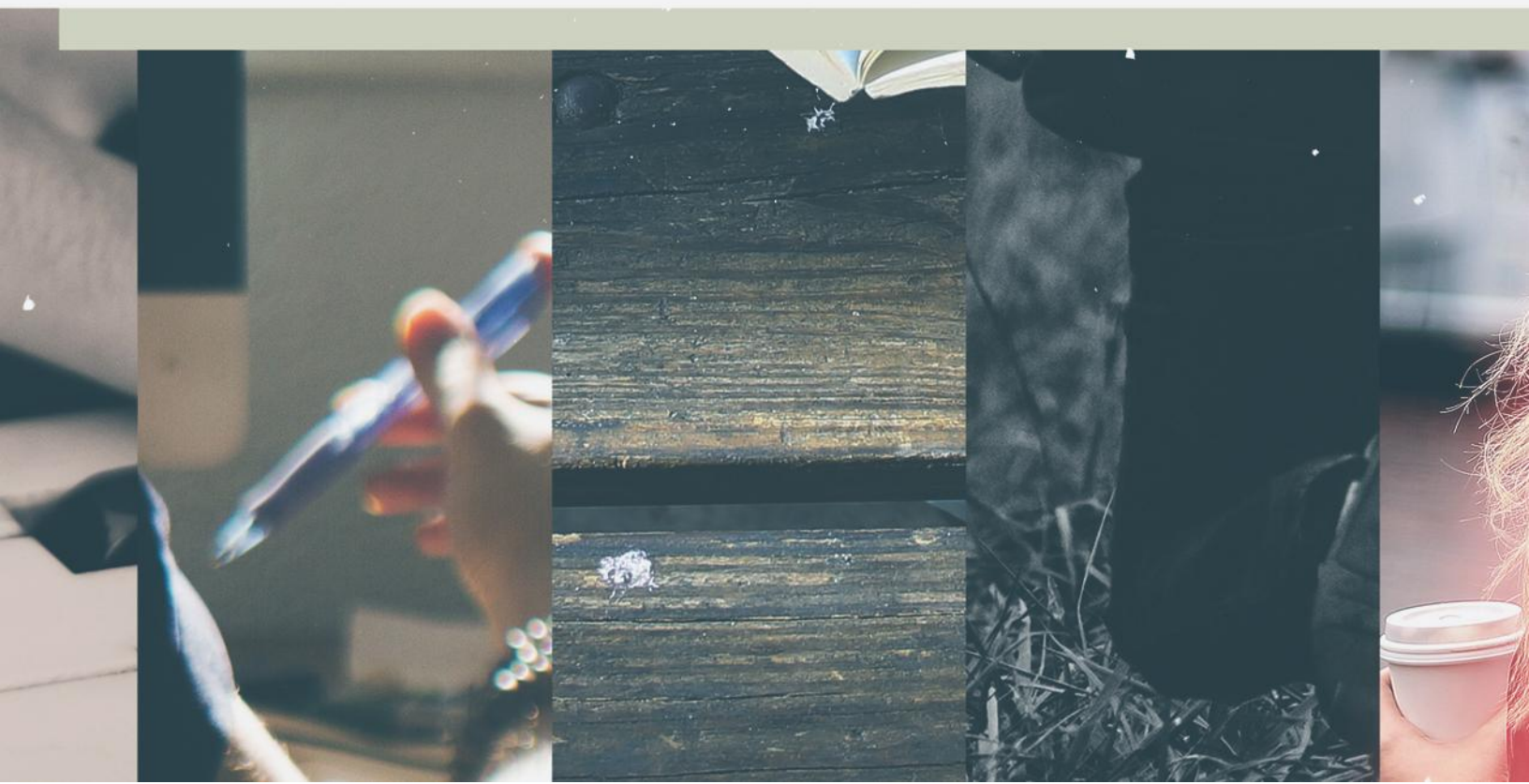




# ANNUAL REPORTS

FOR THE ANNUAL GENERAL MEETING OF  
ST MARY'S ANGLICAN CHURCH, SUNBURY

MONDAY 20<sup>TH</sup> NOVEMBER 2017



# **Minutes of St Mary's Annual General Meeting**

## **21<sup>st</sup> November, 2016 at St Mary's Parish Hall**

**Meeting declared open at 7.31pm**

by meeting chair, Reverend Gavin Ward,

**Attendance:** Pamela Allan, Harry Appleton, Annette Appleton, Ros Armstrong, Mark Armstrong, Wendy Caramarco, Alan Phillips, Elsa Phillips, Lesley McInerney, Benjamin Clements, Emily Clements, Bev Cottell, Don Cottell, Noel Sprague, Mike Lampard, Narelle Riley, Kim Beales, Samantha Dennett, Heather Watts, Peter Watts, Marj Stacy, Phil Stacy, Annette Swaffield, Kevin Swaffield, Gavin Ward, Don Sly, Peter Schou, Venus Schou, Edith Langshaw, Max Langshaw, Hilary Williams, Michael Williams, John Vanderstock, Susan Vanderstock, Denise Foden, Keil Maslen, Clarissa Burn, Kim Burn, Ruth Green, Jenay Flint Bogdan (Bob) Degtyariov, Kristine Green, Peter Rovers,

**Apologies:** Margaret Flanigan, Gill Garth, Karen Chambers, Gwen Hutcheson, Susanne Baxter-Smith, Jan Kokic, Alma Sly, Sharon Ward, Cath Fisher, Josh Fisher, Alison Rae, Robert Brennand, Larry Green, Nathanael Armstrong, Irene Curtis, Ian Garth, Jennifer Garth, Kate Beales, Spencer Flint, Robin Philbrick, Ruth Philbrick, Sue Allaz, Steven Riley, Judy Hasse, Cath Robinson,

**Bible reading:** Proverbs 67

**Prayer:** Rev Gavin Ward

### **Previous Minutes:**

Acceptance of 2015 AGM minutes

Moved by Harry Appleton      Seconded by Emily Clements      Carried

Minutes of reconvened AGM (*held on 17/11/2016*) *not 17/11/2015 as recorded in minutes*

Moved by Don Cottell      Seconded by Annette Swaffield      Carried

### **Acceptance of Electoral Role:**

Moved by Don Cottell      Seconded by Alan Phillips      Carried

### **Annual Reports**

**Vicar's Report:** Gavin publicly thanked Kim, Keil, Cath, Narelle, Ros and the intercessors for their work whilst he was on long service leave.

**Associate Ministers Report:** as per reports booklet

**Discipleship and Ministry Training Coordinator's Report:**as per reports booklet

**Deputy Assistant Locum Minister Report:** as per reports booklet

**Ridley student Report** as per reports booklet

**Parish Administrator's Report** as per reports booklet

**Pastoral Care Coordinator's Report:** as per reports booklet.

Gavin acknowledged and thanked Jill for her work in the role.

**Warden's Report: as per reports booklet.**

Acceptance of these reports

Moved by Phil Stacy

Seconded by John Vanderstock

Carried

**Parish Council Report:** as per reports booklet.

**Building Committee-** as per reports booklet

**Synod 2015/16-** authored by Bev Cottell and Gwen Hutcheson

**Community Store Report:** Gavin thanked Kristine Green for taking over the role of coordinator following the Belcher's departure

**Service Leader's Meetings:** Special thanks to Peter and Peg Jones for all they have done with the 8.30am service over many years.

Acknowledgement of the Klouth family and their faithful service, particularly at the 10.30am service with music and God's Gang.

**Home Group Coordinator's Report** Acknowledgment of the great job Elsa is doing in coordinating Home Groups

**Prayer Ministry:** Special thanks to Jenay Flint for her leading of prayer ministry for many years.

**Youth United:** as per reports booklet

**God's Gang & Blast:** as per reports booklet

**MU Australia (St Mary's):** as per reports booklet

**CMS:** as per reports booklet

**Chibobo Mission:** as per reports booklet

**Chibobo 2016 Mission Trip:** as per reports booklet

**Kids Hope AUS:** as per reports booklet

**Ministry to the Elderly:** as per reports booklet

**Singles & Friends:** Thanks to Marg Flanigan for her coordination of Singles and Friends

**Stitch and Sew:** as per reports booklet

**Friday Friendship lunch:** as per reports booklet

**Lay Ecumenical:** as per reports booklet

Thanks to all for their reports and to all involved in these ministries.

**Move that the reports be received.**

Moved by Peter Rovers

Seconded by Annette Appleton

Carried

**Report by incumbent on entries in the registers of the Parish was presented.**

**Guest Speaker:-** Bogdan (Bob) Degtyariov

## **Financial Reports**

### **Move that the audited accounts be received as presented**

Moved by Michael Williams      Seconded by Peter Schou      Carried

## **Election of Auditor**

### **Move that Rob Brennand be appointed as auditor.**

Moved by Elsa Phillips      Seconded by John Vanderstock      Carried

The Wardens thanks Rob for his work as Auditor this year.

## **Elections**

### **Churchwardens:**

Wendy Caramarco      Noel Sprague

### **Vicar's Appointed Warden**

Mark Armstrong

Gavin acknowledged the work of Geoff Klouth as outgoing Warden, particularly through some challenging times.

### **Parish Council:**

Ben Clements,	Don Cottell,	Max Langshaw
Alan Phillips,	Phillip Stacy	Annette Swaffield
Michael Williams		

Vicar's Appointment-      Peter Schou      Sam Dennett

Gavin thanked Emily Clements for her service on Parish Council.

### **Incumbency committee:**

Mark Armstrong      Alan Phillips

Emergency      Don Cottell

All declared elected

## **General Business**

Nil

Meeting closed at 8.23pm with the Grace

# **Vicar's Report to the Annual General Meeting**

What an exciting year to be part of this wonderful Parish and to be writing my Annual Report.

When I joined St Mary's in December 2006, I joined a Church community that had been a Gospel presence in Sunbury for 143 years and worshipping in St Mary's building for 139 years. What a history to join.

History was one of my favourite subjects at school. The dates of various Kings and Queens of England didn't excite me much, so I would chase stories of individuals. I loved the story of Sir Thomas Moore and of course unpacking all the stories around King Henry 8<sup>th</sup>. At Ridley College I loved hearing the stories of John Calvin, John Wesley, Hugh Latimer, Nicholas Ridley, Thomas Cranmer, John Wycliffe, and one of my favourite Christian heroes – Athanasius. Check out the Creed he wrote at the back of the Prayer Book.

St Mary's is full of history and the stories of various individuals who have played a significant role in the life of this church over 150 years, and the updated history by Peter Free is full of such history and stories.

It's interesting that the people of St Mary's have consistently worked through issues for Gospel purposes.

I found a Minute Book recording meetings of the Board of Guardians (Vestry) of St Mary's. At a meeting on Sunday 13 November 1874 they discussed replacements on the Board for Mr Clarke, who had gone to England, and the Hon Mr J G Francis who had resigned. The Hon Mr Francis had been on the Board of Guardians, while also holding the position of Premier of Victoria!!!! The brass lecturn in the Church (known as Big Bird) was given in honour of the Hon Francis and will be used during our 150<sup>th</sup> Celebrations. At this meeting the Reverend J B Garlick also suggested that the authorities be approached about the availability of a local hall to be used on Sundays for Sunday School and that he would be willing to personally pay the cost of renting the hall.

I also found Minutes of Vestry just over 120 years later for 11 February 1997, which was held in the Parish Hall, at which it was reported that the Diocesan Building Committee had approved plans for the extension of the hall to provide for an Op Shop and that a loan had been approved with the Diocese Rolling Fund (now the ADF) for its construction.

We have much to give thanks to God for as we read of the work, faith and trust in Jesus of those who have gone before us. I recommend Peter's book.

Over the past 11 years at St Mary's, I have been privileged to not just hear stories of faithful servants of God, but also to witness these servants in action. Some have gone to be with the Lord, some have moved to other parts of God's kingdom here on earth while others remain and continue their devotion and service of Jesus. I'm not naming any here (for fear of embarrassing these saints), but just let me record that your devotion and service to Jesus has and will always inspire me in my own faith. I can assure you I have grown in my faith as I've worshipped and served God with you all over these past 11 years and I look forward to continuing to serve with you in the years to come.

## Reflections on the Past Year and Looking Ahead

As I reflect on the past year and look ahead, three specific areas come to mind:-

### (a) Our Parish Life

I never cease to be amazed at how much activity there is in this place. At one stage during the year Narelle posted a photo on St Mary's Facebook Page of all the cars parked in the street and all over the Village Green because we had multiple activities happening on the one day – each ministering into a different segment of our Community.

The reports by the various leaders detail all that has been taking place. Thank you to everyone who has contributed to all our ministries and served in a variety of ways over the past year.

A few highlights for me have been:-

- A Key Leaders High Tea early in 2017;
- Community Store 20<sup>th</sup> Birthday Celebrations in July;
- The development of our Building Plans, including Diocesan Approval and the submission to Hume Council for Planning Approval;
- The work of the Wardens (and Narelle) in reviewing our Child Safety Policy and Procedures;
- The completion of our first round of 360 degree Staff Reviews;
- Facilitating a Leadership Training Course with Kim (involving 8 participants and 8 mentors);
- Seeing the Marriage Course become established with 11 couples completing the course this year and developing plans for 2018; and
- Preparations for our 150<sup>th</sup> Celebrations.

Our morning and Wednesday services continue to be overseen by leaders (who I meet with regularly). Some highlights from these services include:

- Our Annual Prayer Walk Services;
- A Lenten series on The Passion Narrative;
- A series on 1 Samuel following the lives of Kings Saul and David;
- Some deeper theology as we continued our look at Paul's letter to the Romans;
- A four part series looking at some difficult issues in society and exploring how we should think through these issues; and
- We've had visits from Ree Bodde (Think/Prevent – speaking about Domestic Violence), Chris and Grace Adams (CMS), Bishop Philip Huggins (on Good Friday), Glenn Fairweather (Prison Fellowship) and Dr Rhys Bezzant (Ridley College on Reformation Sunday).

Our 5pm Community Continues to develop and explore a variety of ways to disciple people and reach out with the Gospel to others. Kim's report creatively covers the great things that have occurred in this Community.

Of course Parish life has had some challenges also. We have had the sadness of farewelling much loved parishioners; Brian Crocker, Stan Miller, Thelma Yourn, Peter Jones and Peta Tickle. Each one impacted our lives for the better and are all deeply and sadly missed.

On the other side we have had the joy of the wedding of Sara Graf and John Robinson and also welcoming Timothy Browne and Germaine Clements, whose parents I hear have big plans for them!!!

The Wardens and Parish Council have also had to work through issues of a tight budget and finances and some measures were needed to be put in place for this coming year in this regard. The Wardens will speak to these at our Annual General Meeting, but suffice to say it has been a very challenging year financially. My deep thanks to those who responded to calls for financial assistance during the year. This certainly helped us get out of a very tight situation. You may be interested to know our cash reserves were so low last November that staff salaries were paid by the Diocese. We have since repaid the Diocese and taken steps to be ensure that does not occur again.

The 10.30am congregation has also had a few meetings to discuss the changes that have occurred in those who are calling this service home. We will continue to explore how and what God might calling us to do at this service.

As we look ahead, there will be increased activity around our building plans and the next steps in regard to this project, however, as I've always indicated, building projects ought always take place in the background while we get on with the work God has called us to do in serving him.

In this regard, Parish Council and I have expressed the need to review our ministry and mission goals for the next 5 years. We need to keep adjusting our goals with our ever-changing community here in Sunbury, staying relevant and following God's lead for us. Some questions we might consider are:-

- What might God be calling us to adjust in what we are doing?
- In what we are doing, how are we helping people explore Christianity or be introduced to Jesus?
- In what we are doing, how are we helping people deepen their discipleship of God, Father, Son and Spirit?
- Is there something new (a new pathway, a new ministry, a new service for our community) that God is calling us to explore and serve Him in?

We will be exploring these issues early in 2018 and setting some plans for the next 5 years as we continue to serve God together.

### **Local Mission**

God calls us to mission, locally and globally. This year we have taken some significant steps in both areas.

Locally, the highlight has been the employment of Laura Paul as our Children's Outreach Worker with much thanks to a grant from Kids+ (the former Girls Friendly Society). Laura has overseen the new Kids United programme on Friday afternoons, which is an exciting new initiative. Laura was also heavily involved in leading the recent Youth Camp and has helped out with youngsters at the 5pm Service, her speciality being enacted Bible Readings.

In addition to Laura, we have also taken Sing and Soup on the road, with a successful lunch and singing at Aveo. We plan to do this again in 2018 and look for other opportunities to develop this Gospel pathway.

A brochure was produced advertising all local churches and placed at the Information Centre as well as in Sales offices of all the New Estates. If you would like to take on the role of maintaining stocks of this brochure in these places, please let me know.

The Friday Friendship Lunch and Music Playtime continues to serve as outreach pathways into different segments of our community and we have continued a presence and support at the Sunbury Neighbourhood Kitchen and our support of Careworks continues, financially and practically.

I continue to Minister amongst the National Servicemen's Association as their Chaplain being involved in Anzac Day and Remembrance Day activities as well a few Church Parades each year and an Annual Memorial Service on Mt Macedon.

The Wednesday Service Community continues to hold a quarterly service at Goonawarra Aged Care Facility, reaching out to some of our members who are now there and to others unable to get to church anymore. We also continue to take services at Riddell Gardens and Lions Hostel.

Finally Kids Hope continues to be an important part of our local mission, culminating this year with St Mary's sponsoring a Bush Dance for the Sunbury West Primary School Community, as part of our 150<sup>th</sup> Celebrations. Thanks to everyone who hosted or participated in a Coffee Snowball to help fund this.

There remain many challenges for us as to how we reach out with the message of God's love into this growing community and, like our forebears, we will continue to explore what is next for us as we head into 2018.

### **(b) Broader Mission**

While our focus remains on how we reach out with God's love in our local community, it continues to be important that we also lift our eyes more broadly.

#### **Timor Leste**

On Sunday 26 February 2017 we welcomed Chris and Grace Adams as our new Church Missionary Society missionaries. It was great to hear about their ministry in Timor Leste and to now be partnering with them. Wouldn't it be great if we were able to send a few people to visit them as a Mission Team in the next couple of years?

#### **Help Ministries Projects, Chibobo, Zambia**

Of course we continue to support our friends at Help Ministries Projects in Chibobo, Zambia. As you are aware I made two visits to this community in 2017. The first was with Mike Lampard to attend to some specific leadership and management issues and then in the middle of the year with Mike and Jim Laussen (Principal of Overnewton) to celebrate the launch of the new Chibobo High School. My thanks to many from the Parish who support HMP as they serve, help and assist in raising funds for orphans and vulnerable children in that community.

Kevin and Annette Swaffield are planning a Mission Team visit to Chibobo in 2018. Could this be the year God might be calling you to visit?

Looking ahead, we will continue to invite speakers to our various services (morning, evening and Wednesdays) who will challenge us to think broadly about God's work in this world.

#### **Keeping my eyes focused on God's work**

I continue to keep my eyes lifted more broadly as I coach and mentor four people from other parts of Melbourne and Victoria; as I walk around Sunbury on occasion with my cup of coffee open to God's Holy Spirit as I minister to people; as I take a regular Prayer Retreat Day (spending time in prayer for all in the Parish and others on my prayer lists and whom God brings to mind and doing some reading) and as I meet with my coach on a regular basis.

I intend to complete a Certificate 4 in Christian Coaching in 2018.



## **Conclusion**

I would like to conclude this report by thanking the great staff team (Kim, Cath, Ros, Narelle, Matt, Laura and Keil) for your great support and collegiality. It's wonderful to serve God with each and everyone of you. Thanks for your hard work and commitment to the Gospel.

We look forward to Jeremiah Paul joining us as a Ridley Student next year and I thank Matt (with Erin, Annabella and Timothy) for your faithful service as student family over the past two years. What a blessing you've been to us.

My thanks also to the Wardens (Noel, Wendy, Mark and Max) with whom I've worked closely with through some challenging issues this year. Thankyou for your faithfulness to Christ in all things.

Finally my thanks to members of Parish Council; to the key leaders of many ministries and to all who undertake tasks not seen by others.....for your humble servant hearts and the example you set for me and for many.

Proverbs 19:21 says "Many are the plans in a person's heart; but it is the Lord's purpose that will prevail."

May the Lord's purpose prevail in all our plans and in all we do as we step into the start of the next 150 years, creating more great stories in the life of this Parish.

Rev Gavin Ward

Vicar

## Kim Beales: Associate Minister's AGM Report, 2017

**Max Langshaw:** *So young Kim, I see you out and about in your café's, working on things here and there. Tell us about what you've been up to in 2017.*

**Kim:** Thanks Max. That sounds a pretty reasonable question for an AGM. I'd sum up my work at St Mary's into four areas.

1. Leading the 5pm community
2. Developing leaders
3. Intentionally developing discipleship pathways
4. And all the other stuff

**Max:** *The 5pm community has been meeting for almost three years now. How's it been going?*

**Kim:** I feel it's been going well. There is a sense of joy, and I feel the community has been growing closer together too. A recent NCLS survey made apparent a few key strengths, which included a sense of belonging, and a willingness to give things a go. Having a weekly meal has played a significant part in helping people to belong and I'm thankful for the many volunteers who serve in the kitchen each week in order to make this possible. The willingness to give things a go has been evident in the community's readiness to get behind a range of different ventures. This year, these included Christmas and Easter services, a Vintage Games event, a public banquet and apologetics series, Christmas in July, and a number of other special services. The purpose of these ventures has been around helping people get to know Jesus. On each occasion we have seen people in the Sunbury community come and get involved, and little by little we have been seeing this community grow in number, in faith and in love.

**Max:** *We came to one of those nights - the banquet. It was nice for Edith and I to be able to sit back and see what was happening!*

**Kim:** That was probably a rare opportunity for you! I try and get lots of people serving and using their gifts, whether it be music, service leading, welcoming, set up or some other thing, I try to have as many people involved as possible. I think by sharing responsibilities it makes everything more sustainable too.

**Max:** *What areas do you think this community needs to grow in?*

**Kim:** Good question. In our NCLS, tithing, faith-sharing and spiritual growth stood out as three areas to work on. I've addressed tithing in my preaching. The giving is gradually increasing at 5pm and I'd like to see ongoing intentionality in this. There is also a desire for people to grow in confidence in faith sharing. I've spoken to that in a couple of sermons and hope to provide some training. There's a good book by Mike Frost called "Surprise the World". It's about forming missional habits. I think this could be a really helpful book to read collectively next year and put into practice. As to spiritual growth, we are each called to grow mature in Christ, and that this is both an individual thing, and a collective thing, and I hope to encourage this as best I can. I think we grow most when we are stretched, when we take risks, and whenever we are outside our comfort zone. Therefore to grow, I think we need to keep providing fresh challenges for people wherever they are at in their journey with God.

**Max:** What would you describe as highlights for this year at 5pm?

**Kim:** It's been really significant seeing people grow. Young men like Kyle Cozens, Calum Hay, and Nathanael Armstrong are growing in wisdom and Christ-like character. It's been fantastic having Bec Klouth do an internship at 5pm, in between her studies in Sydney. I love seeing Adil each week, our friend from Iraq who dominated at table tennis after church last summer. I love seeing new people welcomed into the life of the church and I love seeing people making significant discipleship decisions. Other highlights included Timothy Browne's baptism, the camp at Marysville, and the Christmas in July service, which whilst a whimsical occasion was actually a beautiful and sincere celebration of the birth of Christ in which I felt a profound sense of God's presence.

**Max:** *I see that you and Gavin have also run a leadership course.*

**Kim:** Yes, I'm really happy we've done that. I had a great time working alongside Gavin and was really proud of the way that the participants have been growing in their faith, and thankful for their mentors too.

**Max:** *Who did you have doing the course?*

**Kim:** We had Ellie Priest, Bob Degtrariov, Sam Dennett, Lachlan Smith, Kyle Cozens, Calum Hay, Christine Green, and Sara Graf. I observed growth in each of them throughout the year. Calum Hay I think summed up one of the best things about the leadership course, which was *intentionality*. He felt he had become more intentional as a follower of Jesus as a result, and I think that's a great testimony. The process of being serious about growing in our faith, and meeting with mentors to pursue growth was probably the most helpful thing about the course... even more than the content that we were exploring.

**Max:** *I also see young Matt Browne has really been helping out lots at 5pm.*

**Kim:** Matt Browne is a legend. I am so thankful to God for him, and not only for him, but for Erin, Annabella and Timothy too. I would say one of the highlights of my year has been seeing him grow in his leadership. Matt has overseen the administrative communication of the 5pm service. Each week he communicates with service leaders, bands, cooks, and works behind the scenes in many ways. Matt has also been a key help in the preaching, and has preached some very encouraging and insightful sermons throughout the year. He has also shown great care of people, he's been a mentor for several people, and he is always welcoming and hospitable.

**Max:** *He's going to be missed next year.*

**Kim:** Definitely. The Browne family has won people's hearts, and we all feel affectionately towards them. We'll miss Erin's singing and each of their smiling faces. I look forward to seeing where God will place Matt, and to seeing his journey as a minister of the gospel.

**Max:** *And Laura Paul got on board this year doing children's outreach. How did all that come together, and how has her first year at St Mary's gone?*

**Kim:** For some time I'd hoped for us to develop a kids club with a focus on helping primary aged children get to know, love and serve Jesus. I became aware of a grant from Kids+ (formerly Girls Friendly Society). By God's grace, and their generosity, we have been delighted to have Laura on board.

I'd like to publicly thank Kids+ for all their support. Laura is a great gift of God to us, and like Matt, her ministry has been a highlight for me this year. She brings all of herself to her ministry with children and families. Her ministry always has a depth about it, and she's been able to achieve each of the things we'd set out at the beginning of the year.

**Max:** *Tell us about that.*

**Kim:** There were three key things that we were aiming for.

i. The first was to form **a new kids club**. Laura has developed an inter-denominational kids club for primary students. She has a committed team of helpers and is doing an outstanding job in encouraging students and helping them only know God's love for them in Jesus. Each term the group has grown, and in recent times the group has had up to 20 participants. The quality of Laura's biblical teaching has been outstanding, and it has also been a delight to observe growth in the team.

ii. The second area she has worked on is engaging the **children at 5pm**. Rather than starting a children's program, her focus has been on helping children connect with God and to use their gifts wherever possible. Laura developed a crèche for the preschoolers which is available each week should it be required. We held a vintage Games event before church to help families make a connection. Twice a term Laura is helping a small group of children cook toasties for church. Together with Emma West, she has formed a children's choir, which has now performed twice, and will sing at our 150<sup>th</sup> celebration and Christmas. Like the Vintage Games day, the choir has provided a link for families to connect with church, and I look forward to seeing how God may grow this in the coming year.

iii. The third goal for Laura was to lead a youth camp, which happened just last week at Rowallan in Riddels Creek. One of the purposes of the camp was to help those in junior youth (in grades 6-10) to build friendships with one another, and to form a connection with Youth United. We had several planning meetings (Hawaiian Pizza Nights), where a group of young people designed the camp. It was a wonderful and joyful time. A small group of students attended together with leaders, and my hope is that this will become an annual fixture.

**Max:** *And Laura will be joined by Jeremiah here at St Mary's next year.*

**Kim:** Yes, I'm stoked that this has worked out. Jeremiah is preparing for ordained ministry, and will join us next year, doing a placement in the morning congregations. They are excited about doing ministry in the same place, and I'm delighted they will be here together.

### **3. Discipleship Pathways**

**Max:** *Earlier you talked about pathways. What do you mean by that?*

**Kim:** I did some training a while back, under Ken Morgan. Since then, I've been working on developing discipleship pathways here at St Mary's. Pathways terminology can be applied in two senses. The first is about the journey people make towards becoming a disciple. How do we shape our church life so as to help not-yet believers to meet Christians, discover the gospel, and become not only disciples of Jesus, but servant-leaders? I've formed a mission action team that asks this question every time we meet. Our model is to pray, to seek where God may be leading us next, and then to do stuff.

In the second sense, it's being intentional about opportunities for discipleship in different life stages. If we were to begin with children, we might ask, how are we shaping the life of the church, to help them go on a discipleship journey as they grow and mature? A part of what I've been seeking to do over the years is to develop ministries that will connect with people at different life stages, with a particular focus of infancy through to early adulthood. Below is a quick description of the ministries that are currently in place that I have a particular connection with. You'll observe a movement through the life stages.

- **Music Playtime:** this has been going for five years now. It's purpose is to meet a practical need for parents with pre-schoolers, and a context to develop relational connections.
- **Kids United:** We started this year under Laura's leadership. It's provides a context for primary aged children to get to know Jesus.
- **Children's band and choir:** We're looking to be intentional about connecting families with our worship on Sundays, and this year this included a monthly kids band at 10:30, and children's choir.
- **Sunday school/crèche:** This is about helping children grow in their faith.
- **Junior Youth Camp:** This encouraged our younger teenagers in their relationship with God, and aimed to help them form a connection with Youth United.
- **Youth United:** is about intentionally helping teenagers grow as disciples.
- **Leadership opportunities for youth:** through music, leading services, prayers, readings, roles on camp.
- **Young adults Bible study:** led by Ben and Emily Clements and continues to welcome new people.
- **Young Adults Retreat:** We went to Bullengarook for a camp aimed at equipping young adults to share their faith and tell their own story.
- **Opportunity for young adults to do Leadership Development:** with Gavin
- **Bible Study with childcare:** enabling parents with young kids opportunity, particular focus on making new disciples.
- **Men's bible study:** monthly, with a focus on fathers.

Obviously there are a range of other life stages and ministries in church, including ministry among singles, adults, and people who are elderly, yet I've focused in these areas particularly in order to compliment what is already happening at St Mary's.

**Max:** *And the last thing you mentioned was other stuff?*

**Kim:** It was probably the easiest category to try and fit everything else into! There's always stuff happening in the life of the church, whether preparing couples for marriage, people for baptism, funerals, pastoral issues, Synod, diocesan things, professional development. I'll save you too much detail but I guess ministry is about life and life is complex. I try to walk besides people and help people in their walk with God wherever they may be. I get coaching from a guy called John. This is really helpful. He helps me think through what I am doing and asks good questions. I finished an MA this year too. That felt good. There was lots of learning, and it tends to find its way into my preaching and leadership.

**Max:** thanks for sparing us some extra pages!

**Kim:** You're welcome. Though... while I'm at it, I would like to acknowledge my gratitude for everyone in the staff team. To Gavin, Narelle, Cath, Ros, Matt, Laura, I'm very thankful to each of you. I'm also thankful to those in the 5pm leadership team and mission action team, and tip my hat to the legendary Narelle who helps make everything happen on a daily basis!

**Max:** *One last question young Kim. In all of this, what are you chasing? What's your hope for St Mary's?*

**Kim:** Hmm... good question. Sometimes I think my work is about trying to help the church grow. I think growth is good, but it's not the most important thing. The first thing is to know and love God. Jesus said, "Remain in me", and "apart from me you can do nothing". He also said, "I have appointed you to bear fruit, fruit that will last." I guess my biggest hope is to be a servant of the gospel here in Sunbury, and that we will be fruitful, because we are connected to Jesus. I hope to see fruit that will last. A lot of the things I do, I feel, are setting up the church for the future. I've been developing a range of initiatives, and working towards a culture of giving things a go, and I'd love for St Mary's to keep developing in this over the next decade. Even things like building a new space for worship and various gatherings... all of that feels like it is about getting ready. I hope for St Mary's to become a regional centre for the gospel for a long time to come... Yet in all of that, I'm conscious of our weakness. I'm conscious that churches will always be fragile, no matter how large or small. I think God has made the church to be fragile on purpose... Because the heart of our calling is not about ourselves, it is about remaining in Jesus, and depending on him, and following him whatever life may bring. I hope the fruit of my ministry here extends not merely to the next decade, but into eternity. This year Peta Tickle died. We all miss her. Yet she found the fruit that will last. She is with God and will be for eternity. She has gone ahead, and will one day greet us. That's eternal fruit, I guess that's the thing I'm chasing, and that we together are called to chase.

**Max:** *Thanks young Kim.*

**Kim:** *no worries Max.*

\*

\*

\*

**Author's note:** the character Max Langshaw is entirely fictitious and the real Max Langshaw is not responsible for this interview, though I do thank the real Max Langshaw for the use of his name, (and the term young Kim). I'd like to thank the fictitious Max Langshaw for helping me get my thoughts together, and once again, the real Max Langshaw for permitting me to go to print.

## **AGM Report: Rev Cath Fisher & Rev Keil Maslen**

Together, we have volunteered ourselves to share in ministry with the Wednesday congregation, nursing homes and pastoral care. Cath has also assisted in leading music with the Sunday 10:30 congregation and has enjoyed encouraging others to join with her in this ministry. Keil has conducted a number of funerals for members of the wider Sunbury community. We have both preached at various congregations and Keil regularly leads the Sunday 10:30 service. Cath has conducted one wedding and two funerals. On a personal front, we are both getting fit giving chase to Joshua who also contributes to the St Mary's community with his smiles and energy. Cath, Keil & Joshua

### **Discipleship and Ministry Training Coordinator**

As another year comes to its final months, it seems each one goes faster than the one before. It has been a busy and satisfying year for us as a family, and also for me in my work among you here at St Mary's.

In the Ridley Certificate we completed another 3 units.

- Isaiah (former Ridley lecturer, Dr Andy Abernathy) which was a great insight into the prophet, giving both the context and the major themes
- Revelation Unwrapped (Ridley Vice Principal, Dr Tim Foster), one of my favourite units, giving a great understanding of the symbolism, language and structure of this often-misunderstood book and putting it into its physical, cultural and political context
- Talking about Ethics (Dr Justin Denholm and others), which gave a biblical basis for making ethical decisions and ideas for ethical discussions, which can be used in evangelism. The unit then discussed particular issues including euthanasia, poverty and pornography

I also discovered that while the Certificate is completed after ten units – which a number of people have now done – there is an Advanced Certificate completed after twelve units, so this is now the aim of those taking part. Ridley had indicated they were not going to make any new units beyond the twelve already done, however, they have indicated another two are in the pipeline, perhaps available by the end of 2017. As a result, we are not making a decision on the next unit(s) to do until this is known.

It was pleasing to have a couple of extra people join us during the year, and I hope that more will begin next year. The content of the units is high as many of the presenters have PhDs in their fields. At the same time the material is very accessible, making the units interesting, informative and challenging. I welcome anyone who would like to join in the Certificate studies, so please see me if you are interested.

Preaching has again been a significant part of my work this year. In late 2016, there was a sermon on the last part of the Lord's Prayer. 2017 has seen sermons on my 'favourite psalm' Psalm 137, two in the Lenten series on the last week of Jesus' life, one each in the series on I Samuel and Romans (which was challenging as it was in a baptism service), then Guard your heart (Greed) and a Christian Approach to Homelessness. I have on a couple of recent occasions tried to experiment with my preaching style, and be more creative. This has been both enjoyable and challenging, and I hope, has improved my preaching overall. I consider it a great honour to share an understanding of God's word,

Late last year I took a Bible Overview session based on material from Matthias Media in Sydney. I found it a good model for covering this and hope to reuse it in some different ways in the coming year. Courses like this can be very helpful, as you get the big picture of the bible and God's plan of salvation. You can see how each part fits in the whole, and why it is there. I would encourage you to consider taking part.

I am now within sight of finishing my Master of Arts. With a change in regulations, I have only (*only!*) to do a final project to complete it (*8000 words!*). I am looking at how an understanding of the worldview and culture of the bible – particularly in regards to honour and shame – can enhance our understanding of Scripture in 21<sup>st</sup> century Western society. It is a topic that caught my attention during a Ridley Certificate unit, and I have already been able to chase down quite a few references to get the information I need.

It will be great to finish off my Masters by the middle of 2018 having started in 2009. I remember that, way back then, I prayed the study would be more than me just learning 'stuff' for my own benefit. I wanted it to be useful and edifying to others as well as it shaped my ministry, teaching and preaching, so that God could be glorified. I believe God has answered that prayer, and will continue to do so, not just as I finish off, but beyond.

*Now to him who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine, to him be glory in the church and in Christ Jesus to all generations, forever and ever. Amen.*

*Ephesians 3:20-21 (NRSV)*

Ros Armstrong

## **Laura's report – Children's outreach**

If you happen to drop by the church hall on a Friday afternoon from 3:45pm-5pm, you will likely find a beautiful, chaotic gaggle of kids playing games, eager to chase each other around till a smidgeon of their boundless energy wears off and they are able to sit, sing some songs, listen to a story, and make a glorious mess with whatever craft is on the menu for the week. Welcome to Kids United! As children's outreach worker, it has been my absolute privilege to head up this little gathering over the last 10 months.

Our desire in Kids United is to have a place where kids can come to have fun together, and to learn who Jesus is and what his big story means for their lives. We average about 16 kids each week; though have had up to 21 at times. I have been so blessed by the faithfulness of the wonderful group of leaders I get to work with: a mixture of students, parent helpers, and a couple of lovely former RE teachers. I thank God for the beautiful blend of experience and energy that this group brings.

Additionally my role has included working on family ministry initiatives for the 5pm congregation. Over this year, such things have included a family 'Vintage Games' afternoon, and leading a children's choir for two special services. The latter in particular was such a joy to be able to be a part of, to see a group of young kids learn a new skill in singing together and to assist them in thinking about how they can use their gifts to serve others.

Helping kids learn to grow as active members of Christ's body is something very dear to my heart, and so where possible I have tried to include opportunities for children, not just to be served, but to learn the joy of following Jesus in serving others. So we have had kids form service teams for 5pm meal times, and hope to find more creative ways of helping kids do this in future.



On the last weekend in November we held a camp for grade 6-10 kids. This was a blast (I think I am still recovering from the intensity of the chase in capture the flag!). With twelve campers and almost as many leaders, it was a great time of fun and friendship, and something we look forward to building on next year and beyond.

Over all, it has been a very encouraging year. I am so thankful for the opportunity to work under Kim and learn from his wisdom and experience, and am so grateful to you, St. Mary's, for your prayers, and for the many ways you have encouraged me throughout this year. Please do continue to pray for the kids that gather on Friday afternoons, that they will grow to know Jesus, and to live their stories in light of his big story. Pray also for at least one more leader to join or little team next year. But ultimately, please pray for the many precious families of our community, that they would come to know Jesus.

## **Parish Administrator's Report- Narelle Riley**

A large component of my role as Parish Administrator is communication- communicating with Parishioners, with my fellow staff team, with people enquiring about Weddings, Baptisms, Funerals, and property hire, with the local council, with the staff at the Diocese, with our Community Store Volunteers, with banks and other service providers. I don't think I realised just how big a important communication was in my role, until the ability to communicate was challenged this year in many ways!

The biggest challenged I encountered was one that I know many of you have faced this year- the dreaded NBN! Before we were even connected to the NBN, it was an almost daily phrase to hear "Narelle is the internet down???" and we were regularly without phone lines for days at a time. I was on a first name basis with several of the Telstra technicians and I am extremely grateful for my personal mobile phone plan that has unlimited calls and plenty of data. I am also very thankful to my ever patient daughter who spent many afternoons waiting at the bus stop for a mother who was late to pick her up because the Telstra tech hadn't shown up at the agreed time! Our technology dramas culminated in an almost month long communication blackout where we had no phones and no internet, and required us to enlist the help of the Telecommunications Ombudsmen to resolve the situation. During this frustrating period I reminded myself often that Jesus and his disciples didn't have the internet or phones!! Thank You to everyone for their patience and understanding during this time, and to my fellow staff team who made use of their home internet plans, mobiles and free wifi in cafes to keep working!!

I continue to chase the elusive "perfect communication method" for getting information out to everyone. This year has seen a new-look pew sheet launched, with much thought having been given to how people use the pew sheet. The front page is essentially for visitors to the church to have a snap shot of what activities happen at St Mary's. The back page is the information you might need during the service so you don't have to open it up and go hunting for the prayer of the day etc. The inside right page is the news, as that is the page that catches your eye first, and the left side is the prayer and praise points all in the one spot for easy use during your prayer time. My thanks to Clarissa Burn for working with the new format each week to produce the pew sheet, and to Ben Clements for the great new logo. Following on from feedback from our key leaders at an afternoon tea at the beginning of the year I have started a "closed" facebook group for St Mary's members where rosters, files and other news is posted. This cuts down on emails, so that when an email is sent out it tends to be an important one. With all of the 150<sup>th</sup> celebration information, I have been careful to send only one update per week to try and limit information overload. Our general facebook page and website continue to operate with updates, news and events that are relevant to the general public.

Of course nothing beats a face to face chat- pop in anytime for a visit and chat!

# **Wardens Report 2017**

Mark Armstrong, Wendy Caramarco, Max Langshaw, Noel Sprague

The Church wardens have responsibility for the oversight of the buildings and finances of the parish. The responsibilities and duties of the Wardens are subject to the Parish Governance Act 2013.

This year has been challenging with an increased focus on finances. The wardens have been closely monitoring our budget to ensure we had sufficient funds to pay our monthly commitments. The Diocese recently provided training on introduction of “Child Safety” guidelines and the wardens are reviewing St Mary’s current documentation to ensure that we are compliant with this extremely important matter. We will continue to work towards ensuring professional standards and other required audits are also being completed and submitted.

The wardens acknowledge the continuing financial support received from the Community store during 2017 without which we could not provide our current level of parishioner support and evangelical services. Thank you to all who administer and volunteer in St Mary’s Community Store, your contribution is very much appreciated.

The 2018 budget forecasts a small surplus. This has come at a cost, with some reduction in staff hours. We give thanks to God for all parishioners who continue to faithfully give and contribute to God’s work at St Mary’s. Our treasurer Alan Phillips with Narelle’s assistance continues to provide outstanding support and we are indeed indebted for their direction and assistance with our ongoing finances.

This year has been a very successful year with building plans lodged for planning application with Hume Council. We will await advice from the building committee on further action. All parish buildings are in reasonable condition although plaster rendering inside the church may need to be again restored, we will continue to monitor movement during 2018.

The wardens wish to thank all parishioners who volunteer and work tirelessly in so many areas of service and leadership, may you experience God’s grace in your area of service, may our Lord continue to bless each of you and continue building your personal relationships in fellowship with others, building up the body of Christ.

As we celebrate 150 years of worship at St Mary’s this year, we give thanks for those who have preceded us and laid a foundation of Christian worship in Sunbury. We indeed look forward with much optimism relying on God’s Almighty grace to sustain each one of us.

## **Parish Council Annual Report**

Max Langshaw- Parish Secretary

Parish Council met for 8 business meetings during 2016/17. An extraordinary briefing regarding Parish finances was held on 1/1/17 following the 9.30am service in the Vicar’s office.

Sam Dennett and Ben Clements joined Parish Council.

At each business meeting, Parish Council received a report from the Vicar, Associate Minister, Wardens and Treasurer as well as the Discipleship and Ministry Training Coordinator, Wardens meetings and Building committee .

Parish Council also received minutes from Community Store meetings.

Major motions passed at Parish Council this year include:

### **November 2016**

- That we establish a formal link with Chris and Grace Adams as our CMS link missionary family
- That \$1000 be donated to Sunbury LEC for the 2016 Christmas on the Green
- That Parish Council support the Building plans as presented, and they be taken to the Diocesan building committee for the next stage of development
- That the Youth United Leadership application form be approved and accepted
- That the St Mary's Community Store Volunteer policy be approved and accepted..

### **December 2016**

- The Wardens appointed Alan Phillips as Treasurer
- Noel Sprague was appointed as the Warden on the Incumbency Committee
- The Lay assistants at holy communion list was approved as presented.  
Max Langshaw was appointed as Parish Council Secretary.
- That Geoff Klouth be removed from the authorised signatories on the NAB and ADF bank accounts and that Mark Armstrong be authorised to operate the St Mary's NAB and ADF bank accounts

### **January 2017**

- That Parish Councillors be responsible for one month each on the Church Cleaning roster, and that parishioners be asked to add their names to the roster.

### **March 2017**

- That the Building Committee have permission to spend up to an additional \$100,000 to continue the process of obtaining a planning permit with Hume City Council
- That the Privacy policy version 1 be adopted for use by the Parish
- That \$2500 be allocated to CMS for support of the Adams family

### **May 2017**

- That Parish Council give approval for the 150th committee to spend approximately \$1500 (plus GST) on a band for the Bushdance at Sunbury West Primary School.

### **September 2017**

- That the Building Committee proceed with a planning application to Hume City Council
- That Flora Whittington be removed from Australian Business Register paperwork and that Narelle Riley, Noel Sprague, Alan Phillips and Nirmala Meegama be added as authorised people.
- That \$1500.00 be allocated to CMS for the Adam's family,  
\$500.00 be allocated to Mission Aviation Fellowship,  
\$500.00 be allocated to Ridley College and  
\$1000 be allocation to BCA

# **Annual General meeting Building Update 2017**

Building Committee- Ben Clements, Phil Stacy, Alan Phillips, Noel Sprague.

The building committee together with our architect lodged documentation in August with the Hume City Council for consideration of a planning application. Conversations with Council officers since has indicated that our application has been referred to the Traffic and Engineering departments. The Planning Officer has indicated that if goes well we can expect a potential time line of around three months minimum before Council were to issue a planning permit.

Whilst it may appear that we have not made much progress this year, the committee has been quietly working with our architect to ensure our submission is favourably received.

It is then planned to hold a parish day retreat for prayer and discernment to ensure we are still in alignment with God's building plans for the parish. This will be a particularly important process so we can fulfil the tasks God has set before us and ensure continued support from the parish for this once in a lifetime opportunity to build a new worship centre.

If we are then empowered by God to continue this process and once we receive our planning permit the architect can prepare detailed scopes for tender. We can then look at potential building contractors and begin the appraisal and construction phase.

We continue to ask the parish to uphold the building process in their prayers and we give thanks to God for progress thus far.

## **St Mary's Representatives' Report of Proceedings at the 52nd Synod of the Diocese of Melbourne October 19 - 22, 2016**

Bev Cottell and Gwen Hutcheson- Synod Representatives

The Most Reverend Dr Philip Freier Archbishop of Melbourne, opened with these words of prayer in the Woi Wurrung language that were first sung as a hymn at the Merri Creek School over 150 years ago.

*Pundgul Marmon, bar marnameek Nerrembee borun, yellenwa nulworthen bopup Koolinner*

"O God, Lord God, bless your Aboriginal people always."

A number of social issues were raised in the Archbishop's address, including the Anglican Church's response to the Royal Commission into Institutional Responses to Child Sexual Abuse. This has continued up to the date of writing this report.

The Vision and Directions 2017 -2025 was launched in booklet format *Our Journey - Making the Word of God fully known*

The Archbishop concluded his address with, "what each of you do in your parishes and authorised Anglican congregations is of course the real public presence of the church's ministry. Committed membership, and spiritual outreach to those who are not part of the church is at the heart of ministry and mission. May we all be encouraged and enlivened for the daily living of our discipleship as a follower of Christ."

Much legislation was enacted at this Synod. The Interpretation of Diocesan Legislation was implemented, thus clarifying and shortening the language previously used in a number of Acts. Acts pertaining to the running of the Cathedral and the Chapter House were updated, to reflect the current era. The Professional Standards Uniform Act was also implemented. One contentious Bill concerned the Age Qualification for Election Repeal Act 2016. There is now no age limit to representing your parish as its Synod Representative, either Cleric or Lay.

**End of Life Choices.** Synod welcomes the recommendations to better resource palliative care in Victoria, to improve access to palliative care in the community, including regional and remote communities, Aboriginal communities and nursing homes, and to provide more training in palliative care for health professionals, and opposes the introduction of a legal framework to provide for “assisted dying” (medically assisted suicide and active voluntary euthanasia). Summary only

**Family Violence Royal Commission Recommendations 2016,** That this Synod :

-notes the Royal Commission into Family Violence (RCFV), reporting to the Victorian State Government in March 2016, included three particular recommendations for faith communities 163, 164 and 165 may be found at

<http://www.rcfv.com.au/MediaLibraries/RCFamilyViolence/Reports/Final/RCFV-Vol-V.pdf>

acknowledges the significance of these recommendations and the desire to live as faithful Christians honouring the sanctity of all life:

-Continues to recognise the ground breaking work of Anglicans Helping to Prevent Violence Against Women (PVAW) project and in particular the Active Bystander Program and recommends participation in the program to all parishes, and requests this program to be compulsory training for clergy, lay ministers and ordinands throughout the Diocese as part of the Professional Standards Training. Commits the recommendations to prayerful discussion by all Anglican parishes, agencies and schools in the Diocese and to encourage conversation of the issues across ecumenical, multifaith and multicultural communities.

**Same Sex Marriage Debate** Synod thanked the Archbishop for his public statement of 9 September 2016 on this topic, and requests the Parliament of Australia, its individual parliamentarians, and members of the media to:

1. Recognise that this is not only a question of human rights, and that it is difficult to foresee all the consequences of redefining marriage,
2. set an example to others by promoting respect for people of differing positions, and
3. cultivate an environment where personal sensitivities are caringly considered, respectful free speech is possible, and religious vilification is avoided.

**Upholding Holy Matrimony** Synod agreed to, among other items, to affirm Holy Matrimony as declared in Holy Scripture and described in our constitutional formularies, of being between a man and a woman in life long union to the exclusion of all others.

**Anti-Bullying in Anglican Schools** That this Synod “affirms that all students should be able to learn and develop in an educational environment that is safe and supportive”, among other points.

Once again Synod endorsed the decision to maintain a “Let’s Fully Welcome Refugees” banner on the Cathedral until Australia’s offshore detention centres are closed and refugees relocated from these facilities.

These are a summary of some of the endorsements that remain contentious to us as Christians in 2017. We, as members of St Mary's representing you at Synod, have appreciated your prayers, especially when difficult subjects have been raised and require consideration prior to voting.

## **Community Store Co-Ordinator's Report- Kristine Green**

The Community Store has been quite busy with donations coming in. I think everyone is cleaning out their cupboards and everything is arriving together. Christmas stock has been put out to line up with the department stores, and that has proved popular, as sales can show.

All staff are attempting to meet the Diocesan requirements for Working with Children and Police checks.

We held our 20<sup>th</sup> birthday lunch at the Galli Restaurant, we booked for 46 people and 43 attended. The birthday cake was cut by 2 long serving members from the shop, Ursula Dyson and Helen Gifford. 3 co-ordinators attended. Wilma Garvin, Lil Kelly and myself. Everyone had a great time. Speeches were made, gifts and certificates given out.

Our next event for the shop was our fashion parade, where we had 105 people attend and we raised over \$2000 for the Cancer Council. Janet C, Vicki, Eleanor, Shirley, Heather, Chris M, Jen, Maureen, Edith, Trude and David and myself were models. David, Lesley, Wiki, Trish, Mark, Sue and John, Shirley, Carol, Pat, Penny, Janet, Eleanor, Trude and myself helped set up the hall and they cleared up as well. Annette, Margaret and Lesley helped the models making sure they had the right clothes on and they were in the right order. Sharon, Sue, Annette and Vony helped in the shop after the show. Door Sales and pouring wine etc were Elaine, Sue, David, Michelle, Carol, Vicki. Supper was looked after by the ladies which proved very popular. Janet C had made all the fashion tickets for the show. But we couldn't have a great show without our marvelous MC, Narelle, who did a wonderful job. Thank you all for supporting this venture, it was greatly appreciated. Thanks to our sponsor of the wine, Linden Johnson.

Our Christmas Lunch is being held at Galli Restaurant on Wednesday 6<sup>th</sup> December, It should be another great day.

Thanks for all the help from my staff and other volunteers of the community store for all your support through the year.

# HOME GROUP REPORT 2017

Elsa Phillips. Home Groups co-ordinator.

During the year I came across the description of Home Groups as gatherings where we ‘ study the Bible together, pray together, promote the gospel together and serve and love one another [so] that we slowly take on the likeness and fullness of Christ this side of his return.’ I thought how apt it was to the aims and experience of our Home Groups at St Mary’s. In their quiet way our groups, with over a hundred members, play an important part in

- the growth of faith within the parish,
- pastoral care of group members, which flows out to the wider congregation
- prompting us into various forms of outreach with the gospel.
- building deep links of fellowship
- providing unthreatening leadership opportunities within the groups.

Again this year members of the groups have taken a role in inviting newcomers to St Mary’s into groups, helping them to settle into the St Mary’s community. Groups have also continued to provide support in prayer and other ways for specific projects in and beyond the parish.

We are blessed in the understanding by the group leaders of their role in the church’s mission, and by the general commitment of members to their groups. While the colder weather affects attendance in some groups in particular, all the groups met consistently through the year. Changes during the year mean most of them now meet on a weekly basis during school terms. There are now thirteen groups: the Ridley Group continues to study the courses offered, though most of the members have already fulfilled the requirements for the Ridley Certificate, and a new group based on the 5pm congregation commenced meeting in the winter term.

Once again I have valued the support given by the group leaders through the year, and in particular the range of contributions from Ros Armstrong. Group leaders met four times during the year to support and encourage each other, sharing news of the groups, offering thoughts on any difficulties, discussing possible resources and ways of improving what we do, and praying for the groups and the parish. Specific reports have included using on-line resources, and the range of resources for Home Groups gradually being built into St Mary’s library. We have all been encouraged by hearing of more consistent attendance, deeper fellowship and sharing, more people sharing leadership within the group, and expressions of appreciation and enjoyment of being in a group.

With the broad range of times and group make-up available, and the opportunity to grow in relationship with God that being in a Home Group provides, why not make this part of your life next year?

# **PRAYER MINISTRY REPORT**

Lesley McInerney – Parish Prayer Meeting Coordinator

In Acts 12 King Herod has James, the brother of John, executed. Peter is arrested and imprisoned. While Peter was in prison, the church prayed fervently for him. An angel came in the night and freed Peter, who went to the house of Mary (the mother of John Mark) where many had gathered and were praying.

At St Mary's, we surround all we do with prayer, knowing that our Father listens and hears our prayers. As individuals, we pray in private. We pray in our home groups and other group settings such as prayer partners and triplets. We join together in our worship services to offer prayers of praise, thanksgiving and intercession.

The Intercessors group meets weekly to pray over church matters and for personal prayer requests submitted on the green Communication Cards. Our Prayer Chain, led by Edith Langshaw, responds to urgent personal prayer requests.

We also meet monthly at 7.30pm on the second Tuesday evening for a Parish Prayer Meeting, which everyone is invited and encouraged to attend. The meeting usually includes a Bible reading and a Psalm, and we break into small groups to offer prayers and praise on church matters, major concerns around the world, local community concerns, and for individuals in need of our prayers. This year we had two special Parish Prayer Meetings, one to pray for the ministry of Kids Hope in the coming school year, and another to grieve and seek comfort for the loss of several much loved parishioners.

I encourage everyone to make the effort to join us, at least occasionally, as we meet to praise and pray to our heavenly Father.

## **Youth United**

Jenny Caddaye

Youth United continued to meet on Sunday nights during school terms for games, biblical linked discussions and to share a meal.

Outings were generally held once a term and included a beach trip and bowling. A few from Youth United attended the State Youth Games.

Average numbers attending each week, were about 14, of which about half were leaders. Topics covered over the last 12 months have included 'Issues', 'Old Testament overview', 'Salvation by Jesus-the unexpected hero' and 'Acts.'

With most of our youth being in upper secondary school, we are currently trying to encourage younger youth to join the group. Some of our leaders were involved in the recent junior camp to build relationships with younger youth and to encourage them to attend Youth United. A family BBQ is planned in November to link with families of grade 6's and those in secondary school, to encourage youth to try Youth United. We appreciate the support of St Marys and St Andrews leadership.



# **God Gang AGM Report 2017**

Klara Hahne

In 2017 we have combined Gods gang (age 4-8) with Blast (age 9-12), approximately 10 children each week. Half way through the year Jenny Caddaye took over reading the bible story as it was difficult for me to teach with my own 2 year old present. She has very kindly and generously done this weekly since then and will do for the remainder of the year. This year we have read a story from "The Beginners Bible" each week.

Vinci Haworth has wonderfully prepared the craft activity on a weekly basis.

We have had a number of great helpers assist with supervising the children during the story and craft. Thank you to Alison Rae Belinda Crocker, Samantha Dennett, Tonia Langdon, Lawrie, Liane, Janet and Larry.

One minister has also taken a lesson each term which has been great, taking the pressure of teachers and allowing the children to get to know them better, they particularly loved Jimmys visit.

The last Sunday of each term we have had a children's service. During these services the children have taken on roles of prayers, welcoming and music. Some services have also included special visits from Gavin's Puppet Jimmy which the children love.

I have continued to prepare rosters and oversee Gods gang as well as act as a helper most weeks.

At the beginning of the year I sort the help of Dorothy Hughes, the Diocese children ministry worker, to improve the program. We are still working towards solutions for our children's programs that will suit the needs of children, parents and volunteers. I am not sure at this stage what shape Children's ministry will take in 2018 but I welcome ideas and input. If you are interested in helping out we can always do with more helpers.

## **Annual Report St. Mary's M.U. Sunbury 2016-2017**

Susanne Baxter-Smith- President

I would like to present the Annual Report of St Mary's Mothers' Union for the year 2016-2017. At our AGM in October, 2016 the following members were elected Office Bearers for the following year:

President: Susanne Baxter-Smith

Secretary: Bev Cottell

Treasurer: Jan Kokic

Vice President: Gill Garth

We have 15 financial members, averaging 8-10 per meeting.

Some of the highlights from our year are as follows:

5 members attended our Lady Day service which was held at St Peter's Eastern Hill. It was a most enjoyable service. After the service we had a lovely lunch.

Our Quiet Day this year was led by The Venerable Judi Pollard, our Arch Deacon. We were joined by members from Altona, St Albans, Rosanna, Aberfeldie, West Coburg and Watsonia, and had a wonderful day of thought and prayer.

Every year during November we meet with other North Western branches to pack Christmas cards for the Dame Phyllis Frost Women's Centre, (Women's Prison), it is a wonderful day of fellowship. The cards are given to the inmates of the Centre for their personal use and are gladly received.

Several of our members have been to other branches to join in their fund raising days, guest speakers etc. We have also had members attend Diocesan Council & AGM meetings.

MU has continued to play a role in the baptisms performed at St Mary's and I would like to thank Peggy, Bev & Pam for their help to me in attending these services and presenting candles and a copy of St Luke's gospel. Thanks also to Lil Kelly for the upkeep of the Baptismal and Marriage Rolls and sending out anniversary cards.

I would like to thank the members from St Mary's who donated craft goods for us to sell on our trading table. This year we have raised a total of \$1164.46 from fund raising which will be used for Australian Northern Outreach which provides training for indigenous women, this year supporting a program against domestic violence whilst supporting Rev Kate Beer in her work as education Officer for the NT Diocese and more broadly across NW Australia Diocese and the N.Qld Diocese. Among the overseas projects Sunbury supports two MU Nursery Schools on the Thai/Myanmar border and the current Peace and Reconciliation Project in 5 African countries.

I would like to thank the Rev Gavin Ward and staff for their support of MU at St. Mary's. Thank you to Bev as Secretary, a great asset to me, Jan as Treasurer and Lil Kelly for stepping in when Jan was unable to be here and thank you to all who had special roles, also thanks to members for help with morning teas and lunches.

## **Church Missionary Society Report**

Pamela Allan

The highlight of the CMS year was the visit of Chris, Grace and Micah Adams who shared with us the challenge of their life in Timor Leste. We give thanks for those Christians who spread the gospel message in so many countries of the world.

My thanks to all who have taken a box - any amount is gratefully accepted and is a great encouragement to those in the field. Collections are made in May and November, either to Narelle or me.

## **Chibobo 2017.**

Mike Lampard.

This year has been an exciting year in our relationship with Chibobo, most notably because the Chibobo Secondary School commenced Grade 10 classes in February. Gavin and I had the privilege of being in Chibobo in mid-February to pass on our greetings to the new students and to establish a relationship with the Head Teacher and staff. Although still not fully completed, and with minimal staff and resources, the school enables the local children to now access education to higher levels in the local area. In 2018 the school will have Grade 8, 10 & 11 classes, and then have all grades from 8-12 in 2019.

Whilst in Chibobo we also took the opportunity to meet with HMP Director, Staivous, and key staff to review how we are tracking in the support that is being provided and to make adjustments as necessary. This continues a process that we have been undertaking over a number of years and is part of ensuring good governance from all concerned and to check that we are assisting in the areas where it is most needed in the community.

Gavin and Kevin Swaffield also returned in early July to join the Overnewton team and Principal for the 'launch' of the Secondary School. This was a joyous occasion and a chance to give thanks to God for His wonderful provision, and the school was officially handed over to the Zambian Government. There will be an official opening at some stage in the future – officialdom has its own unique protocols in Zambia!

The children at HMP continue to be well cared for, with over 60 living on site and others supported in the community. There has been a continuity of staff as well as some of those who completed Grade 12 returning to assist at HMP until they commence further studies. It has been decided to discontinue the Tertiary sponsorship scheme due to difficulties in administering it and to concentrate our efforts on the children in most need. The 2 current youth under sponsorship, Reagan & Naabo, will be supported until they complete their courses. As we move forward, we are encouraging sponsors to look to contributing to the overall work that we are undertaking in Chibobo instead of sponsoring individual children. This also fits better with Zambian child welfare guidelines and, as you may be aware from media reports, a review of orphanage support and 'voluntourism' concerns being investigated by the Australian Senate. As I write this, we are awaiting a committee report from the Senate that may impact on how we work in the future. We already have an aim of supporting the community and our visits are not focused on working in the HMP orphanage as carers. As always, we do not want to be involved in any work that could have a negative impact on the children of Chibobo.

2018 should see the completion of the maternity ward at the Chibobo Health Post, further contributing to the wellbeing of the Chibobo community.

Thank you once again for your continuing support of our work in the Chibobo community. Over the years we have achieved a lot and, by God's grace and provision, have made a real and lasting difference to the lives of these wonderful people, especially the orphans and vulnerable children of the district.

# KIDS HOPE

Clarissa Burn- Kids Hope Coordinator

“Whoever receives one such child in my name receives me, and whoever receives me, receives not me but him who sent me.” (Mark 9:37)

At the end of last year, we farewelled 6 students, 4 of whom finished their Primary School, and 2 transferred to Killara Primary.

So this year, we have 6 new students in the program, out of a total of 11 students (1 less than last year).

Also at the end of last year, 3 of our mentors, Annette Swaffield, Elsa Phillips, and Ruth Green decided to take a break from mentoring. I'd like to express my sincerest thanks to all three people, for a job well done.

As part of the Church's 150th celebrations, we held a Bush Dance and BBQ at Sunbury West Primary School, where mentors, with the help of other church volunteers, cooked and sold hamburgers and sausages. (All proceeds from the sale were given to the school). During a break in the Bush Dance, the Kids Hope children cut the birthday cake and led the singing of Happy Birthday. Everyone had a ball!

At this point, I'd like to reiterate my call to male members of our congregation to prayerfully consider committing one hour per week to a local mission- that of sharing God's love with a primary school aged child.

## St Mary's Ministry to the Elderly – 2017

Robin Philbrick- Co-ordinator – sort of!

Well, I don't know about you, but I'm getting older every day!

And so are the many lovely people in the 3 Hostels and Nursing Homes that we, the St Mary's Ministry Team to the Elderly, visit on a regular basis – at Riddell Gardens Aged Care, Lions Community Aged Care and Goonawarra Nursing Home.

Sometimes the folk we're worshipping with are managing old age well: sometimes not.

But the opportunity to visit them, to chat, to giggle, to share God's love with them through a sharing of the Scriptures, through prayer, through a devotional chat, through Communion is an opportunity never to be taken for granted.

The privilege of sharing this time with them on a regular basis is something we, the St Mary's team, cherish.

Many of the folk who gather in worship with us have been faithful followers of our Living God for many, MANY years. Many of them have fascinating stories to tell – stories of faith, of family, of success, of tough times, of endurance. The words of Hebrews (who wrote it?) ring so true with them:

*“... Let us run with perseverance the race marked out for us, fixing our eyes on Jesus, the pioneer and perfecter of our faith.” Hebrews 12 v 1-2*

A recent initiative has been a regular session of Christian sing-alongs in the High Care section of Riddell Gardens. The smiles on the faces of the singers, as they recall the “golden oldies” from their Sunday School days, is a joy to behold. And to see staff-members joining in, not only with the songs, but in the praying of the Lord’s Prayer together, gives us great joy.

We thank Cath Fisher, in particular, for her leadership. She, with her “helper” Joshua, both bring a twinkle to the eye of the oldies. They LOVE seeing Joshua (no longer a baby!!) developing in so many ways. Cath and Robin between them have taken on the leadership of this at-times challenging -- but always rewarding -- Ministry, bringing a sense of vision, direction and consistency: values the Team thoroughly appreciate. [(Cath wrote this next bit! . . .) Robin does an excellent job engaging the residents and connecting with them in his talks with his quirky sense of humour!]

Special thanks to the members of the Team who attend so faithfully, each using their God-given gifts to the glory of God, bringing encouragement, comfort and spiritual nourishment to the faithful with whom we meet.

The team: Cath Fisher, Elsa Phillips, Alan Phillips, Karen Brooks, Valda Di Scipio, Harry Appleton, Sharon Ward, Ruth Philbrick and Robin Philbrick.

To God be the glory.

## **STITCH AND SEW REPORT 2017/18**

Gill Garth

We are a small group who meet regularly on a Tuesday afternoon between 1pm and 3pm. This year we have supported one another through sickness and adversity. It is great to know that someone is always looking out for you.

As a 150th St Mary's Anniversary project we have been working on a quilt to honour this occasion. Members have each participated in putting this quilt together and it will be unveiled on Saturday 18th November. It has taken many months to complete and we hope that it will be a permanent reminder of the love and dedication we all feel at St Marys.

Recently we have again been knitting and crocheting poppies for the War Memorial in Canberra as they celebrate the centenary of the ending of WWI in November 2018. A call went out, around Australia, that they required 60,000 poppies, to decorate the Memorial, in memory of those who died in WWI.

Our social calendar has been a bit light this year but we did get together for a Christmas lunch last December and will be visiting an exhibition in Bendigo in November.

We would love to see more people join us on a Tuesday and even if you can't sew, you are always welcome to come along for a cuppa and a chat.

## **Singles and Friends**

Marg Flanigan

2017 was another good year for us. We had our usual dinners at people's homes and welcomed Susan and John Vanderstock to our group. They were kind enough to invite us into their home for dinner and came to some of our other meetings.

We also dined out sometimes at District 3429, Sunbury football club etc. Sandi Braun and Susanne Baxter-smith invited us to Aveo where we had a lovely night and welcomed Peg Jones.

There was a trip to Melton Botanical Gardens in October which was very informative and enjoyable.

I would like to thanks everyone who has hosted us and came to our outings etc., Also a very big thankyou to Clarissa Burn for putting our notices into the pew sheet and thank you to Narelle for her help and support.

We would like to welcome any new members for next year and we would like some fresh ideas on what to do and where to go.

Thank you everyone.

## **Friday Friendship Lunches**

Kristine & Larry Green

Lunches still seem very popular as the numbers haven't decreased, people still come to have a chat over a meal and fellowship with each other.

Mother's Union hosted the lunch at the end of September--Grand Final Day. They had pies and vegetables and also dessert. It proved a great hit. Thank you for supporting us.

The next lunch is at the end of November which coincides with the 150th celebrations, it will be our final lunch for the year.

It will be a Christmas menu but there will be old songs sung to keep you entertained.

So come along, have a great time and enjoy yourself with great food, good company and great music.

Thanks for supporting us through the year.

I would like to thank all the people that came to the meals, and our helpers, because without them it would be difficult to host the lunches.

We hope to see you all next year.

# **Lay Ecumenical Committee Report**

Wendy Caramarco- President

Our outreach efforts continue to increase and unfold as we work to bring the Christian message of God's love, of hope and salvation to the people of Sunbury. Our role as a lay committee is one of support for the Ministers of the combined Sunbury churches fellowship in their leadership and collective vision for ecumenical outreach.

Our 2016 Christmas on the Green event won the Hume Council Australia Day Award for Community Event of the Year. The significance of this award is recognised by the LEC; a secular award from a secular ( local government) body for a Christian event with a Christian message , is a great encouragement to all involved.

The Good Friday outreach service at the Memorial Hall continues to be well supported by all the local Churches, as are the World Day of Prayer and the commemoration of the Week of Prayer for Christian Unity. The Healing service was conducted again this year, albeit with fewer people attending.

Christmas on the Green 2017 is shaping up to be another big opportunity to share the Christian message of Christmas. Our committee needs the active participation of members of all the churches to share both the workload, and the great scope for outreach that this day provides.

As President I would encourage the parishioners of St Mary's, and of all churches involved, to think about those among us who might join the Lay Ecumenical Committee. New members will always help keep our work fresh, relevant and invigorating.

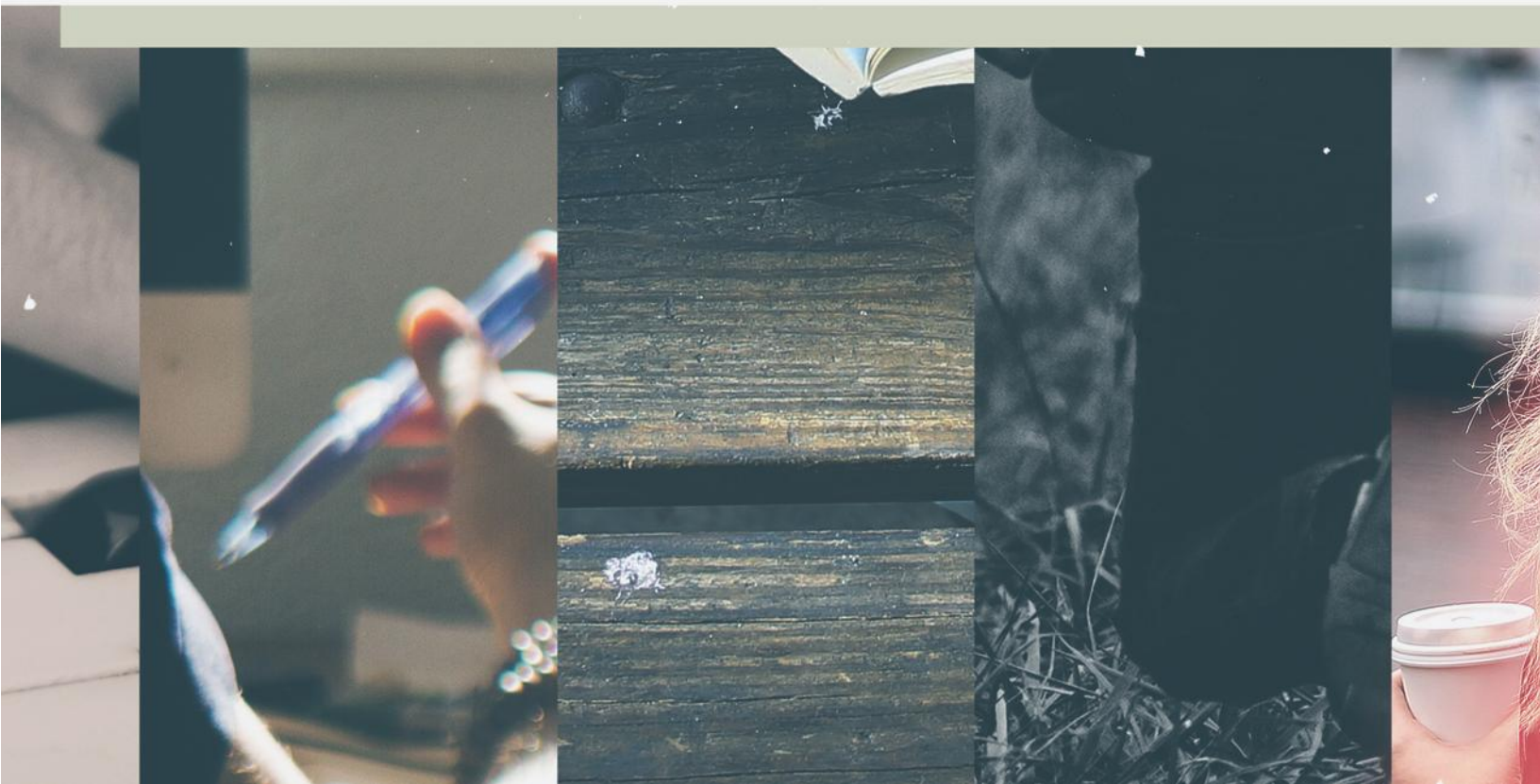
I would like to acknowledge our Secretary, Gwen Hutcheson for her long-standing dedication to the Committee and to the Combined Churches choir. Under her musical direction the Choir contributes to almost all of our annual events.

We praise God and thank Him for the purpose and encouragement He gives to us all.



# FINANCE REPORTS

FOR THE ANNUAL GENERAL MEETING OF  
**ST MARY'S ANGLICAN CHURCH, SUNBURY**  
MONDAY 20<sup>TH</sup> NOVEMBER 2017





## **Finance Report to the AGM**

The wardens firstly acknowledge and give thanks to God for all parishioners who regularly support God's work at St Mary's. The 2016/17 financial year has been an extremely difficult year with giving falling short of budget expectations by over \$13,000. This giving shortfall has had a huge impact on cash flow, to the extent that we had insufficient funds in the operating account to pay salaries in November. This shortfall meant we were reliant upon Diocesan funds until we were able to transfer monies into our operating account.

We are indebted to our dedicated staff, who have taken salary cuts and in one case not drawn any salary during 2016/17. The wardens requested further assistance of funds from the Community Store in July to transfer \$12,500 to our operating account to allow us to meet our financial commitments. We have undertaken to repay this from any projected surplus over the next 3 years.

The wardens were faced with difficult decisions in framing our 2018 budget and were faced with the prospect of cutting staff numbers to ensure a balanced budget. We have had to cut hours worked by our Training Coordinator and reduced our Clergy Assistant to 1.5 days per week. These staff cuts have allowed us to project a small surplus for 2017/18.

We are also indebted to a parishioner couple who has sponsored our Ridley student for 2017/18. This is an extremely generous offer, without this we would not be able to continue to support a Ridley student at St Mary's.

Spending increases projected in 2017/18 are an absolute minimum, being for utilities / services and wages due to a new stipend determination increase of 2%. This is the first salary increase for clergy in 3 years and is well overdue.

The wardens acknowledge that many parishioners are financially stretched and we give thanks for your commitment and generosity. We continue to give thanks to God for his Almighty grace and infinite blessings on his church St Mary's.

Your Churchwardens

Wendy Caramarco, Mark Armstrong, Max Langshaw, Noel Sprague.

## **INDEPENDENT AUDITOR'S REPORT**

### **Report on the Financial Statements**

**St. Mary's Anglican Church, Sunbury, Victoria, Australia**

**Financial Year Ended: 30 September 2017**

In accordance with s.45 of the Parish Governance Act 2013, I have audited the accompanying special purpose financial report of St Mary's Anglican Church, Sunbury, which comprises:

- The balance sheet as at 30 September 2017;
- The statement of profit or loss for the financial year ended 30 September 2017; and
- The Notes attached to the financial accounts for year ended 30 September 2017.

The audit work conducted also incorporated a review of the accounts for St Mary's Anglican Church's Community Store for the financial year ended 30 September 2017.

### ***Management's Responsibility for the Financial Report***

The management of St. Mary's Anglican Church, Sunbury, is responsible for the preparation and fair presentation of the financial report and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express an opinion on the financial report based on my audit.

I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

In my opinion the financial report:

- complies with s.42(1), (2) and (3) of the Parish Governance Act 2013; and
- presents a true and fair view, in all material respects, of the financial position of St Mary's Anglican Church, Sunbury, as at 30 September 2017, and of its financial performance for the year then ended.

8 November 2017



Robert Brennand  
Certified Practicing Accountant  
Chartered Accountant  
Certified Internal Auditor

8 Thompson Street  
GLEN WAVERLEY  
Victoria  
3150

## **ST. MARY'S ANGLICAN CHURCH**

### **FINANCIAL ACCOUNTS AS AT 30 SEPTEMBER 2017**

#### **NOTES TO ACCOMPANY ACCOUNTS (as per required at Schedule 3 in Parish Governance Act 2013)**

- (a) The Churchwardens have adopted cash accounting as the predominant basis for financial reporting, with recognition of some payroll accruals. There were no estimation techniques adopted which are material to the presentation of the accounts.
- (b) The Anglican Diocese has been engaged to perform financial processing and reporting for St Mary's.
- (c) The Parish generates its income primarily from collections, offerings, donations and the operations of St Mary's Community Store.
- (d) In addition to salaries and stipends, any payments to related parties were reimbursements for expenses incurred on the Parish's behalf.
- (e) All incoming receipts are of an operating nature and do not represent capital.
- (f) The Parish holds the following restricted funds :
  - a. ADF Maintenance Reserve Fund – the reserve fund for the Parish relating to maintenance and repair to the Church. No fund can be drawn out without the approval of the Diocese upon the receipt of our application.
  - b. Three ADF Approved Building Term Deposit accounts - These term deposits are used as reserve accounts for St Mary's future development of the Church building.
- (g) The Parish operates the St Mary's Community Store. In addition the Parish's Planter operates a combined youth service with St Andrews Uniting Church, where it was agreed that the Uniting Church provide a grant to St Mary's in return for the services contributed on their behalf.
- (h) The Parish does not have any contingent liabilities.
- (i) No loans were outstanding at the date of the financial statements.
- (j) No funds of the Parish were materially in deficit at the date of the financial statements.
- (k) No ex gratia payments were made by the Parish during the financial year.
- (l) The accounts have been prepared in accordance with generally accepted accounting principles through Australian accounting standards

**Profit & Loss Statement**

October 2016 To September 2017

4-0000	Income		
4-1000	Collections		
4-1004	5pm Offertory	\$25,385.55	
4-1005	Open Plate & Envelope Offertor	\$97,492.70	
4-1006	Donations Non-specific	\$60.00	
4-1010	Electronic Giving	\$91,810.00	
	Total Collections		\$214,748.25
4-1020	Weddings/Funerals		
4-1021	Weddings	\$860.00	
4-1022	Wedding and Funeral Teas	\$1,450.00	
4-1023	Funerals	\$2,365.00	
4-1024	Wed/Funeral ADF24859 BuilFund	\$2,330.00	
4-1025	Weddings/Funerals Asst. Clergy	\$260.00	
	Total Weddings/Funerals		\$7,265.00
4-2000	General Donations		
4-2003	Donations to Careworks	\$275.00	
4-2007	Chaplaincy Offerings	\$330.00	
4-2009	Chibobo Orphanage	\$751.50	
4-2011	Chibobo Special Purpose	\$80.00	
4-2013	Chibobo Buildings	\$1,659.80	
4-2015	Specific Fundraised/Donated	\$961.00	
4-2016	Donation for Playgroup	\$1,001.30	
4-3002	Donations - Building Envelopes	\$17,827.58	
4-3005	Kids Hope	\$2,375.00	
	Total General Donations		\$25,261.18
4-5000	Trading/Fundraising Activities		
4-5001	Community Store	\$118,865.30	
4-5003	Event Tickets	\$647.12	
4-5010	Other Fund Raisers	\$464.00	
4-5011	CMS Tins	\$1,275.55	
4-5012	Funds raised for Vicarage	\$600.00	
4-5013	Card Sales/Name Tags	\$28.00	
4-5014	150th Merchandise	\$1,360.00	
	Total Trading/Fundraising Activities		\$123,239.97
4-7000	Income B/Interest endowments		\$70.87
4-7001	Interest Anglican Develop Fund		\$33,515.21
4-9000	Income Parish Property-Nett		\$14,350.00
4-9100	Grants		
4-9202	Grants - Uniting Church	\$12,464.00	
4-9203	Grant - Childrens Worker	\$13,520.00	
	Total Grants		\$25,984.00
	Total Income		\$444,434.48
	Gross Profit		\$444,434.48
6-0000	Expenses		
6-0999	STAFF COSTS		
6-1700	Vicar/R.Vicar Stipend/Allow		
6-1701	Relieving Vicar	\$13,281.00	
6-1710	Vehicle Replacement Fund Vicar	\$4,560.00	
6-1711	Vicar's Long Service Leave	\$1,512.00	
6-1720	Superannuation-Vicar	\$8,998.08	

This report includes Year-End Adjustments.

**Profit & Loss Statement**

October 2016 To September 2017

6-172:	Benefit Account GW	\$26,383.20	
6-172:	Salary SacrificeSuperannuVicar	\$18,980.34	
6-172:	Stipend Insurance Sal.Sac.GW	\$843.33	
6-173:	Wages, Salaries & Stipends GW	\$15,092.34	
6-173:	Sickness & Accident Vicar	\$572.00	
6-173:	MV Running Cost Vicar	\$2,089.68	
6-173:	Relieving Vicar-Superannuation	\$1,292.92	
6-173:	Relieving Vicar-V Reimburse	\$486.92	
Total Vicar/R.Vicar Stipend/Allow		\$94,091.81	
6-1740	Kim's Stipend & Allowance		
6-177:	Kim's Vehicle ReplacementFund	\$3,840.00	
6-177:	Kim's Long Service Leave	\$1,270.08	
6-177:	Superannuation Kim	\$6,630.45	
6-177:	Sal.Sac. Superannuation Kim	\$4,388.82	
6-177:	Kim Stipend Ins Salary Sac	\$1,253.14	
6-177:	Kim Sickness & Accident	\$572.00	
6-177:	Wages,Salaries&Stipend Kim	\$19,280.69	
6-177:	Kim's Benefit Account	\$20,533.33	
6-177:	Housing Allowance - Kim	\$21,918.00	
6-177:	Motor Veh Running Costs Kim	\$3,182.98	
Total Kim's Stipend & Allowance		\$82,869.49	
6-1800	Administrator's Salary		
6-180:	Superannuation-Administrator	\$3,192.00	
6-180:	Administrator Salaries	\$33,599.99	
6-180:	Super- Admin/Cleaner Casual	\$534.61	
6-180:	Salaries -Admin/CleanerCasual	\$6,451.84	
Total Administrator's Salary		\$43,778.44	
6-1899	Other Staff Costs		
6-194:	Work Cover	\$591.96	
6-196:	Children's Ministry Worker	\$8,868.71	
6-196:	Super Children's worker	\$842.49	
Total Other Staff Costs		\$10,303.16	
6-2200	Training Coordinator		
6-220:	Salary - Training Coordinator	\$10,365.00	
6-220:	Super.- Training Coordinator	\$984.72	
Total Training Coordinator		\$11,349.72	
Total STAFF COSTS		\$242,392.62	
6-2300	Insurance		
6-2301	Insurance - Property	\$8,657.59	
6-2303	Bookkeeping Exp.	\$5,400.00	
Total Insurance		\$14,057.59	
6-2400	Church Expenses		
6-2401	Wine,Wafers,Envelopes,Badges	\$509.42	
6-2402	Confirmation/ Baptism	\$136.29	
6-2403	Conferences	\$1,060.93	
6-2404	Books & Training	\$882.37	
6-2405	Media Costs	\$1,046.58	
6-2406	Piano/Organ/Music/CCLI	\$1,119.77	
6-2407	Office Expenses-Stationery	\$843.93	
6-2408	God's Gang & Youth United	\$37.96	
6-2409	Copyright and Subcriptions	\$458.00	

This report includes Year-End Adjustments.

**Profit & Loss Statement**

October 2016 To September 2017

6-2410	Kids United		\$373.81
6-2411	Playgroup Expenses		\$283.45
6-2415	Ecumenical Services		\$950.00
6-2416	Hospitality		\$1,531.08
6-2421	Cleaner's Fees		\$1,725.00
6-2422	Parishioners Hospitality & Wel		\$864.95
6-2423	Funeral & Wedding Costs/Organ		\$724.54
6-2424	Kids Hope		\$1,150.77
6-2426	Telephones & Internet		\$3,370.03
6-2471	Print & Copy		\$5,620.47
6-2472	Comm. Store- Expenses		\$17,820.70
6-2480	Police Checks		\$636.31
6-2481	Anniversay celebrations		\$1,947.73
6-2484	Pathways		\$386.95
6-2489	5pm Service		\$289.34
6-2490	Social Events		\$240.52
Total Church Expenses			\$44,010.90
6-2500	Property Related Expense		
6-2510	Church Building		
6-2511	Utilities- Church	\$1,645.99	
6-2511	Repairs to Church	\$175.56	
Total Church Building			\$1,821.55
6-2514	Incumbent/P.I.C Residence		
6-2511	Utilities- Vicarage	\$3,813.67	
6-2511	Repairs to Vicarage	\$742.36	
6-2511	Utilities Curate	\$2,227.44	
Total Incumbent/P.I.C Residence			\$6,783.47
6-2520	Parish Centre		
6-2521	Hume Rates	\$823.95	
6-2521	Utilities & Other Expenses	\$4,204.01	
Total Parish Centre			\$5,027.96
6-2530	Parish House		
6-2531	Maintenance \$ Repairs	\$137.27	
6-2531	Utilities - Parish House	\$1,168.54	
Total Parish House			\$1,305.81
Total Property Related Expense			\$14,938.79
6-2600	Parish Development		
6-2610	Pre-Development phase		
6-2611	Architects Fees	\$29,429.98	
6-2611	Quantity Surveyor	\$2,500.00	
6-2611	Traffic Engineer	\$13,502.30	
6-2611	Landscape Architect	\$2,700.00	
6-2611	New Building Invoices - Misc.	\$8,400.00	
6-2611	New building Permits/Approval	\$7,697.70	
Total Pre-Development phase			\$64,229.98
6-3100	Mission Expenses		
6-3101	Parochial Assessment	\$27,911.00	
6-3201	Community Store Giving	\$22,674.82	
6-3202	Other Mission Agencies	\$605.00	
6-3204	Parish Coucil Giving	\$11,862.56	
6-3205	Ridley Student	\$4,068.30	

This report includes Year-End Adjustments.

**Profit & Loss Statement**

October 2016 To September 2017

PO BOX 2049

SUNBURY VICT 3429

ABN: 16 128 744 661

6-3207	CMS Tins	\$1,275.55	
6-3208	Chibobo Mission	\$9,673.88	
Total Mission Expenses			\$78,071.11
6-3301	Bank Fees		\$13.01
Total Expenses			\$457,714.00
Operating Profit			-\$13,279.52
Total Other Income			\$0.00
Total Other Expenses			\$0.00
Net Profit/(Loss)			-\$13,279.52

This report includes Year-End Adjustments.



**Balance Sheet**

As of September 2017

1-0000	Assets		
1-1000	Current Assets		
1-1109	NAB Accounts		
1-1110	General Cheque Acc 516062042	\$15,783.73	
1-1112	Rest & Maint Acc. 651925242	\$660.90	
1-1118	Community Store Cheque 5020	\$10,701.48	
1-1120	Payroll Cheque Account		\$83.33
1-1127	Petty Cash-Community Store		\$350.00
1-1141	Petty Cash - Parish Office		\$200.00
1-1142	Petty Cash Office - F.Currency		\$35.00
1-1145	Float Cash Comm Store		\$150.00
1-1147	Youth and Young Adults Camp		-\$195.50
1-1148	Petty Cash - Catering Float		\$200.00
	Total Current Assets		\$27,968.94
1-2000	Cash On Hand - ADF		
1-2100	ADF SAV.05004120		\$5,979.29
1-2201	ADF SAV.05004990		\$3.30
1-2210	ADF 05004905 ApprBldgFund		\$106,497.14
1-2215	ADF SAV.05005010 Maint.Reserve		\$19,213.41
1-2220	ADF Parish Giving 05004616		\$1,227.62
1-2230	ADF SAV 05009176 Comm Store		\$11,289.25
1-2281	ADF Appr.Bldg T/D 443009168		\$393,165.83
1-2282	ADF Appr Bldg T/D 443009209		\$740,005.81
	Total Cash On Hand - ADF		\$1,277,381.65
1-2400	Non-Current Assets		
1-2410	Church Organ		\$60,747.91
1-2412	Computer		\$990.91
1-2413	Software		\$227.27
1-2414	Store Equipment		\$908.18
1-2415	Television/Projector		\$2,981.82
1-2416	Furniture		\$1,245.00
	Total Non-Current Assets		\$67,101.09
1-3000	Vicarage 8 Jardine Cres		\$369,519.54
	Total Assets		\$1,741,971.22
2-0000	Liabilities		
2-1000	Current Liabilities		
2-1100	Prepaid income - Electronic		\$2,000.00
2-1125	Temp Rec- Deposit on Mission		\$575.25
2-1147	Temp Rec'd - YYAC		\$1,179.37
2-1300	GST Liabilities		
2-1340	GST Tax Collected	-\$284.18	
2-1350	GST Tax Paid	-\$3,719.53	
2-1355	GST Rounding & Adjustments	-\$1,190.23	
	Total GST Liabilities		-\$5,193.94
2-1400	Payroll Liabilities		
2-1405	PAYG Withholdings	\$88.00	
2-1406	Superannuation Payable- Parish	\$1,703.41	
2-1407	Superannuation payable-Sal Sac	\$2,980.90	
2-1412	Fringe Benefit A/C - Gavin W	\$1,901.74	
2-1414	Fringe Benefits A/C - Kim B	\$2,696.21	
	Total Payroll Liabilities		\$9,370.26

This report includes Year-End Adjustments.

**Balance Sheet**

As of September 2017

PO BOX 2049

SUNBURY VICT 3429

ABN: 16 128 744 661

Total Current Liabilities		\$7,930.94
Total Liabilities		\$7,930.94
Net Assets		\$1,734,040.28
3-0000	Equity	
3-8000	Retained Earnings	\$1,747,319.80
3-9000	Current Year Earnings	-\$13,279.52
Total Equity		\$1,734,040.28

This report includes Year-End Adjustments.



## 2017/18 Budget

	2016/17 Budgeted	2016/17 Actual	2017/18 Budget
<b>Income</b>			
5pm Offertory	\$22,656.00	\$25,385.55	\$24,576
Open Plate & Envelope Offertory	\$130,681.00	\$97,492.70	\$99,576
Donations Non-specific	\$400.00	\$60.00	\$444
Electronic Giving	\$75,092.00	\$91,810.00	\$90,384
<b>Total Collections</b>	<b>\$228,829.00</b>	<b>\$214,748.25</b>	<b>\$214,980</b>
Weddings/Funerals			
<b>Total Weddings/Funerals</b>	<b>\$4,565.00</b>	<b>\$7,265.00</b>	<b>\$7,008</b>
Donations to Careworks	\$161.00	\$275.00	\$180
Chaplaincy Offerings	\$495.00	\$330.00	\$456
Chibobo Orphanage	\$3,191.00	\$751.50	\$3,204
Chibobo Special Purpose	\$348.00	\$80.00	\$348
Chibobo Student Year 12 Support	\$551.00	\$0.00	\$456
Chibobo Buildings	\$229.00	\$1,659.80	\$252
Specific Fundraised/Donated	\$2,000.00	\$961.00	\$1,500
Donation for Playgroup	\$444.00	\$1,001.30	\$504
Kids Hope	\$0.00	\$2,375.00	\$2,592
Donations - Building Envelopes	\$49,586.00	\$17,827.58	\$49,584
Donation-Approved Build Fund	\$2,743.00	\$0.00	\$996
<b>Total General Donations</b>	<b>\$59,748.00</b>	<b>\$25,261.18</b>	<b>\$60,072</b>
Community Store	\$114,113.00	\$118,865.30	\$121,000
Book sales	\$29.00	\$0.00	\$120
Event Tickets	\$0.00	\$647.12	\$660
Other Fund Raisers	\$0.00	\$464.00	\$0
CMS Tins	\$719.00	\$1,275.55	\$1,020
Funds raised for Vicarage	\$450.00	\$600.00	\$600
Card Sales/Name Tags	\$3.00	\$28.00	\$12
150th Merchandise	\$0.00	\$1,360.00	\$1,320
<b>Total Trading/Fundraising Activities</b>	<b>\$115,314.00</b>	<b>\$123,239.97</b>	<b>\$124,732</b>
Income B/Interest endowments	\$1.00	\$70.87	\$72
Interest Anglican Development Fund	\$32,600.00	\$33,515.21	\$15,408
Property Hire	\$14,250.00	\$14,350.00	\$14,244
Grants - Uniting Church	\$12,003.00	\$12,464.00	\$8,496
Grant - Childrens Worker	\$9,000.00	\$13,520.00	\$8,004
Grant- Ridley Student	-	-	\$4,500
<b>Total other incomes</b>	<b>\$67,854.00</b>	<b>\$73,920.08</b>	<b>\$50,724</b>
<b>Total Income</b>	<b>\$476,310.00</b>	<b>\$444,434.48</b>	<b>\$457,516</b>
<b>Expenses</b>			
<b>STAFFING</b>			
Vicar's Stipend, Super & Allowance (Gavin)			
<b>Total Vicar Stipend/Allow/Super</b>	<b>\$82,256.00</b>	<b>\$79,030.97</b>	<b>\$75,960</b>
Associate Minister's Stipend, Super & Allowance (Kim)	\$56,124.00	\$60,951.49	\$53,096
Housing Allowance	\$21,919.00	\$21,918.00	\$23,400
<b>Total Associate Minister Stipend/Allow/Super</b>	<b>\$78,043.00</b>	<b>\$82,869.49</b>	<b>\$76,496</b>
Assistant Minister Stipend/Allow/Super (Cath)	\$24,996.00	\$0.00	\$19,860
Assist Clergy Allowance	\$19.00	\$0.00	-
Locum Vicar Stipend/Allow/Super/Travel (Keil)	\$0.00	\$15,060.84	-
Administrator's Salary & Super (Narelle)	\$36,859.00	\$36,791.99	\$37,800
Training Coordinator Salary & Super (Ros)	\$11,350.00	\$11,349.72	\$7,126
Children's Ministry Worker Salary & Super (Laura)	\$9,000.00	\$9,711.20	\$13,524.00
Cleaner & other Admin Salary & Super (Venus & Matt)	\$0.00	\$6,986.45	\$7,785
Work Cover	\$1,280.00	\$591.96	\$1,404
<b>Total STAFF COSTS</b>	<b>\$243,803.00</b>	<b>\$242,392.62</b>	<b>\$239,956</b>

	2016/17 Budgeted	2016/17 Actual	2017/18 Budget
<b>Insurance</b>			
Insurance - Property	\$9,088.00	\$8,657.59	\$9,984
Bookkeeping Exp.	\$5,400.00	\$5,400.00	\$5,400
Total Insurance	\$14,488.00	\$14,057.59	\$15,384
<b>Ministry Expenses</b>			
Wine/Wafers/Envelopes	\$497.00	\$509.42	\$528
Confirmation/ Baptism	\$0.00	\$136.29	\$144
Conferences	\$0.00	\$1,060.93	\$1,200
Books & Training	\$1,088.00	\$882.37	\$864
Media Costs/TMA	\$1,189.00	\$1,046.58	\$1,140
Piano/Organ/Music/CCLI	\$766.00	\$1,119.77	\$1,212
Office Expenses-Stationery	\$1,661.00	\$843.93	\$1,536
God's Gang	\$381.00	\$37.96	\$300
Copyright and Subscriptions	\$0.00	\$458.00	\$240
Kids United	\$0.00	\$373.81	\$396
Playgroup Expenses	\$296.00	\$283.45	\$300
Youth Ministry	\$130.00	\$0.00	\$120
Ecumenical Services	\$1,170.00	\$950.00	\$1,200
Hospitality	\$1,529.00	\$1,531.08	\$1,644
Cleaner's Fees	\$7,125.00	\$1,725.00	\$0
Parishioners Hospitality & Well Being	\$857.00	\$864.95	\$696
Funeral & Wedding Costs/Organist Fees / Verger Fees	\$293.00	\$724.54	\$660
Kids Hope	\$500.00	\$1,150.77	\$1,236
Telephones, Mobiles & Internet	\$3,514.00	\$3,370.03	\$3,780
Print & Copy	\$5,733.00	\$5,620.47	\$5,364
Community Store- Expenses	\$19,159.00	\$17,820.70	\$17,640
Equipment	\$789.00	\$0.00	\$0
Police Checks	\$221.00	\$636.31	\$360
Anniversary (150th) celebrations	\$0.00	\$1,947.73	\$1,800
Pathways	\$1,494.00	\$386.95	\$480
5pm Service	\$800.00	\$289.34	\$360
Social Events	\$1,500.00	\$240.52	\$240
Total Church Expenses	\$50,692.00	\$44,010.90	\$43,440
<b>Property Related Expense</b>			
Comm.Store M'tenance & Repairs	\$100.00	\$0.00	
Church Utilities	\$1,807.00	\$1,645.99	\$1,980
Church repairs & maintenance	\$607.00	\$175.56	\$600
Vicarage Utilities	\$3,019.00	\$3,813.67	\$3,540
Vicarage repairs & maintenance	\$42.00	\$742.36	\$840
Associate minister's Utilities	\$2,508.00	\$2,227.44	\$2,640
Parish Centre Repairs & Maintenance	\$785.00	\$0.00	\$840
Hume Rates	\$924.00	\$823.95	\$870
Parish Centre Utilities & Other Expenses	\$2,913.00	\$4,204.01	\$5,016
Parish House Maintenance & Repairs	\$23.00	\$137.27	\$60
Parish House Utilities	\$1,204.00	\$1,168.54	\$1,440
Total Property Related Expense	\$13,932.00	\$14,938.79	\$17,826
<b>Parish Development</b>			
Parish Development -New Buildings	\$50,000.00	\$0.00	\$49,584
Total Parish Development	\$15,886.00	\$64,229.98	\$49,584
<b>Mission Expenses</b>			
Parochial Assessment	\$36,468.00	\$27,911.00	\$34,740
Ridley Student	\$4,200.00	\$4,068.30	\$4,500
Community Store Giving	\$25,467.00	\$22,674.82	\$25,200
Other Mission Agency Giving	\$0.00	\$605.00	\$616
Parish Coucil Giving	\$19,705.00	\$11,862.56	\$15,444
Ridley Student Support	\$4,200.00	\$4,068.30	\$4,500
CMS Tins	\$0.00	\$1,275.55	\$1,020
Chibobo Mission	\$7,278.00	\$9,673.88	\$6,624
Total Mission Expenses	\$93,118.00	\$78,071.11	\$88,144
Bank Fees	\$0.00	\$13.01	\$24
Total Expenses	\$481,919	\$457,714	\$454,538
Net Profit/(Loss)	(\$5,609.00)	(\$13,279.52)	\$3,158

ST. MARY'S COMMUNITY STORE

FINANCIAL REPORT 1/10/2016 – 30/9/2017

<u>Balance as at 30/9/2016</u>		<u>\$ 4,048.02</u>
General Sales	116,078.90	
Surplus Stock Sales	2,786.40	
Bank Interest	.34	<u>\$118,865.64</u>
<u>TOTAL CREDIT</u>		<u>\$122,913.66</u>

EXPENDITURE

Op/Run Costs

Petty Cash	1,092.50	
Cleanaway	5,088.27	
Coordinator's Allowance	3,300.00	
Miscellaneous	332.02	
Staff Appreciation/Welfare	2,213.50	
Store Maintenance	742.00	

Transferred Funds

Diocese Assessment	7,264.25	
Insurance	741.78	
Approved Building Fund	12,000.00	
Church Buildings Maint. Fund	1,000.00	<u>\$21,006.03</u>

Salaries

Church Staff	42,000.00	<u>\$42,000.00</u>
--------------	-----------	--------------------

Parish Office

Photocopier	3,418.80	
Reading Charge Copies	2,416.24	<u>\$ 5,835.04</u>

**Missions**

Anglicare	4,000.00	
Bible Society	1,000.00	
Mission to Seafarers	2,000.00	
Sunbury Chaplaincy (Schools)	5,000.00	<b><u>\$12,000.00</u></b>

**Charities**

Careworks	8,000.00	
Children First	1,000.00	
Peter Mac. Cancer Clinic	2,000.00	
State Emergency Service	1,000.00	
World Vision Child Sponsorship	1,216.00	<b><u>\$13,216.00</u></b>

**TOTAL EXPENDITURE****\$112,151.84**

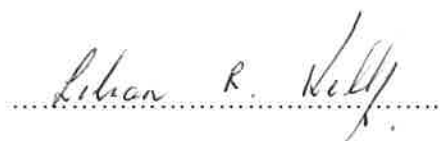
BALANCE AS AT 30/9/2017

**\$10,761.82**

Balance as per Bank Statement	\$10,937.82
Less Unpresented Cheque 002523	176.00
<b>Balance</b>	<b><u>\$10,761.82</u></b>

**Cash in Hand**

<b><u>Float</u></b>	<b>\$500</b>	<b>(Shop)</b>
<b><u>Petty Cash</u></b>	<b>\$100</b>	<b>(Coordinator)</b>



Lilian R. Kelly  
Treasurer

**Community Store – Budget      2017 - 2018**

**INCOME** **\$121,000**

**OP/Run 17.6%**

Petty Cash	1,200	
Cleanaway	6,030	
Coordinator's Allowance	3,600	
Miscellaneous	1,000	
Staff Appreciation/Welfare	3,000	
Store Maintenance	1,280	
Gas, Electric, Telephone	2,500	
Cleaning	2,680	<b><u>\$21,290</u></b>

**Transferred Funds 21.86%**

Diocese Assessment	7,750	
Diocese Insurance	900	
Repairs to Church Buildings	1,000	
Approved Building Fund	16,800	<b><u>\$26,450</u></b>

**Salaries 34.71%**

Church Staff		<b><u>\$42,000</u></b>
--------------	--	------------------------

**Missions/Charities 20.88%**

Anglicare – Victoria	4,000	
Bible Society	1,000	
Careworks	8,000	
Children First Foundation	1,000	
Mission to Seafarers	2,000	
Peter Mac (Cancer)	2,000	
State Emergency Service	1,000	
Sunbury Chaplaincy	5,000	
World Vision	1,260	<b><u>\$25,260</u></b>

**Parish Centre 4.95%**

Photo Copier	6,000	<b><u>\$ 6,000</u></b>
--------------	-------	------------------------

**TOTAL EXPENDITURE** **\$121,000**

Excess funds at the 30<sup>th</sup> September 2017 to be distributed as follows:- \$5,000 Management Committee  
Balance to St. Mary's General Account.