members of Altona, St Albans, Rosanna, Alberfeldie, Watsonia and West Coburg.

Every year during November we meet with other members from North Western region to pack Christmas cards for the Dame Phyllis Frost Women's Centre, (Women's Prison). It is a wonderful day of fellowship. This year we are packing 3,000 cards for the women's personal use and we are advised they are very much appreciated.

We had a lovely day in September, celebrating our 28th birthday with a lovely casserole lunch and a most inspiring talk by Annette Swaffield about several women from Chibobo and the work they do.

Several of our members have visited other branches to support fund raisers and special occasions. We have also had members attend Diocesan Council and AGM meetings. Three members recently visited Watsonia for a Regional Day service where Bev Cottell, North West Regional Coordinator spoke about her recent trip to New Zealand to attend a conference for the Oceanic Region. Members from many Islands attended, it took many days of travelling for some members to be able to attend. It was very interesting hearing about these women and the work they do.

MU has continued to play a role in baptisms performed at St Mary's, presenting a candle. I would like to thank Lil Kelly for the upkeep of the Baptismal Roll and sending out anniversary cards.

I would like to thank members of St.Mary's who have donated craft goods for us to sell on our trading table. This year we have raised \$1,167.20 from our fund raising. These funds will be distributed to the Northern Outreach and Disaster funds in Australia, as well as some overseas organisations including the two Nursery Schools on the Thai/Myanmar border which MU supports.

I would like to thank the Rev Gavin Ward and staff for their support of MU at St.Mary's, it is very much appreciated. Thank you to Bev as Secretary, and Jan as Treasurer and Lil who filled in for Jan while she was away, and thank you to all who have special roles. Also, thank you to all who help with morning teas and lunches on our meeting day.

## **Youth United** Jenny Caddaye

Youth United continued to meet on Sunday nights during school terms for games, biblical linked discussions and to share a meal. Most of our youth this year are in early secondary school.

Outings such as bowling, or special events such as movie nights were generally held once a term.

Average numbers attending each week, were about 12, of which about half were leaders. Topics covered over the last 12 months have included 'The Kingdom Experiment', 'Ecclesiastes', 'Parables', 'Who is Jesus and why do we believe and follow his teaching.' and Christmas.

For some time now, we have considered moving Youth United to a Friday night, in part to provide more opportunity for our leaders to share in the fellowship which occurs after the 5pm service. With the 5pm community now using the hall after the service, we have decided to move Youth United to Friday nights in 2019. As always we appreciate the dedication of our leaders and the support of St Marys and St Andrews leadership.

## **CMS 2018** Pamela Allan

One of the poorest countries in the world, Timor Leste has 70 per cent of the population under the age of 24 years. Exploited for many years by more powerful countries many believe Timor Leste to be insignificant and weak

Chris and Grace Adams, along with the Evangelical Presbyterian Church, are showing the locals that God sent His Son for them.

Chris is part of a ministry team training leaders to reach the next generation with that message whilst Grace has begun Scripture Union and has produced a much needed children's Bible in Tetun language. Your donations, totalling \$1,324.75 have been invaluable in assisting in this work and please continue to support and uphold Chris, Grace and Micah.

Thanks for your generosity.

## **Kids Hope** Clarissa Burn

This year, we welcomed two new mentors – Janet Minge and Matthew Browne. They are mentoring two additional children to the program, making a total of 13 children (2 more than last year).

Also this year, for the very first time, we were able to begin our mentoring just two weeks after the school year started. This is all due to the fantastic efforts of Elissa Campbell, Sunbury West Primary School's Kids Hope "coordinator". She did all the preparatory work well before 2017 school year ended – i.e., sending out Student Referral and Parent Consent forms. So, when this year started, we were all set to go. We hope to do the same every year.

I'd like to thank Annette Swaffield who looked after my little boy whilst I was away for 2 months. Which brings me to this point: I'd like to call on members of our congregation to prayerfully consider joining a pool of emergency or relief mentors – i.e., looking after the child of another mentor who goes on holiday for a number of weeks; thus making for a continuous mentoring of the child/ children throughout the year.

"Whoever receives one such child in my name receives me, and whoever receives me, receives not me but him who sent me." (Mark 9:37)

2018 has again been a full year with our work at Chibobo. As in many developing countries, there are many challenges for those in Chibobo trying to just live. Over the past 15 years, through St. Mary's & Overnewton, we have been able to partner in a lot of development and support. We are now at the stage where the Chibobo Secondary School is operational, going to the full number of year levels next year, the Health Post is helping to improve health outcomes in the community, and the imminent opening of the Maternity Ward will continue to see positive change. When we visited in July we found out that 31 babies had been born at the current Clinic in the 1st 6 months of 2018, compared to 20 for the whole of 2017. A recent report from Staivous told how 16 babies had been born in the month of September at the Clinic, and then 6 in 6 days in mid-October! This in a tiny 3 room clinic. The need continues, and the community appreciates the support that we provide.

The annual Lenten appeal raised over \$1500, which was used to buy much needed text books for the Secondary School. Some parishioners continue to use their tins all year, and this regular support is welcome. Apart from the St. Mary's Mission trip (see separate report), Gavin & Sharon have recently visited, continuing the outreach to the people of Chibobo, especially those sharing in ministry. Two of the many wonderful legacies of St. Mary's involvement at Chibobo have been the way that Gavin has brought the ministers of the many churches in Chibobo together and helped to support them in, and equip them for, ministry, and the continuing work of the Koala Club, thanks largely to Gill Garth & Annette Swaffield's inspiration and drive. They are not only equipping the local ladies with skills for life, they are also developing community and outreach into the schools and churches.

As this report is being written, St. Mary's & Overnewton have responded very generously to the pressing need for famine relief at Chibobo. With a target of \$9000 to feed 300 families for the 2 months of December & January, almost \$6000 was donated by parishioners within a week, and the support has continued through fundraising events at Overnewton. The target has almost been reached, with the inaugural Chibobo Open Gardens afternoon still to come.

Just before our Mission Trip, the Parish again responded to the urgent need in Chibobo as a result of the truck accident, enabling the replacement of the goods that were lost in the accident at very short notice. This allowed the Mission team to complete most of their planned work. Another example of the giving heart of St. Mary's people.

Once again, I thank the people of St. Mary's for their wonderful support and encouragement of both me and our work at Chibobo. I am in awe of all that is achieved and am again reminded of Paul's words to the Ephesian church – that God is able to do immeasurably more than we can ask or imagine, according to his power that is at work within us. To him be the glory.

Finally, the end of this year will see me step down as the overall coordinator for the Australian work in Chibobo as I'm taking extended leave from Overnewton in the 1st half of 2019. I will continue to be a link between St. Mary's & Overnewton, and am excited to see what the future holds as others take the vision forward, but I also welcome others who may wish to take a more active role. The journey of the past 15 years has been one of amazement and joy, enriching my life in ways that I never thought would happen. Thank you once again for the opportunity to partner with you in mission.

The St Mary's team that visited Chibobo this year was a small but effective team which achieved much during their time there at HMP. The team included Annette and Kevin Swaffield as team leaders, Mike Lampard, Steven Riley and Sara Robinson.

A road accident involving the HMP truck loaded with much of our project equipment left the team leaving Australia not really sure of what tasks we would be able to undertake once we arrived. The prayers of the team, their families and all at St. Mary's and Overnewton gave us the confidence to trust God for his provision of what we would have and be able to do. And that trust did enable us to achieve almost all we had planned to do.

For the first time, this team flew into Ndola – a large city with an airport and much closer to Chibobo – cutting out many miles of road travel. While there in Ndola, we shopped for most of the supplies that we would need to undertake projects thanks for the generosity of many who donated additional funds following the truck accident. We also travelled to Kitwe, a nearby town to purchase school books and references for the Chibobo Secondary College – using the money from the Lenten tins that people of St Mary's used.

During our time in Chibobo, the team attended two different church services on the two Sundays we were there – firstly the Apostolic Pentecostal church where Mr July is a church leader and then the Chibobo Community Church. At both these services, members of the team took an active part – preaching, giving words of encouragement, playing music, bible reading and leading prayers. It is always wonderful to worship with the people of Chibobo and share their joy in praising God.

Works undertaken while the team was in Chibobo were the cleaning and painting of the windows and doors frames of the new Maternity Centre, making additional parts for and then assembling 50+ desks for the Chibobo Secondary College, general maintenance as was required around the HMP compound, evening entertainments with the orphans, meetings, meetings and more meetings – including two with Staivous to investigate the possibility of establishing a poultry farm for laying hens at HMP as an income generator.

A day spent in Serenje allowed the team to sort out some management situations related to sponsored students which will lead to sponsors dealing direct with colleges to support them. Arrangements were also made to visit the Serenje fire station where Steven was able to share his knowledge with the members there and Sara was able to translate the Japanese instructions on one of the trucks into English then into Bemba.

In the luggage that we carried with us were sets of sports uniforms for netball, soccer and volleyball – 2 sets for each sport which the students at CSC were delighted to receive along with 3 microscopes for science lessons. The science teacher didn't stop smiling all morning.

The Koala club continues to be an important part of the Chibobo community and it was encouraging to see them continuing to make and supply the Days for Girls kits we initiated in 2016. Even the students are being taught how to make them as well.

Please continue praying for Chibobo – in particular for the facilitation of a container to Chibobo to enable us to send maternity ward furniture, bikes, fire equipment & other items and obtain a tax exemption to do so; the development of the income generating activities, especially the chicken project & sales of tomatoes; for a new tractor to enable larger areas to be farmed and for the major project still under development - the Secondary School and the Maternity Ward

Sometimes God moves in mysterious ways!

Perhaps you can picture our terrific "Ministry to the Elderly" Team, eager to set up for a Service at Riddell Gardens Hostel, or Lions Hostel, or Goonawarra, milling around the entrance to the lift, or the facility, trying oh so hard to recall the security codes on the doors. Our memories aren't what they once were!

Once inside, our short worship Services, some of which include Communion, are informal but wonderful opportunities to renew relationships with our "regulars", welcome new members to our "in-house" congregations, and together enjoy Christian music and wonderful worship, prayer and fellowship together.

One particular initiative this year has been a real encouragement. Numbers in attendance had been dwindling – sometimes as few as two people attending. How did we try to address this? SIMPLES! We began, from Easter onwards, to precede our monthly visits by preparing a small but attractive brochure each month, with a light-hearted preview of the theme of each month's Service, and a warm invitation for "any and all" to attend. The brochures are distributed on the day BEFORE each Service. The result? An immediate 400% increase in attendances at both Riddell Gardens' and Lions' Services. (Perhaps people weren't coming along because they simply didn't know about the Services!) The increase in attendances has been consistent – apart from the October visit at Riddell Gardens, which clashed with a bus tour.

Another highlight has been the continuing growth in significance of our "Christian sing-alongs" in the High Care area of Riddell Gardens. The songs are enjoyed by the residents, the staff, and our team-members alike. Great fun, with an important Gospel-based message inbuilt!

We thank God for the opportunity to present the Gospel to our Christian friends (and others) at the 3 facilities we visit regularly, and NEVER take it for granted.

And we thank Him also for a wonderful team of caring Christians who are committed to this ministry – His ministry. The team: Cath Fisher, Elsa Phillips, Alan Phillips, Karen Brooks, Valda Di Scipio, Harry Appleton, Sharon Ward, Ruth Philbrick and Robin Philbrick. (Due to health issues, Harry can no longer attend with us. We thank God, Harry, for your regular support and mischievous one-liners!)

To God be the glory.

## **Singles and Friends**

Marg Flanigan

2018 has been a quieter year for us with some of our hosts either sick or away, but when we have got together we have had a lot of fun. We have been out for dinner, and once again had a lovely night at Peter Wolfendens with Peter and Jenny. We were invited once again to Aveo with Suzanne and Sandy. We all shared a beautiful dinner there. We supported the Womens breakfast and Ladies night in at the hall. This month we are supporting the open gardens day on the 18th. Hopefully we will have a breakup dinner but this hasn't been decided yet. We were going to the Mount Players for the Taming of the Shrew but the show was cancelled. Once again I would like to thank our hosts and Clarissa and Narelle for their help. If any one would like to come along please do as everyone is welcome.

## **Stitch and Sew Report**      Gill Garth

We are a small group who meet regularly on a Tuesday afternoon between 1pm and 3pm. It's always good to have a chat, discuss various sewing and knitting projects and support one another.

Once again we made Palm Crosses for the services on Palm Sunday and also distributed them to the various nursing homes in the area.

During the year we have knitted and crocheted poppies for the War Memorial in Canberra. A call went out around Australia last year requesting over 60,000 poppies. These poppies represent the 62,000 soldiers who died in WWI and this year I was privileged to visit Canberra and see the wonderful "Field of Poppies". It was very emotional to see them displayed in random order, representing where the soldiers had fallen and the poppies grew. Some of the poppies centres were buttons from uniforms and others had memorial tags attached to them. The display is on until 11th November and can highly recommend a visit if you are in the area.

Matt Brown approached our group to see if would like to make his stoles for his ordination at the end of November. It has been such an honour working on these and feel blessed that Matt asked us.

This year our Christmas lunch will be held on 4th December (see pew sheet if you would like to attend).

We would love to see more people join us and even if you can't sew, you are always welcome to come along for a cuppa and a chat.

## **Sunbury Lay Ecumenical Committee Report**      Gwen Hutcheson

The Christian communities of Sunbury have again come together to share their faith in the Lord Jesus Christ with the wider community. The LEC holds 4 major services/events each year. In March we share the World Day of Prayer with Christian communities around the world. In 2017 the service was prepared by the women of the Phillipines who shared the joys and concerns of their country. We were fortunate to share a wonderful supper prepared by those parishioners of St. Anne's and Mt. Carmel who have moved to Australia from the Phillipines.

The Good Friday outreach event held in the Memorial Hall again saw church and non- church people come together to hear the message of Good Friday and the good news of Easter.

In May we celebrated the Week of Prayer for Christian Unity – another world wide ecumenical focus in which we look to the uniting aspects of the Christian faith.

December sees that wonderful example of all the Sunbury churches working closely together to bring the community the christian Christmas message through the Christmas on the Green Festival or "carols" – a long standing family event.

The LEC relies entirely on grants and donations to fund all of our undertakings.

The members of the LEC thank St Mary's for their ongoing support for our endeavours



**St Mary's**  
ANGELICAN CHURCH SUNBURY

## **Financial Reports**

The wardens continue to give thanks to God and all parishioners who give generously to his work at St Mary's. After what has been a difficult year financially for most, we almost achieved our forecast giving budget. Your generosity along with frugal and careful spending has allowed us to have a small deficit. Note our apparent small surplus includes \$8,000 we are holding for the Chicken Project in Chibobo. In our 2019 budget we are faced with reductions in Community Store income as well as not having the Uniting Church contribution for our previous joint congregation. This significant reduction in income of about \$17,000 means we are currently forecasting a deficit of around \$7,000 and we cannot repay the first installment of borrowings from the Community Store. The budget approved by Parish Council in November is a very difficult and tight budget which includes impacts on staffing. These will be explained at the Annual General Meeting. Our operational budget will again challenge us this year. We encourage everyone to consider their tithing and giving to support God's in our church and in this community. We will regularly update parishioners on financials throughout 2019. Thank you again for all who financially support the parish.

**Profit & Loss Statement**

October 2017 To September 2018

4-0000	Income		
4-1000	Collections		
4-1004	5pm Offertory	\$29,211.50	
4-1005	Open Plate & Envelope Offertor	\$90,096.10	
4-1010	Electronic Giving	\$95,374.49	
	Total Collections		\$214,682.09
4-1020	Weddings/Funerals		
4-1021	Weddings	\$360.00	
4-1022	Wedding and Funeral Teas	\$2,150.91	
4-1023	Funerals	\$1,000.00	
4-1024	Wed/Funeral ADF24859 BuilFund	\$1,555.00	
4-1025	Weddings/Funerals Asst. Clergy	\$200.00	
	Total Weddings/Funerals		\$5,265.91
4-2000	General Donations		
4-2003	Donations to Careworks	\$195.00	
4-2005	Donations to Mission	\$405.00	
4-2007	Chaplaincy Offerings	\$430.00	
4-2009	Chibobo Orphanage	\$4,814.45	
4-2011	Chibobo Special Purpose	\$110.00	
4-2012	Chibobo Student Year12 Support	\$7,317.74	
4-2013	Chibobo Buildings	\$822.95	
4-2015	Specific Fundraised/Donated	\$875.00	
4-2016	Donation for Playgroup	\$979.65	
4-3002	Donations - Building Envelopes	\$17,402.36	
4-3005	Kids Hope	\$1,100.00	
	Total General Donations		\$34,452.15
4-5000	Trading/Fundraising Activities		
4-5001	Community Store	\$108,917.90	
4-5010	Other Fund Raisers	\$843.00	
4-5011	CMS Tins	\$1,324.75	
4-5012	Funds raised for Vicarage	\$600.00	
4-5013	Card Sales/Name Tags	\$333.50	
4-5014	150th Merchandise	\$1,751.09	
	Total Trading/Fundraising Activities		\$113,770.24
4-7000	Income B/Interest endowments		\$0.21
4-7001	Interest Anglican Develop Fund		\$29,211.72
4-9000	Income Parish Property-Nett		\$14,143.00
4-9100	Grants		
4-9101	Grants - Ministry	\$3,000.00	
4-9102	Archdeacon Allowance - ADOM	\$904.89	
4-9104	Ridley Student Supt-Funeral Fd	\$200.00	
4-9202	Grants - Uniting Church	\$7,294.00	
4-9203	Grant - Childrens Worker	\$8,000.00	
4-9204	Grant - Ridley Student	\$4,500.00	
	Total Grants		\$23,898.89
4-9300	Bequest		\$13,797.96
	Total Income		\$449,222.17
	Gross Profit		\$449,222.17
6-0000	Expenses		
6-0999	STAFF COSTS		

This report includes Year-End Adjustments.

**Profit & Loss Statement**PO BOX 2049  
SUNBURY VICT 3429

October 2017 To September 2018

ABN: 16 128 744 661

6-1700	Vicar/R.Vicar Stipend/Allow	
6-1710	Vehicle Replacement Fund Vicar	\$4,560.00
6-1716	Vicar's Long Service Leave	\$1,530.00
6-1720	Superannuation-Vicar	\$9,166.70
6-1724	Benefit Account GW	\$26,810.16
6-1725	Salary Sacrifice Superannu Vicar	\$15,487.92
6-1726	Stipend Insurance Sal.Sac.GW	\$844.00
6-1730	Wages, Salaries & Stipends GW	\$15,064.70
6-1734	Sickness & Accident Vicar	\$572.00
6-1735	MV Running Cost Vicar	\$3,075.56
6-1736	MV Standing Cost - GW	\$200.60
Total Vicar/R.Vicar Stipend/Allow		\$77,311.64
6-1740	Kim's Stipend & Allowance	
6-1770	Kim's Vehicle Replacement Fund	\$1,520.03
6-1771	Kim's Long Service Leave	\$831.88
6-1772	Superannuation Kim	\$2,563.81
6-1773	Sal.Sac. Superannuation Kim	\$1,662.67
6-1774	Kim Stipend Ins Salary Sac	\$193.98
6-1775	Kim Sickness & Accident	\$177.08
6-1776	Wages, Salaries & Stipend Kim	\$11,329.75
6-1777	Kim's Benefit Account	\$7,896.22
6-1778	Housing Allowance - Kim	\$9,165.00
6-1779	Motor Veh Running Costs Kim	\$962.19
Total Kim's Stipend & Allowance		\$36,302.61
6-1790	M Browne's Stipend/Allowance	
6-1791	Browne's Stipend/Wages	\$7,926.82
6-1792	Browne's Superannuation	\$3,388.27
6-1793	Browne's Sal. Sac. Super	\$2,263.73
6-1794	Browne's Benefit allowance	\$12,397.98
6-1795	Browne's MVRF	\$3,040.00
6-1796	Browne's LSL	\$622.93
6-1797	Browne's M V Running Cost	\$2,544.44
6-1798	Browne's Stipend Ins/S&L	\$1,000.40
6-1799	Browne's Housing Allowance	\$18,250.00
Total M Browne's Stipend/Allowance		\$51,434.57
6-1800	Administrator's Salary	
6-1801	Superannuation-Administrator	\$3,231.95
6-1802	Administrator Salaries	\$34,020.01
6-1804	Super- Admin/Cleaner Casual	\$589.73
6-1805	Salaries -Admin/Cleaner Casual	\$6,208.16
Total Administrator's Salary		\$44,049.85
6-1899	Other Staff Costs	
6-1940	Work Cover	\$3,459.23
6-1960	Children's Ministry Worker	\$12,219.12
6-1961	Super Children's worker	\$1,160.76
Total Other Staff Costs		\$16,839.11
6-2200	Training Coordinator	
6-2201	Salary - Training Coordinator	\$7,078.92
6-2202	Super.- Training Coordinator	\$703.26
Total Training Coordinator		\$7,782.18
Total STAFF COSTS		\$233,719.96

This report includes Year-End Adjustments.

**Profit & Loss Statement**

October 2017 To September 2018

6-2300	Insurance		
6-2301	Insurance - Property	\$9,943.80	
6-2303	Bookkeeping Exp.	\$5,400.00	
	<b>Total Insurance</b>		<b>\$15,343.80</b>
6-2400	Church Expenses		
6-2401	Wine,Wafers,Envelopes,Badges	\$981.85	
6-2402	Confirmation/ Baptism	\$146.59	
6-2403	Conferences	\$463.76	
6-2404	Books & Training	\$517.76	
6-2405	Media Costs	\$1,091.88	
6-2406	Piano/Organ/Music/CCLI	\$435.22	
6-2407	Office Expenses-Stationery	\$1,414.39	
6-2408	God's Gang & Youth United	\$125.82	
6-2410	Kids United	\$84.10	
6-2411	Playgroup Expenses	\$239.16	
6-2415	Ecumenical Services	\$750.00	
6-2416	Hospitality	\$1,930.50	
6-2422	Parishioners Hospitality & Wel	\$88.02	
6-2423	Funeral & Wedding Costs/Organ	\$780.33	
6-2424	Kids Hope	\$1,135.07	
6-2426	Telephones & Internet	\$4,997.18	
6-2471	Print & Copy	\$5,850.36	
6-2472	Comm. Store- Expenses	\$15,866.70	
6-2475	Office Equipment	\$590.00	
6-2476	Equipment	\$168.61	
6-2480	Police Checks	\$418.10	
6-2481	Anniversay celebrations	\$3,177.61	
6-2486	Excess Community Store Funds	\$2,053.31	
6-2489	5pm Service	\$97.18	
	<b>Total Church Expenses</b>		<b>\$43,403.50</b>
6-2500	Property Related Expense		
6-2505	Comm.Store M'tenance & Repairs	\$710.00	
6-2510	Church Building		
6-2511	Utilities- Church	\$1,805.97	
6-2512	Repairs to Church	\$113.64	
	<b>Total Church Building</b>		<b>\$1,919.61</b>
6-2514	Incumbent/P.I.C Residence		
6-2515	Utilities- Vicarage	\$3,158.12	
6-2516	Repairs to Vicarage	\$211.30	
6-2517	Utilities Curate	\$2,332.82	
	<b>Total Incumbent/P.I.C Residence</b>		<b>\$5,702.24</b>
6-2520	Parish Centre		
6-2521	Repairs -Other Properties	\$698.26	
6-2522	Hume Rates	\$798.90	
6-2523	Utilities & Other Expenses	\$5,038.30	
	<b>Total Parish Centre</b>		<b>\$6,535.46</b>
6-2530	Parish House		
6-2531	Maintenance \$ Repairs	\$204.55	
6-2532	Utilities - Parish House	\$1,372.29	
	<b>Total Parish House</b>		<b>\$1,576.84</b>
	<b>Total Property Related Expense</b>		<b>\$16,444.15</b>

This report includes Year-End Adjustments.

**Profit & Loss Statement**

October 2017 To September 2018

6-2600	Parish Development		
6-2610	Pre-Development phase		
6-2611	Architects Fees	\$24,858.00	
6-2615	New Building Invoices - Misc.	\$1,750.00	
6-2616	New building Permits/Approval	\$1,258.84	
6-2700	Removal costs - Incumbent	\$1,243.22	
Total Pre-Development phase		\$29,110.06	
6-3100	Mission Expenses		
6-3101	Parochial Assessment	\$30,804.00	
6-3201	Community Store Giving	\$14,791.14	
6-3202	Other Mission Agencies	\$1,030.00	
6-3204	Parish Council Giving	\$18,375.00	
6-3205	Ridley Student	\$4,585.49	
6-3207	CMS Tins	\$1,324.75	
6-3208	Chibobo Mission	\$5,112.21	
Total Mission Expenses		\$76,022.59	
6-3301	Bank Fees	\$16.50	
Total Expenses		\$414,060.56	
Operating Profit		\$35,161.61	
Total Other Income		\$0.00	
Total Other Expenses		\$0.00	
Net Profit/(Loss)		\$35,161.61	

This report includes Year-End Adjustments.

**Balance Sheet**

As of September 2018

1-0000	Assets		
1-1000	Current Assets		
1-1109	NAB Accounts		
1-1110	General Cheque Acc 516062042	\$14,252.14	
1-1112	Rest & Maint Acc. 651925242	\$1,599.90	
1-1118	Community Store Cheque 5020	\$6,638.87	
1-1120	Payroll Cheque Account		\$83.33
1-1125	Deposits on Mission Trip		\$50.00
1-1127	Petty Cash-Community Store		\$350.00
1-1141	Petty Cash - Parish Office		\$200.00
1-1142	Petty Cash Office - F.Currency		\$35.00
1-1145	Float Cash Comm Store		\$150.00
1-1148	Petty Cash - Catering Float		\$200.00
	Total Current Assets		\$23,559.24
1-2000	Cash On Hand - ADF		
1-2100	ADF SAV.05004120	\$4,645.50	
1-2201	ADF SAV.05004990	\$607.79	
1-2210	ADF 05004905 ApprBldgFund	\$141,508.80	
1-2215	ADF SAV.05005010 Maint.Reserve	\$18,098.31	
1-2220	ADF Parish Giving 05004616	\$1,328.31	
1-2230	ADF SAV 05009176 Comm Store	\$11,459.22	
1-2281	ADF Appr.Bldg T/D 443009168	\$393,165.83	
1-2282	ADF Appr Bldg T/D 443009209	\$740,005.81	
	Total Cash On Hand - ADF		\$1,310,819.57
1-2400	Non-Current Assets		
1-2410	Church Organ	\$60,747.91	
1-2412	Computer	\$990.91	
1-2413	Software	\$227.27	
1-2414	Store Equipment	\$908.18	
1-2415	Television/Projector	\$2,981.82	
1-2416	Furniture	\$1,245.00	
	Total Non-Current Assets		\$67,101.09
1-3000	Vicarage 8 Jardine Cres		\$369,519.54
	Total Assets		\$1,770,999.44
2-0000	Liabilities		
2-1000	Current Liabilities		
2-1125	Temp Rec- Deposit on Mission	\$575.25	
2-1147	Temp Rec'd - YYAC	\$1,488.22	
2-1300	GST Liabilities		
2-1340	GST Tax Collected	-\$284.18	
2-1350	GST Tax Paid	-\$5,282.18	
2-1355	GST Rounding & Adjustments	-\$1,190.23	
	Total GST Liabilities		-\$6,756.59
2-1400	Payroll Liabilities		
2-1405	PAYG Withholdings	\$88.00	
2-1406	Superannuation Payable- Parish	\$1,703.41	
2-1407	Superannuation payable- Sal Sac	\$2,980.91	
2-1412	Fringe Benefit A/C - Gavin W	\$1,467.50	
2-1415	Fringe Benefits A/C - Browne	\$250.85	
	Total Payroll Liabilities		\$6,490.67
	Total Current Liabilities		\$1,797.55

This report includes Year-End Adjustments.

**Balance Sheet**

As of September 2018

PO BOX 2049  
SUNBURY VICT 3429

ABN: 16 128 744 661

Total Liabilities			\$1,797.59
Net Assets			\$1,769,201.89
3-0000	Equity		
3-8000	Retained Earnings	\$1,734,040.28	
3-9000	Current Year Earnings	\$35,161.61	
Total Equity			\$1,769,201.89

This report includes Year-End Adjustments.

<b>St. Mary's Anglican Church Sunbury - 2018/19 Budget</b>				
		<b>2017/18</b>	<b>2017/18</b>	<b>2018/19</b>
<b>Item</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>Income</b>				
Collections	Open Plate & Electronic Giving	214,979	214,682	214,979
Donations General	Chibobo, CMS, Careworks, etc	9,492	17,050	5,916
Weddings & Funerals		7,008	5,266	8,608
Activities, Other Fund Raising		4,452	4,853	2,775
Interest		15,480	29,212	10,065
Hall Rental		14,244	14,143	12,250
Solar Power Income				
Grants		21,000	23,898	6,600
Community Store		119,496	108,918	110,000
Donations Building		50,580	17,402	51,330
Bequest			13,797	
<b>Total Income (A)</b>		<b>\$456,731</b>	<b>\$449,221</b>	<b>\$422,523</b>
<b>Expenditure</b>				
<b>Staffing</b>				
Vicar (Gavin)	Stipend, Super, Vehicle	75,961	74,236	76,960
Assistant Minister (Cath)	Stipend, Super etc	19,860	0	2,000
Assistant Minister (Matt)	Stipend, Super, Vehicle	44,672	51,434	70,353
Assistant Minister Kim	Stipend etc	31,244	36,303	
Training Coordinator (Ros)	Salary & Super	7,126	7,782	4,400
Parish Administrator (Narelle)	Salary & Super	37,800	40,252	37,800
	Training Allowance			1,800
Cleaner	Salary	7,785	6,790	7,785
Childrens Outreach Worker	Salary & Super	13,524	13,380	3,788
Workcover		1,404	3,459	2,100
Ridley Student		4,500	4,585	
<b>Total Staff Costs</b>		<b>\$243,876</b>	<b>\$238,305</b>	<b>\$206,986</b>
<b>Mission</b>				
Parish Council Giving & Chibobo		22,068	23,487	20,924
Community Store Mission Giving	Mission Giving & Excess Funds	25,200	14,791	25,200
Other Mission Agencies		1,636	2,356	1,800
<b>Total Mission Costs</b>		<b>\$48,904</b>	<b>\$40,634</b>	<b>\$47,924</b>
<b>Property Costs</b>				
Insurance	Building	9,984	9,944	14,976
Church Building	Maintenance/repairs/utilities	2,580	1,920	2,574
Vicarage & Curate	Maintenance/repairs/utilities	7,020	5,702	9,034
Parish Centre	Maintenance/repairs/utilities	6,636	6,535	8,749
Parish House	Maintenance/repairs/utilities	1,500	1,576	1,000
Community Store	Maintenance/repairs		710	
<b>Total Property Related Costs</b>		<b>\$27,720</b>	<b>\$26,387</b>	<b>\$36,333</b>

		2017/18	2017/18	2018/19
<b>Item</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>Ministry Costs</b>				
Wine/ Wafers / Envelopes		528	982	550
Confirmation / Baptism		144	147	145
Conferences		1,200	464	1,500
Books / Training		864	518	945
Media Costs		1,140	1,092	1,100
Piano/Organ/Music/CCLI		1,212	435	1,212
Office exp Stationery		1,536	1,414	1,800
God's Gang & Youth United		300	126	350
Copyright & Subscriptions		240		250
Kids United		396	84	400
Playgroup Expenses		300	239	300
Youth Ministry		120		120
Ecumenical Services		1,200	750	
Hospitality		1,644	1,931	1,850
Parishioners Hospitaity & Wel		696	88	725
Funeral & Wedding Costs/Organ		660	780	650
Kid's Hope		1,236	1,135	1,245
Telephones & Internet		3,780	4,997	3,995
Print & Copy		5,364	5,850	5,500
Comm Store Expenses		17,640	15,867	23,380
Police Checks		360	418	450
Anniversary Celebrations		1,800	3,178	
Pathways		480		480
5pm Service		360	97	350
Social Events		240		225
Equipment			759	
Excess Community Store Funds			2,053	
<b>Total Ministry Expenses</b>		<b>\$43,440</b>	<b>\$43,404</b>	<b>\$47,522</b>
<b>Other Costs</b>				
Ridley Student		4,500		
Repayment to Community Store				
Bookkeeping Expenses		5,400	5,400	5,400
Parochial Assessment		34,740	30,804	35,740
Bank Fees		24	16	30
Parish Development A		49,584	29,110	49,584
<b>Total Other Costs</b>		<b>\$94,248</b>	<b>\$65,330</b>	<b>\$90,754</b>
<b>Total Expenditure (B)</b>				
		<b>\$458,187</b>	<b>\$414,060</b>	<b>\$429,519</b>
<b>Operating Surplus (A) - (B)</b>				
		<b>\$1,456</b>	<b>\$35,161</b>	<b>-\$6,996</b>

**ST. MARY'S COMMUNITY STORE**  
**FINANCIAL REPORT 1/10/17 – 30/9/18**

**Balance as at 30/9/2017** **\$10,761.82**

General Sales	106,577.90
Surplus Stock Sales	2,340.00
Bank Interest	.21

**EXPENDITURE** **\$108,918.11**

**TOTAL CREDIT** **\$119,679.93**

**Op/Run Costs**

Petty Cash	882.36	
Cleanaway	6,357.79	
Coordinator's Allowance	3,600.00	
Miscellaneous	397.50	
Staff Appreciation/Welfare	2,683.00	
Maintenance	104.50	
Services	2,735.23	
Cleaning	2,680.11	<b>\$ 19,440.49</b>

**Transferred Funds**

Diocese Assessment	7,749.60	
Approved Building Fund	16,800.00	
Surplus Funds 30.6.2017	5,761.82	<b>\$ 30,311.42</b>

**Salaries**

Church Staff	42,000.00	<b>\$ 42,000.00</b>
--------------	-----------	---------------------

**Parish Office**

Photocopier	6,546.81	<b>\$ 6,546.81</b>
-------------	----------	--------------------

**Missions**

Anglicare	2,000.00	
Mission to Seafarers	2,000.00	
Sunbury Chaplaincy (Schools)	2,500.00	<b>\$ 6,500.00</b>

**Charities**

Careworks	4,000.00	
Peter Mac. Cancer Clinic	2,000.00	
State Emergency Service	1,000.00	
World Vision Child Sponsorship	1,182.00	<b>\$ 8,182.00</b>

**TOTAL EXPENDITURE** **\$112,980.72**

**BALANCE AS AT 30/9/2018** **\$ 6,699.21**

**Bank Statement as at 30/9/2018** **\$6,699.21**

**Community Store – Budget      2018 – 2019**

<b><u>INCOME</u></b>		<b><u>\$110,000</u></b>
 <b><u>OP/Run 21.3%</u></b>		
Petty Cash	1,000	
Cleanaway	7,000	
Coordinator's Allowance	3,600	
Miscellaneous	500	
Staff Appreciation/Welfare	2,800	
Store Maintenance	500	
Gas, Electric, Telephone	2,800	
Cleaning	2,680	
Air Conditioner	2,500	<b><u>\$23,380</u></b>
 <b><u>Transferred Funds 14%</u></b>		
Diocese Assessment	7,000	
Diocese Insurance	900	
Approved Building Fund	7,560	<b><u>\$15,460</u></b>
 <b><u>Salaries 38.2%</u></b>		
Church Staff		<b><u>\$42,000</u></b>
 <b><u>Missions/Charities 20.6%</u></b>		
Anglicare – Victoria	4,000	
Bible Society	1,000	
Careworks	8,000	
Mission to Seafarers	2,000	
State Emergency Service	1,400	
Sunbury Chaplaincy	5,000	
World Vision	1,260	<b><u>\$22,660</u></b>
 <b><u>Parish Centre 5.9%</u></b>		
Photo Copier	6,000	<b><u>\$ 6,500</u></b>
 <b><u>TOTAL EXPENDITURE</u></b>		<b><u>\$110,000</u></b>

Excess funds at the 30<sup>th</sup> September 2018 to be distributed as follows:- \$5,000 Management Committee Balance to St. Mary's General Account.

## **ST. MARY'S ANGLICAN CHURCH**

### **FINANCIAL ACCOUNTS AS AT 30 SEPTEMBER 2018**

#### **NOTES TO ACCOMPANY ACCOUNTS (as per required at Schedule 3 in Parish Governance Act 2013)**

- (a) The Churchwardens have adopted cash accounting as the predominant basis for financial reporting, with recognition of some payroll accruals. There were no estimation techniques adopted which are material to the presentation of the accounts.
- (b) The Anglican Diocese has been engaged to perform financial processing and reporting for St Mary's.
- (c) The Parish generates its income primarily from collections, offerings, donations and the operations of St Mary's Community Store.
- (d) In addition to salaries and stipends, any payments to related parties were reimbursements for expenses incurred on the Parish's behalf.
- (e) All incoming receipts are of an operating nature and do not represent capital.
- (f) The Parish holds the following restricted funds :
  - a. ADF Maintenance Reserve Fund – the reserve fund for the Parish relating to maintenance and repair to the Church. No funds can be drawn out without the approval of the Diocese upon the receipt of an application.
  - b. Three ADF Approved Building Term Deposit accounts - These term deposits are used as reserve accounts for St Mary's future development of the Church building.
- (g) The Parish operates the St Mary's Community Store. In addition, the Parish conducts a combined youth service with St Andrews Uniting Church, where it was agreed that the Uniting Church provide a grant to St Mary's in return for the services contributed on their behalf.
- (h) The Parish does not have any contingent liabilities.
- (i) No loans were outstanding at the date of the financial statements.
- (j) No funds of the Parish were materially in deficit at the date of the financial statements.
- (k) No ex gratia payments were made by the Parish during the financial year.
- (l) The accounts have been prepared in accordance with generally accepted accounting principles through Australian accounting standards

## INDEPENDENT AUDITOR'S REPORT

### Report on the Financial Statements

St. Mary's Anglican Church, Sunbury, Victoria, Australia

Financial Year Ended: 30 September 2018

In accordance with s.45 of the Parish Governance Act 2013, I have audited the accompanying special purpose financial report of St Mary's Anglican Church, Sunbury, which comprises:

- The balance sheet as at 30 September 2018;
- The statement of profit or loss for the financial year ended 30 September 2018; and
- The Notes attached to the financial accounts for year ended 30 September 2018.

The audit work conducted also incorporated a review of the accounts for St Mary's Anglican Church's Community Store for the financial year ended 30 September 2018.

### *Management's Responsibility for the Financial Report*

The management of St. Mary's Anglican Church, Sunbury, is responsible for the preparation and fair presentation of the financial report and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

My responsibility is to express an opinion on the financial report based on my audit.

I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

In my opinion the financial report:

- complies with s.42(1), (2) and (3) of the Parish Governance Act 2013; and
- presents a true and fair view, in all material respects, of the financial position of St Mary's Anglican Church, Sunbury, as at 30 September 2018, and of its financial performance for the year then ended.

13 November 2018



Robert Brennand  
Certified Practicing Accountant  
Chartered Accountant  
Certified Internal Auditor

8 Thompson Street  
GLEN WAVERLEY  
Victoria  
3150