

The cover features a light green background with a white diamond grid. A central dark circle contains a cityscape image and the title. Eight diamond-shaped photo collages are arranged around the circle: top-left (red/orange sky and green trees), top-right (blue sky with white clouds), middle-left (dark wood grain and city skyline), middle-right (sunset and stone wall), bottom-left (pink flower), and bottom-right (blue water).

Annual Reports

For St Mary's Anglican Church
Annual General Meeting
21st November 2016

Minutes of St Mary's Annual General Meeting

9th November, 2015 at St Mary's Parish Hall

Meeting declared open at 7.33pm by meeting chair, Reverend Gavin Ward,
with greetings from Staivous in Chibobo

Attendance: Sue Allaz, Harry Appleton, Annette Appleton, Ros Armstrong, Mark Armstrong, Nathanael Armstrong, Susanne Baxter-Smith, Helen Gifford, Wendy Caramarco, Alan Phillips, Elsa Phillips, Lesley McInerney, Sandie Braun, Benjamin Clements, Emily Clements, Bev Cottell, Don Cottell, Noel Sprague, Irene Curtis, Margaret Flanigan, Jennifer Garth, Peter Jones, Peg Jones, Chris Kyle, Ros Klouth, Geoff Klouth, Jan Kokic, Mike Lampard, Pam Allan, Robin Philbrick, Narelle Riley, Shirley Currie, Kim Beales, Samantha Dennett, Heather Watts, John McRae, Peter Free, Esther Rule, Marj Stacy, Phil Stacy, Annette Swaffield, Kevin Swaffield, Peta Tickle, Gavin Ward, Hilary Williams, Michael Williams, John Vanderstock, Susan Vanderstock

Apologies: Gwen Hutcheson, Allan Inglis, Edith Langshaw, Max Langshaw, Peter Watts, Cath Robinson, Alma Sly, Don Sly, Peter Schou, Venus Schou, Tricia Currie, Gill Garth, Ian Garth, Betty Ireland, Elaine Jackson, Gary Jackson, Simon Foster

Bible reading: Proverbs 16:9

Prayer: Rev Kim Beales

Apologies: (as above)

Previous Minutes: acceptance of previous AGM minutes

Moved by Mark Armstrong Seconded by Alan Phillips Carried

Acceptance of Electoral Role:

Moved by Annette Swaffield Seconded by Michael Williams Carried

Guest Speaker

Neil and Marianne Williams from Rotary Community Kitchen.

Annual Reports

Vicar's Report: as per reports booklet

Congregation Planter's Report: as per reports booklet

Discipleship and Ministry Training Coordinator's Report as per reports booklet

Parish Administrator's Report as per reports booklet

Pastoral Care Coordinator's Report: as per reports booklet.

Warden's Report: as per reports booklet.

Acceptance of these reports

Moved by Heather Watts Seconded by Don Cottell Carried

Parish Council Report: as per reports booklet.

Community Store: as per reports booklet

Synod 2014- as per reports booklet

Building Committee- as per reports booklet

Service Leader's Meetings: as per reports booklet

Home Group Coordinator's Report as per reports booklet

Prayer Ministry: as per reports booklet

God's Gang: as per reports booklet

Blast: as per reports booklet

Youth Group: as per reports booklet

MU Australia (St Mary's): as per reports booklet

Chibobo Mission: as per reports booklet

Chibobo 2014 Mission Trip: as per reports booklet

Mission Action Teams as per reports booklet

Ministry to the Elderly: as per reports booklet

Kids Hope AUS: as per reports booklet

Singles & Friends: as per reports booklet

Lay Ecumenical: as per reports booklet

Nursing Home Ministry: as per reports booklet

Face Painting Team: as per reports booklet

CMS: as per reports booklet

Give thanks to Peter Jones for his 8 years service in this role.

Stitch and Sew: as per reports booklet

Friday Friendship lunch: as per reports booklet

Thanks to all for their reports and to all involved in these ministries.

Move that the reports be received.

Moved by Marg Flanigan Seconded by Peter Jones Carried

Report by incumbent on entries in the registers of the Parish was presented.

Vicar's presentation:- Proposal to employ new Staff member

Elections

Churchwardens:

Wendy Caramarco

Noel Sprague

Vicar's Appointed Warden

Geoff Klouth

Parish Council:

Emily Clements,

Don Cottell,

Max Langshaw

Alan Phillips,

Peter Schou

Phillip Stacy

Annette Swaffield

Michael Williams

Incumbency committee:

Mark Armstrong

Alan Phillips

Emergency

Don Cottell

All declared elected

General Business

Nil

Meeting adjourned at 8.45pm with the Grace

Meeting to reconvene on **Sunday 17th January** at **9.45am** to receive the audited financial accounts.

Minutes of reconvened St Mary's Annual General Meeting

17th January, 2015 at St Mary's Parish Hall

Meeting declared open at 9.49am by meeting chair, Reverend Gavin Ward,

Attendance: Barbara Austin, Michael Austin, Max Langshaw, Elsa Phillips, Alan Phillips, Don Cottell, Gwen Hutcheson, Pamela Allan, Fairlie Mann, Helen Gifford, Allan Inglis, Graeme Bird, Joanna Lens, Shirley Currie, Lawrence Jordan, Simon Foster, John Vanderstock, Susan Vanderstock, Ann Marie McMahon. Patricia Currie, Joan Purton, Melva Bensc, Ian Garth, Marj Stacy, Phil Stacy, Mike Lampard, Peg Jones, Karen Chambers, Sandie Braun, Edith Langshaw, Stan Miller, Lesley McInerney, Joan Speldewinde, Gill Garth, Bev Cottell, Cath Robinson, Sara Graf, Noel Sprague, Jenay Flint, Gary Jackson, Elaine Jackson, Geoff Klouth, Annette Swaffield, Kevin Swaffield, Helen Gifford, Peter Watts, Heather Watts, Narelle Riley, Jan Carlow, Gavin Ward, Rosalyn Armstrong, Mark Armstrong, Nathanael Armstrong, Denise Foden.

Apologies: Peter Jones, Ros Klouth, Wendy Caramarco, Steven Riley

Financial Reports

Geoff Klouth presented the 2014/15 accounts

Move that the audited accounts be received as presented

Moved by Mark Armstrong Seconded by Don Cottell Carried

Election of Auditor

Move that Rob Brennand be appointed as auditor.

Moved by Gwen Hutcheson Seconded by Ann Marie McMahon Carried

Presentation of thanks to Rob for his efforts as auditor

Meeting declared closed at 9.54am

VICAR'S REPORT TO ST MARY'S ANNUAL GENERAL MEETING

Gavin Ward

Early December 2016, will mark the 10th anniversary of my induction as Priest-in-Charge at St Mary's. Wow - time flies when you're having fun!!! Given this occasion, I thought I would reflect on the 10 years I have spent here in this beautiful part of Melbourne and serving God with you as part of this wonderful Parish.

1 St Mary's in December 2006

Upon landing in Sunbury in December 2006, I was introduced to a St Mary's Parish that looked as follows:-

- St Mary's Mission Statement was "Go Seek and Welcome All for Jesus" and as a Parish we were taking small steps in doing this.
- Average attendance/week over 3 services (8.30am, 10.30am on Sundays and 10am Wednesdays.) was 158;
- Offertory income for the 2005/2006 year was \$113,514 and the Community Store's income was \$58,523;
- The Staff Team consisted of Rev'd Brian Viney (as Locum) who resided two nights a week in the Parish House, Ros Armstrong (Baptisms) and Peter Williams (Parish Administrator). David Sullivan was the Treasurer;
- Various other groups including Stitch'n'Sew, Singles and Friends and Friday Friendship Lunch were operating as was Mother's Union, Youth Group, Sunday School and Tuesday Playgroup;
- A very extensive Pastoral Care system was operating well, under the leadership of Rosemary and Paul Barling and prayer meetings were occurring at various times throughout the week;
- There were 10 Home Groups meeting at various times throughout the week;
- Mission consisted of supporting:-
 - Lachlan and Bec Edwards in Broome,
 - Ken and Alison Thompson through CMS in Cambodia
 - and (with Mike Lampard's drive) remotely supporting an orphanage in a far off place called Chibobo; and
- Other outreach activities included involvement in the Sunbury Fair (now Sunfest) and the Sunbury Show with stalls and face-painting as well as involvement in services at Riddell Gardens and Lions Hostel Aged care facilities, Sunbury Carols and the Good Friday Ecumenical Service in a tent on the Village Green.

2 St Mary's in November 2016

If we fast forward 10 years, the current equivalent snapshot would be:-

- St Mary's Mission Statement is now "We are a Community, Loving God, Following Jesus and Sharing God's Love with All". There may have been a couple of fridge magnets also produced!;
- Average attendance/week over 4 services (8.30am, 10.30am, 5pm on Sundays and 10am Wednesdays.) is 225;
- Offertory income for the 2015/2016 year was \$200,641 and the Community Store's income was \$127,756.
- Staff Team consists of Rev'd Gavin Ward (Vicar), Rev'd Kim Beales (Associate), Rev'd Cath Fisher (Assistant), Ros Armstrong (Discipleship and Ministry Training), Narelle Riley (Parish Administrator), Jill Gray (Pastoral Care) and Matt Browne (Ridley Student).

- In addition we have had the privilege of serving God over the past 10 years with other godly staff members including:- Rev'd Ernest Horth, Rev'd Marcus Allport (Sunday Curate), Tanya Cummings (Ridley Student), Lesley Atkinson (Treasurer) and Flora Whittington (Accounts) and most recently Rev'd Keil Maslen (Locum Assistant);
- The various groups of Stitch'n'Sew, Singles and Friends, Friday Friendship Lunch and Mother's Union continue and have been joined by Music Playtime and Sing and Soup. Sunday School is now known as God's Gang and Blast and the Youth Group has combined with St Andrews to become Youth United.
- Pastoral Care now operates primarily through Home Groups with Jill Gray ably assisted by a wonderful team of pastoral carers, caring for those not in Home Groups.
- There are now 11 Home Groups meeting at various times throughout the week.
- Mission now consists of supporting the work of CMS and will be connecting with Grace and Chris Adams in Timor, following the return of Ken and Ali Thompson from Cambodia;
- In addition we have conducted 5 Mission Trips to Chibobo, with a further 5 "special purpose" visits. As a Parish we have been actively involved in supporting many initiatives and projects including Koala Club, Mechanics training, Bicycles for Humanity, Secondary School Construction, orphan sponsorship beyond Year 9, Biblical Leadership Training and now Bibles for Chibobo, etc.
- Locally we have increased our Mission focus by:-
 - practical and spiritual support to three Parishes;
 - o :- the Parish of West Wimmera with assistance during the drought and with an annual visit by various parishioners;
 - o :- the Parish of Whittlesea/Kinglake following the 2009 bushfires, specifically with donations and a cake roster supporting the work of Ernest and Ida Horth;
 - o Financial support for the Parish of Lancefield/Romsey for 3 years, concluding in September 2009;
 - commencement of a Kids Hope Mentoring Programme at Sunbury West Primary School; and
 - increased support for both Careworks and Sunbury Chaplaincy;

There has also been much other activity over the past 10 years including:-

- Purchase of a new Vicarage which is now been paid off;
- Subsequent use of the Parish House for key ministries such as God's Gang and Blast, Youth United, various Parish meetings and training, occasional accommodation and Careworks Counselling;
- The planting of a new Congregation, with St Andrews Uniting Church, which meets weekly at 5pm and a variety of outreach initiatives flowing from that Congregation, including our connection with refugees, a Film Group and "sleeping rough" ;;
- Development of a 10 Year Vision which includes goals of a new building and the establishment of various Mission Action Teams;
- A variety of constant training on offer including:- Theology through the Ridley Certificate, Growing Leader's, Pastoral Care, Apologetics, Bible Overview and Preaching;
- Evangelism Courses have been conducted regularly including numerous "Introducing God", "People of God" and "Alpha" courses as well as a series on "Ethics" and "Contagious Christianity".

- We have had the blessing of seeing a number of people come to faith or recommit their faith in Jesus and join our Parish life. This for me is always the highlight of ministry;
- Face-painting has continued at various events, including in Sunbury Square for the holidays;
- Celebrations?? Yes we have celebrated St Mary's 140th and the Community Store's 10th Anniversaries as well as the 150th Anniversary of Worship on the Village Green (this included a Bush Dance in the Memorial Hall);
- Replacement of the old organ with a new one;
- Reconfiguring of the church pews to allow more comfortable seating, including new cushions, and a camera and screen for viewing of the service in the Soldier's Memorial Chapel;
- The move of our Wednesday congregation once a quarter to Goonawarra Aged Care facility to join in worship with the residents there;
- Development of our ministry to Riddell Gardens and Lions Hostel Aged Care facilities;
- Held a monthly "Healing Service" for two years under the leadership of Tim Cohen;
- Held a couple of Prayer Retreat Days for the Parish;
- Conducted a "Colours of Ministry" programme helping people identify their spiritual gifts;
- Involvement with the National Servicemen's Association and RSL;
- Support for the Sunbury Neighbourhood Kitchen;
- Conducted a number of Health and Safety Audits and developed a number of key policies, most recently the Contact with Children Policy;
- Developed our outreach to Marriage and Baptism families;
- Continued involvement in Sunfest with an active presence through stalls, face-painting and Paws on the Lawn services;
- Continuing our celebrations with other churches, with the Ecumenical Choir at the World Day of Prayer and Week of Prayer for Christian Unity; and
- Been involved in a variety of outreach initiatives with other churches in Sunbury including:-
 - 175th Anniversary of Sunbury;
 - Thanksgiving for our Emergency Service Organisations;
 - Carols on the Green;
 - Empty Arms – Healing Hearts;
 - Quiet Christmas (with Tobin Brothers also); and
 - Good Friday Service.

While nowhere near a complete list, the above gives us an indication of how God has worked amongst us as we have continued to open our hearts to Him and follow where He leads.

As a Parish we have had some great celebrations and some times of struggle and deep sadness. In and through it all, God's grace, strength and love has abounded and enabled us to see His amazing hands at work.

3 Where to from here?

Where will God lead us in the next 10 years? What has God in store for us?

Given the activity of the past 10 years, we are in for some exciting times as we serve our Lord in this place. The same Lord who has guided and blessed us over the last 10 years, will be with us into the next stage of our Parish life.

In 10 years we'll be worshipping in a new building, whilst still maintaining a presence and worship in the existing St Mary's building.

The Parish will look quite different as we are involved in broader ministries into the local community as well as having a broader role internationally. We may be involved in regular visits and support with our new CMS Missionaries, as well as keeping up our support for Chibobo Orphanage. We may be in a position to provide specific services and assistance for many struggling people in Sunbury. We may be running (for example) an after school programme or regular school holiday programmes. We may have added one or two new congregations to our Parish, perhaps with a specific focus on a particular ethnic group who may call Sunbury home, or even a church plant somewhere – maybe Diggers Rest or up the Clarkefield Road.

It would also be great to move further towards the funding for our operations coming from our tithing, freeing up more Community Store funds to be given away to those in need. Ultimately, this would be a great goal to achieve.

In the short term, our focus over the next few years, while involved in a building programme, must always be on those amongst whom we minister and to whom God is calling us to reach out to and serve. Whilst there will be plenty of activity around the new building, we will do all we can to keep our focus on the main game of serving Christ in this community.

We will continue to work with Mission Action Teams to determine our next steps in local mission. We will face increasing challenges as Sunbury grows and we need to be prepared to adjust the way we do things to reach out with the love of Christ to those in Sunbury and surrounding areas.

Next year in July we will be celebrating the 20th Anniversary of the opening of the Community Store and then in November we will be celebrating the 150th Anniversary of continuous worship of God in the historic St Mary's building. I look forward to these celebrations with everyone.

Let's use these immediate opportunities for God's glory and purposes.

4 Thanks

My thanks to all who have served with me as Wardens, Parish Councillors, on Staff and in various leadership roles over the past 10 years. It has been, and will continue to be, a great joy serving with you.

My thanks to everyone for your warm welcome of Sharon and your support for us.

My thanks also to everyone who has contributed in a variety of ways to continue the mission God has called us to in Sunbury and Sharon and I look forward, with great anticipation and joy, to serving God with you into the years ahead.

I conclude with the opening verses of Psalm 67 as a prayer for us all as we head into this coming year:-

"May God be gracious to us and bless us and make his face to shine upon us, so that your way may be known upon earth, and your saving power among all nations (including Sunbury and surrounding areas)".

ASSOCIATE MINISTER AGM REPORT 2016

Kim Beales

Some major life events in staff team.

The last year has seen some significant events in the life of our staff team. It was a great privilege to conduct Gavin and Sharon's wedding on March 13th. As I write, Gavin and Sharon will be landing from their long service leave/extended honeymoon, and we look forward to their return to Sunbury. In the Beales' household, Kate and I welcomed Jeremy into our family, born on April 7th. Similarly, Cath and Keil celebrated the arrival of Joshua on 19th August. And Narelle and Ros' sons Tom and Nathanael completed year 12 and joined the navy and VCA respectively.

I would like to thank each of the staff team for their friendship and service of God. It was a great help to have Keil Maslen on board during Cath's maternity leave/Gavin's time away, and our Ridley student, Matt Browne, has taken a significant role of leadership in our 5pm congregation, and helped me a great deal. Narelle not only provides exceptional administrative work, she has also shown great leadership and pastoral wisdom, and has led a vast array of initiatives over the past year. Ros has led some excellent training, and her coordination of our lay preacher's training and the Ridley certificate has borne great fruit throughout the church. I would like to thank Jill Gray for her work in pastoral care, her development of others, and her support of a number of people behind the scenes. I also give thanks for our wardens, parish council and the many different people using their gifts for God's glory throughout the church.

1. 5pm Community

In February 2016, our 5pm congregation completed its first year meeting together weekly. It has been a great highlight journeying with this group of people. I have appreciated their willingness to try new ideas, and to invest their time and heart in serving God and others. The service continues to average around 60 people per week, with some farewells to a number of people early in the year (some moving interstate and overseas), together with some new faces joining us in 2016.

The 5pm Community has a leadership team that meets monthly to prayerfully consider next steps. In 2016 this team consisted of Narelle Riley, Ben and Emily Clements, Matt and Erin Browne, together with myself and Kate. In addition to this group, many others take an active role in leadership, service, hospitality, worship, prayer ministry, and pastoral care.

I also meet monthly with a Mission Action Team: Erran and Jess Caddaye, Niky Templeton, Nathanael Armstrong, Kyle Cozens, Ben and Emily Clements, Narelle Riley, and Kate Beales. This group's focus is on developing our outreach pathways. Key new initiatives that came out of this group included:

- -A sleep out for the homeless
- -The Banquet and the Course (described below)
- -5pm Community Camp
- -An all-age guys night
- -Hospitality meals in homes

- -A barbecue for married couples
- -State Youth Games
- -A Summer Beach trip to Torquay
- -A trip to the Big Bash Cricket
- -Monthly Saturday Evening Games Night

2. Major Outreach Initiatives

A key part of my ministry is in facilitating outreach. In the last year, two major events were our trips for refugees, and *The Course*. I believe strongly that the church is called to do both evangelism and social action, and it was fantastic to be a part of both ventures.

Refugees Weekend & Refugees Day

In November last year, St Mary's and St Andrew's churches welcomed around 20 refugees in our homes. Our guests travelled from Dandenong, and are part of a language school run by the Christian organization *Pioneers*. We had a picnic at Hanging Rock, a fantastic bush dance with over 200 people, and throughout the weekend there was an amazing sense of festivity. We also heard a very powerful testimony by a young woman from Afghanistan. She said:

We don't need your sympathy... we need your empathy. We need you to put yourselves in our shoes... If your family is under threat of being killed everyday, would you wait in some so-called queue? No you would grab your children, grab your husband, grab your wife and you would flee. When you are running for your life there are no borders... you just run.

On October 30th 2016 we had the opportunity to invite our guests once more, and hosted them for a special day. Twenty-two people from a wide range of different countries attended, together with helpers and teachers from *Pioneer's* language school in Dandenong. I have found it interesting to reflect that many wealthy Australians would not travel to visit a church, but these refugee friends, who are predominantly Muslims, have been willing to travel great lengths to be with us. It has been very significant to form these new friendships, and to have an opportunity to hear the stories of our guests. We look forward to continuing to build these relationships in the new year.

The Banquet & The Course

In 2015 I sensed God encouraging me to develop a course to help people explore the Christian faith. During May and June of 2016 the 5pm community hosted a six-week course, which we called, *The Course*. We kicked off proceedings with a great community banquet, attended by around 120 people. It was a wonderful event with great food, live music, and on that night we invited people to join us as we explored the person of Jesus. In the six weeks that followed people had an opportunity to have some significant conversations about Jesus and the Christian faith. Each night consisted of a presentation, a meal and discussion. It was fantastic to see a great number of people working together to make these plans a reality. I hope to do a similar thing in 2017.

3. Role as Acting Vicar August 14-November 7

During this period, some key additional roles included:

- Leading staff team, parish council, attending wardens meetings
- Help with 8:30 and 10:30 services (and Wednesday services as required).
- Meeting with Sunday School leaders (God's Gang and Blast), and assisting Klara Hahne in her coordination of both groups.
- Coordinating a monthly children's band, and helping with music at 10:30am
- Seeing that people across all our congregations were cared for during this period
- Continuing to take steps forward in our ongoing mission and service of God.

New things for 2017

- We have been awarded a three year Kids+ Grant to employ a children's outreach worker (10 hours per week), and we have begun the process of looking for this person. The grant is available from January 2017. I would like to thank Kids+ for their generosity in supporting the local church in its ministry and outreach to children.
- As Ken and Alison Thomson complete their term as CMS missionaries in Cambodia, we look forward to forming a new partnership with Chris, Grace and Micah Adams, serving in Timor Leste. They will visit us on February 26th, 2017.

4. General Ministry

Preaching:

At 5pm it was fantastic to have Ben Clements preach his first series (a three part series on the book of Hebrews). Matt Browne has also contributed with some fantastic preaching including two excellent sermons from the book of Revelation. We also had sermons from Annette Swaffield, Emily Clements, Gavin Ward, Cath Fisher and several guest speakers. I've participated in the morning preaching program and in the last year, my preaching included two major series' from Mark's gospel, a series on Revelation, The Holy Spirit, the writing of an introduction to Christian faith, together with a range of topical and occasional addresses. In the coming year, I look forward to completing Mark's gospel, doing some preaching from the Old Testament, and seeing that we cover a good range of biblical and topical areas.

Other regular activities:

- Monthly men's meal and bible study
- Tuesday morning bible study for parents (with thanks to Sue Allaz and Marj Stacy for their assistance with the children).
- Music Playtime (a big thanks to Vinci Haworth, Marj Stacy and other volunteers throughout the year.)

Other ministry included:

- 7 Baptisms (with preparation)
- 2 Weddings (most notably, Gavin and Sharon's ☺)
- 2 Funerals
- Synod
- Two assemblies at Red Rock Christian School
- Chaired the Annual Sunbury Chaplaincy dinner

- Coordinated the Christmas on the Green band

Professional Development

- I meet regularly with a ministry coach (John Rietveld) for external input.
- I participated in the Diocesan Coaching Program (training me to coach others in ministry), as well as a session of training as a supervisor.
- I attended the Ridley Preaching Course (MA unit).

I look forward to the coming year, and continuing to take steps forward in our mission and service of God. I am delighted that Matt and Erin Browne will be continuing with us in 2017, and I look forward to welcoming a new member of our team, as we develop our outreach to children.

DISCIPLESHIP AND MINISTRY TRAINING COORDINATOR-

Ros Armstrong

It has been another busy and challenging year for me, although continued improvement in my health (including being able to drive again) has made life easier and smoother.

I have been the 'temporary' Home Group Coordinator for a couple of years, and was pleased to hand over the role to Elsa Phillips earlier this year. Elsa is keen to see our groups thrive and so please pray for her as she continues to settle in the role, and find out how God wishes our home groups to develop.

We completed another three units of the Ridley Certificate this year, all of which continued to inform and help us learn more about who God is and how we are to respond to him.

- 1 Corinthians, led by Ridley Principal, Brian Rosner, was a great insight into both the background to the letter and its content.
- Mission Mindset, which looked at cross-cultural ministry. The experience of those who have been to Chibobo provided extra interest in our discussions.
- Apologetics, which had interviews about various topics with different people including some high-profile theologians such as NT Wright, John Lennox and John Dickson. We made this unit available for those who were not enrolled in the course to provide some general Apologetics training.

We have now done eight of the ten units needed to complete the Certificate which means that next year some people will finish. It would be great to have others join in, so the group can continue. The units are independent from each other so can be done in any order. Please see me if you are interested.

As a follow-up to the preacher training done last year, the St Mary's Preachers' Circle started in late July. This is a chance for all those who preach – even occasionally – to meet together for encouragement, feedback and further training. It is planned to meet about three times a year.

I have been very busy with my own preaching over the past twelve months. Late 2015 saw sermons on Prayer and one of the Servant Songs in Isaiah. 2016 has included the Lenten series on Matthew 6, Noah's Ark (or Noah and God's Ark), Abraham's prayer regarding Sodom and Gomorrah and Worship in the church. Three sermons in the series on Romans were particularly challenging as the letter has so much heavy theology. They could have gone down like lead balloons, but with careful thinking about illustrations, in particular, hopefully there was a soft landing.

Another part of my job has been to do some Bible Overview sessions. Last year I used Richard Trist's *Hitchhiker's Guide to the Bible* and this year will be using material from Matthias Media in Sydney. These courses are a good way to get the big picture of the bible, and see how God's plan for salvation works out. Again, I encourage any who have not done this sort of thing to consider it.

My Master of Arts studies continued this year, with Cath Fisher being a 'study buddy' on a unit on 1 Corinthians. I chose 1 Corinthians 3:5-17 for my major assignment, which includes warnings of how the work of those who build the church will be judged. Two things hit me in a very sobering way. Firstly, that we make sure that we build on Jesus Christ as the only possible foundation of the church – is all we do centred on him? Secondly, that what we build is worthy of that foundation – do we take the easy way, and present a Christianity which is comfortable and undemanding or do we stay true to God's word, even when some don't like it? I hope and pray that my ministry among you is centred on Jesus and true to God's word. Please pray that God will work through me – and all the leaders here at St Mary's – and bring glory and honour and praise to His name.

DEPUTY ASSISTANT LOCUM MINISTER

Keil Maslen

It has been a whirlwind year for Cath and I; with our relocation from Townsville, the arrival of Joshua and settling into Sunbury life. While at times life has felt like an episode of "Knot's Landing", we have been delighted and immensely encouraged by the welcome we have received from the St Mary's community.

I am privileged to minister to the morning and Wednesday services during Cath's maternity leave and I particularly enjoy the growing Wednesday morning community. This community has it's own life and style that complements our Sunday services, providing an opportunity for those unable to make Sunday to join in Christian fellowship. Wednesday is 'maturing' as a pastoral community and as evidence of this we will have had two baptisms this year as part of our life together. We continue to pray that Kristy and Joshua will grow in their knowledge, love and service of our Lord Jesus Christ.

We also have a dedicated band who minister to our local aged care facilities and I am indebted to their consistency and commitment. I want to pay particular thanks to Robin Philbrick, who not only organises me [no simple task] but also provides music, wit, and he preaches regularly too! Here is a great example of someone using their gifts for the extension of God's kingdom. Thank you Robin!

We have also sadly grieved the untimely death of Brian Crocker, we will continue to seek ways to provide ongoing support and love to Belinda, Abbey and Sarah. This is part of what it is to be a community – sharing the joys and griefs of life. I personally want to continue to explore ways to encourage the engagement of men of all ages in our worship and community life. Part of my own community engagement involves participation in the Sunbury Men's Shed and Care Works. I want to try to integrate all aspects of life in a way that enriches our worshipping experience together – to make a real connection between Sunday and Monday as it were.

So our life together does not really resemble a soap opera, in reality we seek to share Jesus with each other and with those we meet in daily life. I want to encourage us all to keep finding creative and natural ways to present Christian hope to others with integrity. As we share our lives we show the attractiveness of God's Good News [the Gospel] and proclaim the hope we have in God's great rescue mission in which we all share a part.

Thank you for your welcome, your love and your acceptance. And thank you for your love of God so visibly expressed. .

RIDLEY STUDENT & 5PM COMMUNITY ASSISTANT STAFF MEMBER

Matthew Browne

Being a part of the 5pm community this year has been a wonderful opportunity to grow and I am thrilled that I am able to stay on in 2017. By having Erin, Annabella and I, the church has shown itself to be a truly welcoming parish that has a heart for growing one another to serve God. We are all thankful for your friendship, support and training as we seek to prepare for gospel ministry.

My main focus this year has been with Kim at the 5pm community. It has been exiting to be a part of this newer congregation that I think plays an important role in the Church and the wider community. We've managed to land a few big events this year, including a camp, the banquet, and most recently our refugees Sunday. These events, along with our weekly meetings have given me joy, seeing some of the many ways in which God's people use their gifts for his service.

Something that I especially admire at the 5pm community, and in fact something I have witnessed across all of St Mary's, is the ways in which people are so willing to serve together. When there is something that needs to be done people step up. This commitment to wholeheartedly and cheerfully serving God, and a clear love for his word and its power to change our lives, gives me so much hope for the Church. It has greatly helped me to grow as a disciple of Christ and someone preparing for his ministry in the future.

I'm also especially thankful for Kim and the time he has sacrificed to mentor me the past year. I can honestly say that the past year has been the most helpful in my journey to ordination so far and I look forward to working with him, and indeed the whole church, in 2017.

PARISH ADMINISTRATOR

Narelle Riley

If I were to pick one word to summarise this past year, it would be "*change*".

I didn't realise *how much change* had gone on around me until I sat down to write my report!

On the staff team we had *changes*..... it was huge joy to welcome my dear friend Cath Fisher back to the staff team in January and there was only a little bottom lip pout from me when we farewelled her for maternity leave. At a staff lunch in July we laughed at the fact that we wouldn't be together as a staff team again until February 2017! Cath's maternity leave and Gavin's long service leave gave us the opportunity to officially have Keil Maslen as part of the staff team, Matt Browne has joined the team this year and Kim stepped into the role of Vicar for 3 months whilst Gavin was on long service leave. Ros Armstrong remained my stable, Monday office buddy! Even the layout and furniture in the offices *changed* to fit everyone in!

I truly consider our staff team to be part of my family, and 3 of the highlights of the year have been the additions to that family- in March Gavin officially added Sharon to our family, in April we welcome Jeremy Beales and in August we welcomed Joshua Fisher! Next is the addition of baby Browne in January! Lots of exciting *changes*!

The Wardens *changed*- Noel came back after a year off, Mark took a "sabbatical year", and Geoff took some time off late in the year. The staff who process our financial accounts at the Diocese has *changed* 3 times this year! Thankfully we've kept the one treasurer here- with Alan still keeping a very close eye on our accounts!

The Community Store *changed*! Jeanette Belcher concluded as Community Store manager and Kristine Green took over the role at the beginning of February. Working closely with Kristine to assist the store with any administration they require has been lots of fun and having the door between the shop and the hall unlocked during store opening hours has increased communication as well as access.

We had procedural *changes* with the introduction of the Contact with children policy to ensure that people had Working with Children checks and police checks where required. "Grapevine" *changed*, going to a bi-monthly newsletter, the pewsheets *changed*- and I thank Clarissa Burn immensely for taking on the role of editor and producing the pewsheets each week, our internet and telephone system *changed* to be NBN ready (not without multiple complications!)

And on the home front there were significant *changes*. As a result of the "great fishtank flood of 2016" and 7 weeks living in Delahay and Caroline Springs, we now have a home that is significantly *changed*! But an even more significant change- our oldest son Tom became an Officer in the Royal Australian Navy in February this year and is currently in the Pacific Ocean on HMAS Choules- an amphibious Landing Ship Dock- a 16,000 tonne, 176 metres long ship- a big *change* to this time last year when he was sitting his final VCE exam!

I guess the one thing that hasn't *changed* is my love of my job or God!

PASTORAL CARE ANNUAL REPORT 2016

Jill Gray

Pastoral care is an embodiment of our being linked in common life as we reach out in the love of God to one another.

The past year has been a busy year for those involved in pastoral care within the St Mary's community. Time has flown but we all in different ways have offered care to one another.

I have observed people using their distinctive pastoral gifts as they have cooked and delivered meals, provided hospital and aged care visits, transported members of our community to appointments, kept in touch via phone calls and emails and in myriads of ways incarnated the hospitality of God. Thank you!!

A number of members of our community committed further to understanding their pastoral role by attending a Spiritual Care Volunteer Skills Training Program conducted over two weekends by Shinen from Spiritual Health Victoria and myself. The feedback from this program was very positive and it is hoped that similar training will be a part of our Pastoral Care program moving forward.

I would like to express my gratitude to all members of St Mary's community for their commitment to one another and embodying in spirit and action to be a: "Community: Loving God, Following Jesus, Sharing God's love with all."

WARDENS REPORT 2017

Noel Sprague, Wendy Caramarco

The Church wardens have responsibility for the oversight of the buildings and finances of the parish. The responsibilities and duties of the Wardens are subject to the Parish Governance Act 2013.

This year Geoff Klouth decided to take a sabbatical year and effectively resigned as a warden at the end of August. We wish to acknowledge the work Geoff has undertaken during his time as a Warden especially his hard work in regards to the Parish on the Contact with Children Policy.

This year has been a very successful year with progress being made with building plans and ensuring professional standards and other required audits being completed and submitted. All parish buildings are in reasonable condition although plaster rendering inside the church may need to be again restored, we will continue to monitor movement due to the extremely wet winter and autumn.

The Wardens acknowledge the continuing support received from the Community store and the assistance this provides to church finances. Thank you to all who administer and volunteer in the store, your contribution is very much appreciated.

The 2017 budget again forecasts a small deficit, we thank all parishioners who continue to faithfully give and contribute to God's work at St Mary's. Our treasurer Alan Phillips with Narelle's assistance has provided outstanding support and we are indeed indebt for their direction and assistance with our ongoing finances.

The wardens wish to thank all parishioners who work tirelessly in so many areas of service and leadership, may our Lord continue to bless each of you and enhance your personal relationships in fellowship with each other.

As we approach 150 years of worship at St Mary's we look forward with so much optimism relying on God's almighty grace to sustain each one of us.

PARISH COUNCIL ANNUAL REPORT

Max Langshaw- Parish Council Secretary

Parish Council met for 7 business meetings during 2015/16.

Mark Armstrong took a year's "Sabbatical" from Parish Council. Noel Sprague returned as a Warden and Peter Schou joined Parish Council.

At each business meeting, Parish Council received a report from the Vicar, Associate Minister, Assistant Minister, Wardens and Treasurer as well as the Discipleship and Ministry Training Coordinator, Wardens meetings and Building committee .

Parish Council also received minutes from Community Store meetings.

Major motions passed at Parish Council this year include:

November 2015

- The Wardens appointed Alan Phillips as Treasurer
- Max Langshaw was appointed as Parish Council Secretary.
- Annette Swaffield was appointed as the Parish Council representative on the Parish Electoral Roll Committee

- Noel Sprague was appointed as the Warden on the Incumbency Committee
- Move that Noel Sprague be added to those authorised to sign cheques and operate St Mary's NAB and ADF bank accounts, as one of two signatories.
- Move that the Lay assistants at holy communion list be approved as presented.

February 2016

- Move that Community store excess funds be used to purchase 3 microphone stands (5 Music stands

April 2016

- Move that Daniel Clements be engaged to complete the PA System upgrade
- Move that \$2000 be set aside in the Community Store excess funds, should it be recommended as part of the PA system upgrade that new laptops are required.
- Move that \$3000 be allocated to Nicole Templeton as a ministry grant as per Kim Beales proposal.
- Move that \$2000 be allocated for associated expenses for Ridley students on an "as need" basis, to be allocated by Kim Beales.
- Move that \$500 be allocated for St Mary's musicians to attend the Emu music TWIST conference
- Move that 20 chairs be purchased for the Parish House.
- Move that the Parish Council funds be allocated as follows

Church Missionary Society (for Thompson Support)	\$3500.00
Ridley College	\$1000.00
Anglican Overseas Aid (For Cyclone Winston Fiji Appeal)	\$1000.00
Mission Aviation Fellowship	\$500.00
Prison Fellowship	\$500.00
Sunbury Chaplain Committee	\$450.00
- Move that St Mary's participate in the NCLS in 2016, ordering 175 adult surveys and a location profile for the 5pm congregation, to be paid from Community Store excess funds.
- Move that Parish Council gives permission for the movie fundraising event for State Youth Games

June 2016

- Move that an additional \$20000 from building funds be allocated to the building project .
- Move that St Mary's conduct a two day onsite St John's Level 2 First Aid course, at a cost of \$2925 for 15 participants, to be funded from Community Store excess Funds.

July 2016

- Move that the St Mary's "Contact with Children Policy" be accepted as St Mary's official policy, with full implementation by 1/10/2016

August 2016

- Move that the Lay Ecumenical Committee's request to use St Mary's land for the Christmas on the Green event on Saturday December 10th 2016 be approved.

- Move that a letter be sent to Sunbury Rotary encouraging them to support the Sunbury Lay Ecumenical Committee, and respect Christmas on the Green's long standing relationship with the community and by mindful of the concerns raised by the LEC in their letter.
- Move that Sunfest committee be granted permission to use the land with the same conditions as per 2016, with a request that there be no noise prior to 11am on Sunday morning.
- Move that the Parish Council funds be allocated as follows

Church Missionary Society (for Thompson Support)	\$4000.00
Ridley College	\$1000.00
Bush Church Aid	\$1000.00
Bethlehem Bible College	\$500.00
Prison Fellowship	\$500.00
Peter Adam (St Judes Carlton)	\$200.00
Bibles for Chibobo	\$300.00

BUILDING COMMITTEE REPORT

Noel Sprague, Phil Stacy, Alan Phillips, Benjamin Clements

The building committee has this year made progress in line with our 10 year Parish plan with realising our goal to build a new worship centre. There has been extensive meetings and consultations with our architects Atelier Wagner and we think the proposed design is excellent.

These plans have now been extensively circulated within the parish and appear on our Website.

We thank all who have taken the time to attend the consultation and information sessions. We are extremely encouraged by the passion and enthusiasm displayed by the congregations during these sessions.

Moving forward we have the Diocesan Building Committee scheduled for November 17 and subject to approval, we then commence the planning application with the Hume Council.

We now intend to engage with the local Sunbury community with an information session in the very near future to allow us to gauge public opinion on the plans.

We also thank those who continue to uphold the building process in daily prayer. Please continue to pray as we now plan to begin the approval and permit process, prior to engaging building contractors

As we approach major milestones, we will seek a special call to prayer from all parishioners, to meet and pray specifically for approval of God's plans for St Mary's.

We have much work ahead in 2017 and your support is critical to a successful outcome. Please feel free to approach any of the building Committee members should you require further information.

SYNOD 2015/16

Bev Cottell and Lesley McInerney- *Synod Lay Representatives*

The Anglican Diocese of Melbourne called a **Special Synod for 19-20 June 2015** to establish a new corporate entity to be known as the Melbourne Anglican Diocesan Corporation Ltd. This was needed because of the implications of a recent County Court claim, and, arising from the Royal Commission on Child Abuse, the so called "Ellis Defence" which meant that the church could claim there was no legal entity to be sued or held accountable.

The Synod was also marked by the commissioning of Bishop Genieve Blackwell.

The first subject discussed related to WorkCover and the insurance of clergy for personal accident and stipend continuance. This came about following a claim in the County Court of Kenneth McDermid vs Anglican Trusts Corporation – Diocese of Gippsland of Victoria. This case had major implications for the Diocese of Melbourne and across the Province, but not elsewhere in Australia as it related to Victorian legislation. Historically the Anglican Church has considered clergy as holders of an office and therefore not an employee.

After much prior consultation and explanation as to the purpose for this session, the Melbourne Anglican Diocesan Corporation Bill 2015 was presented to Synod. The strategic purposes of the Bill:-

1. concerned the extension of the Workcover statutory scheme to clergy;
2. concerned the principle of the Church putting in place a corporate vehicle through which it may hold itself accountable to the community for liability that may be incurred as a result of the acts of omission of its people;
3. was to attract statutory immunity available to volunteers appointed by a body corporate; and
4. was generally to introduce a more contemporary form of governance in some designated areas.

As a result, the Melbourne Diocese needed to set up a corporation for this sole function. The Melbourne Diocesan Corporation Bill 2015 was then passed. This was followed by Melbourne Anglican Diocesan Corporation (Transition and Consequential Amendments) Bill 2015. After many hours, the Act known as the Melbourne Anglican Diocesan Corporation (Transition and Consequential Amendments) Act 2015 was also voted in.

Synod October 2015 assembled October 13 - 17 with little dissension and worked through the sessions remarkably well. A broad range of topics was covered, but the theme throughout was to strive to make mission our organising principle as we seek, "to make the Word of God fully known."

The Archbishop's address opened with these words of prayer from the Woi Warrung Language that were first sung as a hymn at the Merri Creek School over 150 years ago.

"Pundgul Marman, bar marnameek Nerrembee borun, yellenwa nulworthen bopup Koolinner"

"O God, Lord God bless your Aboriginal people always"

The Regions of the Diocese Act was repealed. This made room for the establishment of the three new episcopates to create Areas of Episcopal Care under each Bishop. These, together with Archdeaconries, are to be the missional organisational units in the Diocese. Each Bishop's role is to emphasise missional leadership and to find ways for greater pastoral engagement. The three Bishops are Genieve Blackwell, Philip Huggins and Paul White. New growth areas are to be assisted by the position of a new non-territorial Archdeacon.

The Territorial Archdeacon's role is to emphasise missional leadership rather than property and financial aspects which will revert to Business Services.

Melbourne Diocese is becoming mission shaped, and here in Sunbury we are now actively embracing the change. The northern and western growth areas, under Bishop Philip Huggins, is now known as the OODTHENONG EPISCOPATE, with the meaning of *GATHERING*. We look forward to sharing the fruits of God's call to change.

COMMUNITY STORE CO-ORDINATOR'S ANNUAL REPORT

Kristine Green

The Community Store has been quite busy with donations coming in, I think everyone is cleaning their cupboards out, and everything is arriving together.

The shop was open on the 30th September, which was a public holiday. I had doubts that we would have many people in, but we were quite busy.

Christmas stock has been put out to line up with the department stores, and that has proved popular, as sales can show.

We have had an overabundance of books in the shop, so the books have been sorted and some have been donated to other community stores.

I thought that more people needed to know about the Community Store, so I arranged a Fashion Parade to show what was sold at the store. It was to be a fund raiser for Cancer.

Narelle contacted the Cancer Council, and printed the paperwork and tickets, lighting and music that was set up by Nathaniel. Thank you for your help, it was much appreciated. Narelle was our MC for the night.

Some of the staff were models. We had two models that don't work at the shop, but they wanted to support us, so thanks to Emily and Meg who did a great job.

The models were Janet, Penny, Emily, Heather, Meg, Eleanor, Edith, Shirley, Helen, Maureen, Vicki and David and myself. People who helped in the kitchen were Pat, Shirley, Ann, Carol and Michelle. David, Carol, Michelle and Narelle welcomed the people in. Sharon & Wiki and others worked in the shop afterwards. Annette who helped the models to go out looking presentable, and Margaret had helped out earlier.

Thanks very much for all your support and help to make it a great night.

We raised \$1500 for cancer and there are more donations being given. The night was so popular, we might have to do it again.

Thanks for all the help from my staff of the Community Store for all their support through the year.

SERVICE LEADER'S MEETINGS – 8.30AM/WED AND 10.30AM

Gavin Ward- Vicar

I continue to meet quarterly with the service and music leaders of our regular services. Both teams keep a watching brief with me over the shape and general feel of our worship services.

During this year we looked at the shape of our services. Ros Armstrong led a session specifically with the 10.30am service team as we explored together the shape of a service – using the prayer book services as a guide. We reminded ourselves at the 8.30am meeting of the specific elements and shape of the Prayer Book Services we use.

Feedback has been positive about the sermons (with a wide range of material covered including a look at Halloween, a series on God's character, What is the Church?, Leviticus during Lent, the Jerusalem Showdown (from Mark's Gospel), 2 Timothy, Apocalyptic Daniel and the Holy Spirit). One Question Sunday and some guests including Ken and Alison Thompson, Ben Smith and Kara Martin have also provided variety from the pulpit. The practical application from all sermons has been strongly endorsed and encouraged. We will continue to provide challenging and encouraging topics together with in-depth looks at various books of the Bible and will continue to provide studies to accompany at least two sermon series a year. If you have a suggestion for topics or a Book of the Bible to explore, please make your suggestion known to Kim, Ros or I.

Music continues to play a major role in our services and I thank those who use their gifts to enable us to sing God's praises when we meet.

A major issue discussed at both meetings was a contingency plan should someone become very seriously ill during a church service. The agreed protocol is:-

- Someone with a current endorsed First Aid Training to attend to the person and be in control of the situation;
- Service Leader to remain at the front of the church;
- Gavin or Kim (as clergy) to attend to the person also and seek advice from First Aider regarding ambulance attendance, evacuation of church etc;
- If evacuation – then clergy to advise Service Leader who then leads people to the hall for a cuppa, prayer, continuation of service there (as applicable)..

At the 10.30am Service Leader's meeting, the contingency for a disruptive person in the church was also discussed with the following agreed:-

- Warden or Parish Council member to sit with the person;
- If disruption continues then police are called and clergy advised;
- Evacuate church under Service Leader's lead (as per illness above).

The 10.30am meeting also discussed contingencies for a technical/power failure.

It was helpful to discuss what we would do in these circumstances.

Another common item discussed has been the comfort (or should I say increasing discomfort) of the pews and as I mentioned in my Vicar's report this is now been actioned.

We are always looking for people to lead our services, especially at 10.30am as some of our service leaders will be moving to the new evening congregation. Musicians and singers are also most welcome to join the existing teams. Please speak to me if you are interested.

I thank everyone who participates in our services or who prepares the church for our services. As we each serve we encourage one another and we honour God who has gifted us for his service. It's wonderful to serve with each of you.

HOME GROUPS REPORT 2016

Elsa Phillips- Home Groups Coordinator

The primary aim of the parish Home Groups is to help us know God better and to respond more to his grace. We work towards this through reading and discussing the Bible (usually with an outline to help us), through praying together, and through sharing our stories of God's work in our lives.

Once again this has been a key part of Home Group experience for over 100 of us from all congregations, as members of the eleven groups in the parish. The numbers involved are much the same as last year, as some have dropped out for health or other reasons, and others have joined groups. Various heavy pressures led to one group going into recess during the winter term: it has been rewarding and an answer to prayer to have it re-form this term. It has also been good to see group members taking the initiative to invite newcomers in the parish into their group. I believe this welcome has been significant in some of these new members quickly offering their gifts in service to the parish.

"St Mary's is a community" and part of that sense of community comes from another important aspect of our Home Groups - the strong fellowship that develops within the groups, where there is so much more opportunity to get to know each other than over

the Sunday 'cuppa'. The groups take primary responsibility for pastoral care of their members, and again this year have done so through some difficult times. Both leaders and group members are to be commended for this.

This year each of the groups has been encouraged to focus in prayer on one of the leadership team or an aspect of parish life such as ministry to young people. This is a way the groups are able to assist the ministry of the parish. Another was this Year's Careworks project, where the groups took a leading role and made a major contribution to the collection of food items for Careworks Sunday. In addition some groups give on-going support to a project of their choice.

The Group Leaders met three times during the year. These were opportunities to share experiences and discuss different ways of working in the groups, to pray together for needs expressed, to discuss resources and outreach efforts and generally be encouraged in the leadership role.

Changes during the year to the meeting times of some groups have given a wider choice of meeting times. It is hoped that as people consider joining a group at the start of next year that everyone will find a group and time that suits them.

My thanks go to the Group leaders and others within the parish for the support and encouragement, both in prayer and in sharing ideas, that has been such a help to me as Home Group Co-ordinator in the past months.

PRAYER MINISTRY REPORT

Jenay Flint- Prayer Ministry Coordinator

As a young child, I was captivated by a certain part of the church service.

Through my child eyes, I watched in awe as a man all dressed in splendid clothes walked up the church aisle swinging a golden chain with an ornate censor of burning incense on the end. The whole church filled with the pungent fragrance.

I didn't know what was happening, but sensed something holy was taking placeand I felt that the man must be very special to perform this task.

Years later when I began to read the Bible for myself, I was delighted to recall this childhood memory and gain understanding of what this memory was about.

How delighted I was to learn that the incense was, and is, symbolic of prayer. How humbled I was to learn that I had the same privilege as the splendidly dressed priest, to offer up to God the 'incense' of my prayers.

In Psalm 141:2 King David says "May my prayer be set before you like incense; may the lifting up of my hands be like the evening sacrifice."

In Revelation 5:8 we read of "golden bowls full of incense, which are the prayers of the saints." (In Philippians 1:1 we see all believers in Jesus are called saints.)

I love this imagery in the Bible- incense and our prayers rising heavenwards to the Lord! Revelation 8:3 tells us: An angel with a golden censor "was given MUCH INCENSE TO OFFER with the prayers of all the saints"

As Believers in Jesus, as God's saints, may we individually and joined together be found offering up MUCH 'incense'- MUCH prayer to our Father in heaven! He is able to do so much more than we can ask or imagine!

As well as personal prayer, there are many ways to participate in the 'prayer life' of our St.Mary's church family:

- Our church bulletin alerts us each week to any special prayer needs and general prayer points.
- Our prayer chain operates for urgent prayer matters.
- The intercessors group meets weekly to pray over church matters and personal prayer requests from the green communication cards collected each Sunday.
- On Wednesday mornings there is prayer at 7:30 AM in Gavins office until 8:30. All are welcome to join in for the hour or any portion of it!
- All who are able are invited and encouraged to come along to the monthly Parish prayer meeting. Please join us every second Tuesday of the month from 7:30 PM to 8:30 in the church, as we pray for our world, our community and our church family.

At Saint Mary's we have been encouraged by God's Word and many sermons over the years on prayer. I trust that all of us have experienced the loving hand of God moving on our behalf in answer to prayer.

YOUTH UNITED

Jenny Caddaye

Youth United is for those of secondary school age and currently runs on Sunday night in the Parish House from 6:15-8:15pm. Our aims are to encourage youth to become disciples of Jesus and to get together to have fun in a supportive environment. We currently have ten leaders over the age of 18 years, most of whom are in their late teens or early to mid 20's. We have a small core group of about four youth, with about six other youth who come on an occasional basis. A typical night begins with some active games followed by a short Biblically linked discussion. We share a meal together with more games if time permits. Highlights this year included attending State Youth Games, running a trivia night to raise funds for this, going on outings to the beach, painting a mural in the house, and running a Masterchef style night. Our discussion topics included working our way through the youth version of 'Case for Christ' and studying Jude. Many thanks to our leaders and to St Marys and St Andrews for their support.

GOD'S GANG AND BLAST

Klara Hahne

God's Gang is our Sunday school program for preschool to grade 2, BLAST is the program for grades 3-6.

The attendance ranges from 6-16 children across the two groups.

During term 1-3 the groups ran separately. Vinci Haworth and Klara Hahne taught Gods again in alternate weeks with various helpers and Ros Klouth and Liane Trabingertaught BLAST with various helpers. Ros also oversaw the children's ministry, developed a discipline policy and conducted training in line with the Melbourne Diocese "Duty of Care 'a Shared Responsibility' Handbook for Leaders of youth and Children's Ministry".

All teachers and helpers are required to complete this training along with a police check and Working with Children Check. Ros also arranged an emergency evacuation protocol and fire drills.

In 2016 God's Gang used the "Teaching Little Ones" Curriculum by St Matthias, the theme for this year was God's promises concluding with Jesus being the answer to all God's promises.

BLAST covered a range of topics including a program called mini-Olympics, by CEP. This program was based around Heb 12:1-2.

At the end of Term 3 Ros Klouth stepped down from her position as Sunday School Co-ordinator as her family now worships at another church.

As no one has been able to step into Ros' role as BLAST teacher we have changed the format for term 4.

The two groups now meet together for a teaching/story/song time, taught in alternate weeks by Vinci or Klara. For the last 15 minutes of the program the groups separate, God's Gang does a craft activity and BLAST have a discussion time lead by two helpers.

To ease the load on teachers Rev. Kim Beales has kindly incorporated the Children in the church music once a month and has held a band practice in preparation for the church music. This has been great for the children, they have enjoyed it and made them feel more of a part of the church and Vinci and I have enjoyed being able to hear a sermon those weeks.

2017

At this point in time I am not sure how we will run the Sunday school programs in 2017. I plan to hold a meeting in January before term 1 starts, I would appreciate all parents and interested people to attend the meeting to determine the needs and desires of families and the church community for 2017.

Anyone who would like to assist with teaching or being a teacher's helper in 2017 would be greatly appreciated (to fulfil diocese policy we require 2 adults to be present with each group, requiring 4 adults per week).

I am able to continue to teach Gods Gang in 2017, however we greatly need extra assistance for BLAST. I am also not skilled in the administrative side of things in regards to the OHS and Child safety, if anyone has skills in those areas your assistance would also greatly be appreciated.

Thank you to everyone who assisted with the children's programs in 2016.

ANNUAL REPORT ST. MARY'S M.U. SUNBURY

Susanne Baxter-Smith- *President*

I would like to present the Annual Report of St Mary's Mothers' Union for the year 2015-2016. At our AGM in October, 2015 the following members were elected Office Bearers for the following year:

President:

Susanne Baxter-Smith

Secretary:

Bev Cottell

Treasurer:

Jan Kotic

Vice President: Gill Garth

We have 17 financial members, averaging 8-10 per meeting.

Some of the highlights from our year are as follows:

Our Lady Day service this year was held at St Peter's Eastern Hill, which was different, but most enjoyable, the service was followed by lunch and fellowship with other branches.

Our Quiet Day this year was led by Rev Cath Fisher, who put a lot of work into making this a wonderful day. We were joined by members from Altona, St Albans, Rosanna, Aberfeldie and Watsonia.

Once again we shared our Wave of Prayer Service with the 10am Wednesday service. It is wonderful to have others praying with us.

This year we had members attend 2 sessions of a program run by MU called- Think, Prevent - Active Bystander Workshops motivating men and women to work together to end men's violence against women. Those who attended gained a deeper insight to the problem within our local communities.

Every year during November we meet with other North Western branches to pack Christmas cards for the Dame Phyllis Frost Women's Centre, it is a wonderful day of fellowship. The cards are given to the inmates of the Centre for their personal use and are gladly received.

Several of our members have been to other branches to join in their fund raising days, guest speakers etc. We have also had members attend Diocesan Council & AGM meetings.

Janice Warne was presented with her 25 year badge this year, congratulations Janice.

Congratulations to Bev Cottell for stepping up to the role of Acting Coordinator of the North Western region when this role became vacant earlier this year. Bev will be inducted into the role of Coordinator at the Melbourne Diocese AGM in October.

MU has continued to play a role in the baptisms performed at St Mary's and I would like to thank Peggy, Bev & Pam for their help to me in attending 17 baptisms and presenting candles this year. Thanks also to Lil Kelly for the upkeep of the Baptismal and Marriage Rolls and sending out anniversary cards.

I would like to thank the members from St Mary's who donated craft goods for us to sell on our trading table. This year we have raised a total of \$1062.26 from fund raising which will be used for Australian Northern Outreach and some overseas projects.

I would like to thank the Rev Gavin Ward for his support of MU at St. Mary's. Thank you to Bev as Secretary, a great asset to me, Jan as Treasurer and Lil Kelly for stepping in when Jan was unable to be here and thank you to all who had special roles.

CHURCH MISSIONARY SOCIETY REPORT

Pamela Allan

Ken and Alison Thompson have returned to Australia following 12 years of working with subsistence farmers in Mundulkuri, Cambodia. Ken, an agronomist, developed farming methods to improve the lives of those in the area whilst Alison was the "Go to" person for sickness and any problem encountered by the women and children. We have been able to send them back with much appreciated baby clothing and bunny rugs - they always had an spare suitcase on hand!

We thank them and praise God for their dedication to the poorest of the poor!

At time of writing this report we are awaiting official confirmation from CMS of the family we'll be supporting in future. Thank you to everyone who has a mission box, your donations amounted to \$798.25.

CHIBOBO.2016 ANNUAL REPORT

Mike Lampard

2016 has been a year of consolidation with our work at Chibobo, building on the work that has been started in previous years. The support of orphans and vulnerable children in the community continues to be a focus, and Staivous and his management team have widened the area from which children can come to the orphanage. A number of parishioners support children through the sponsorship program, and funds raised through the sale of soap, a range of activities and donations contribute to the general support of the orphans and Chibobo community.

By now we had hoped that Stage One of the Chibobo Secondary School would be open. However, things don't always go to our plans and we need to trust in God's timing. We have recently heard that the community has finally finished making bricks and, following an inspection by the District Education Board Secretary, the school should be open for the 2017 school year. We wait to hear of a date for the opening. The new maternity ward should be opening around the same time.

We now have students being sponsored to tertiary studies as well as for Grades 10-12. The opening of the school should relieve some of the financial pressure involved in sending students out of the community to get their schooling.

Our Director, Staivous, and his team continue to do a wonderful job. Staivous is held in high regard in the Chibobo and Serenje area, and was recently elected to the Serenje District Council. He continues with his work at HMP, with the recent appointment of a new Senior Chief for the area taking quite a lot of the workload off Staivous and allowing him to focus more on the key work at Chibobo.

Thank you for your generosity of spirit, in prayer and financially towards Chibobo. The annual Lenten appeal was again successful, contributing almost \$1700 towards Chibobo. The total over the 4 years has topped \$7000. The stall at Sunfest not only raises funds but gives our church a presence at this event, whilst the steady sale of 'Mrs Brown's Stain Removing Soap' continues to amaze me. Your prayers and encouragement are always valued.

2016 CHIBOBO MISSION TRIP REPORT

Rev Gavin Ward- Co-Leader

The Mission Team consisting of Kevin and Annette Swaffield, Megan Riley, Emily Clements and Rev Gavin Ward visited the Chibobo Community in Zambia from Friday 24 June to Sunday 3 July (inclusive).

1 Activities Undertaken:-

- Conducted a "Days for Girls" training programme over 4 days for approximately 40 women from the Koala Club;

- Conducted a training session on the use of the kits to younger girls from the Basic School;
- Visited the newly installed Senior Chief Muchinda in his village and informed him of our long term relationship and partnership with Help Ministries Projects (HMP), (together with Overnewton College), in assisting orphans, vulnerable children and widows in the Chibobo Community. The 3 Senior members of HMP (Staivous Mulumba, July Ngosa and Beatrice) also joined us and reported back to us that the meeting was a great success and would open many doors for HMP's activities in the community including:-
 - Impetus to complete the Secondary School and Maternity Clinic;
 - Further development of Koala Club activities;
 - Further development in the community to fight young marriages and drunkenness; and
 - Provision and distribution of Bibles into villages in the local community.
- Conducted a series of meetings with Staivous (once he'd recovered from Malaria) and July to obtain updates on a variety of activities including:-
 - Status of the Secondary School construction (including an inspection);
 - Status of the Maternity Clinic construction (including an inspection);
 - Status of the Orphanage (numbers of orphans, condition of the Orphanage, new plans, agriculture etc);
 - Updates on individual sponsored orphans (for Upper Secondary and Tertiary Studies);
 - Updates on the Health Post and availability of water via a Bore; and
 - Pastoral ministry to both men;
- Took photos of each orphan for a new calender/poster for Overnewton;
- Attended two performances by the orphans of cultural dancing and singing;
- Spent two evenings running games for the orphans;
- Worshipped at the Chibobo Community Church on both Sundays and ministered by way of preaching, Bible reading, testimonies and prayer;
- Attended to various maintenance issues around the Orphanage (as able);
- Visited the Basic School and had a meeting with the Deputy Head Teacher and an afternoon in class; and
- Visited Serenje (the local town).

2 Outcomes:-

- Over 20 completed Days for Girls kits were taken over. The Koala Club were trained to make about 30 kits and they were left with material to make a further 150 kits;
- Deepening of our relationship with HMP, with increasing steps taken to a genuine, equal relationship;
- Encouraging the leadership of HMP with new strategies and directions;
- Determining a new strategy for communication with Mike Lampard (specifically in Australia);
- Fuller updates on the status of the Secondary School, Maternity Clinic and Health Post Bore, together with re-established assurances regarding the integrity in the use of funds sent from Overnewton and St Mary's;
- The beginning of a relationship with Senior Chief Muchinda;
- Re-establishment of relationships with other key leaders at HMP, and some of the orphans, including on-going encouragement for them in their studies and lives;
- Bringing some fun through healthy distractions as we played with the orphans;
- Exposing Emily and Megan to conditions in a developing country and continuing the growth in their relationship with Jesus through ministry opportunities;

- Providing funds (donations through St Mary's) for the purchase of mattresses and blankets for an additional 32 orphans at HMP;
- Providing funds (donations through St Mary's) for the purchase of Bibles (to be distributed by Senior Chief Muchinda);
- Conducted some general maintenance around the orphanage (including fixing a new swing) and inspected other working aspects of the orphanage; and
- Passing on considerable donations of clothing, educational tools and toys to the orphans.

Our thanks to everyone for your prayerful support for us during this trip. We continue to uphold the Chibobo Community, HMP and the key leaders before God as they care for orphans, vulnerable children and widows.

KIDS HOPE

Clarissa Burn- Kids Hope Coordinator

"Whoever receives one such child in my name receives me, and whoever receives me, receives not me but him who sent me." (Mark 9:37)

After 6 years since Kids Hope started at St. Mary's, Narelle Riley decided it was time to step down as Kids Hope Coordinator and Mentor. On behalf of all the mentors, I'd like to thank Narelle for a job well done.

This year, we welcomed 4 new mentors- Calum Hay, Ellie Priest, Ruth Green and myself. After a much well-earned break, we also welcomed back Peter Rovers and Karen Chambers.

Also this year, apart from being appointed Assistant Principal, Elissa Campbell was given the task of being the new Kids Hope school contact person at Sunbury West Primary School.

Currently, there are 12 students in the program, 1 more since the last annual report. 4 of these students are new to the program which is a great encouragement as it indicates that the program is still valued by the school. 4 students are now in Grade 6 and will finish at the end of this year. We are now in the process of exploring avenues for mentors and mentees to maintain casual contact after the students finish Primary School.

Since being appointed as Program Coordinator, I became aware of our need and shortage of male mentors. At this point, I am asking male members of our congregation to prayerfully consider committing one hour per week to a local mission- that of sharing God's love with a primary school aged child.

ST MARY'S MINISTRY TO THE ELDERLY – 2016

Robin Philbrick- Co-ordinator

Being a faithful follower of our Lord takes on various phases throughout life.

Nursing Home Ministry

As members of St Mary's team ministering to the elderly in three nursing homes and hostels – Lions Community Aged Care, Goonawarra Aged Care and Riddell Gardens Aged Care -- we have the privilege of reminding these folk of the ongoing, wonderful love of God for each of them. Helping them recall moments in their lives in which God has been active. Encouraging them to ponder God's love for them daily, to read God's Word regularly, to be grateful to our living God for all that He provides, and to remind them to pray for the staff members and their family members.

Under Gavin and Keil's leadership, our Team Members – Elsa & Alan, Valda, Harry, Ruth & Robin --lead a short, informal Service regularly, enjoying the company of "oldies" whose love and service for God has, in many cases, been life-long.

This year the team has also been active in leading a "sing-along" (sort of) in the High Care area of Riddell Gardens. Top of the pops there at the moment is "Jesus Loves Me", and coming in a close second is "He's Got the Whole World in His Hands". To see the smiles and clapping to well-known favourite Christian songs as memory of them returns for a few moments is something wonderful to behold. Thoroughly enjoyed by all!

We thank God for the open doors that allow this ministry to continue. And we would invite others to join the team, should they feel a leading from God so to do.

Sing & Soup Community Outreach

As one outcome of the "Pathways Outreach to the Elderly" initiative, a faithful team has been, month by month, putting together a highly-entertaining – and wonderfully nourishing – Sing & Soup Program.

The aim of this activity has been to offer an attractive musical program that will encourage members of the community – be they churchgoers or not – to come along, to feel comfortable in a church environment, and to have a thoroughly enjoyable time singing songs old and new, while enjoying a range of soups cooked with great love, and having opportunity to have a friendly chat and make some new friends.

Themes of various song lists have included AFL Footy Club songs, War Songs, Nursery Rhymes, songs from the movies, as well as well-known pop songs from the 40s to 70s.

After a strong first year (2015), numbers attending have been in decline, so the time has come to review the goals and future of the program.

As for people using their gifts in God's service, a faithful team has worked hard consistently to bring this monthly program together. From the preparation of song lists, to the computerising of lyrics, hall set-up, and of course the food preparation, a large number of people have been expressing their personal faith through their involvement in this innovative ministry.

As a team, we thank God for the opportunity to meet in this way. Please pray for the team as we seek God's will for the future planning of this particular "Pathway".

SINGLES AND FRIENDS

Marg Flanigan

We have had another good year. We have been to dinner at people's homes, and been out to dinner at some restaurants. We have always had a good time and enjoyed each other's company. We look forward to each month, and it has been great to welcome new members.

Thank you to all hosts and hostesses who have made us welcome, also to Peter and Jenny for having us out to their place. Our last meeting for the year will be at the Parish house on Sunday 27th of this month for lunch. Denise Foden and Pam Allan will be hosting, so as it is Singles and Friends, all are welcome.

I'm resigning at the end of the year as leader. I have enjoyed my time as leader but feel that it is time for me to hand over to someone else. I will still be part of the group and will be happy to help whoever takes over. It is very rewarding to see everyone happy and having lots of fun. I would very much like to thank all of the hosts and hostesses who have helped me over the years and especially all of you people who have come along and helped us enjoy our very special nights. I love you all, thank you.

STITCH AND SEW- 2016

Peg Jones

We started our group nice and early this year as we had a number of projects to do. March we were very busy making palm crosses. April we had an outing to the Marilyn Monroe exhibition in Bendigo. We usually have a reading or talk about anything unusual.

We are planning a wall hanging to mark St Mary's 150 years, We have several ideas but as always ready for any others!

Our annual lunch is at Solton Pepper on December 6th. Anyone is welcome to join us at any time.

FRIDAY FRIENDSHIP LUNCHESES

Kristine & Larry Green

The lunches still seem very popular as the numbers haven't decreased, people still come to have a chat over a meal and fellowship with each other.

Mother's Union hosted the September lunch which went well, thank you for that.

There are only two lunches left for the year, October and November.

I would like to thank all the people that came to the meals, and our helpers, because without them it would be difficult to host the lunches.

We hope to see you all next year.

LAY ECUMENICAL COMMITTEE REPORT

Gwen Hutcheson - Secretary

The Sunbury LEC has had another year of successful Christian outreach. Our meetings are held on the fourth Tuesday of the month in St. Mary's parish house.

There were some changes in office bearers with Ian Prosser from the Baptist church taking on the role of President.

The Christmas on the Green Festival continues to grow to the extent that we have increased the sound system for 2016 to ensure that everyone on the Green can hear all of the performances.

The Good Friday outreach service at the Memorial Hall was well supported by the Sunbury Christian Churches, providing an opportunity for the community to share the message of Easter

Our traditional internationally linked services, the World Day of Prayer(in March)- hosted by the Baptist Church and the Week of Prayer for Christian Unity(June) – hosted by St Mary's were well received.

The LEC in conjunction with Encounter Church extended our outreach with a new service of Healing for Loss – a sensitive service for those who have suffered the loss of a child(at whatever age).

Plans are well underway for the 2016 Christmas on the Green Festival.

The suspension of the Sunbury Helping Hand programme adversely impacted on our financial status and we are actively investigating ways to secure the finances necessary to continue our outreach programmes. We would appreciate your prayers as we move forward.



Financial Reports

For St Mary's Anglican Church
Annual General Meeting
21st November 2016

ANNUAL REPORT ON BUDGET 2016-17

Prepared by the Wardens

As a parish we have been greatly blessed by God's generosity to us all. Financially our giving during 2016 has been above our budget forecast, the Wardens extend our thanks to all members of the congregation and give thanks to God for each of you. The community Store continues to provide fantastic support to Parish finances. Thankyou to all involved. In 2017 we have again forecast a stretch budget for the parish which includes the following:

- 15% increase in giving.
- 50% increase in building fund giving.(to cover building costs)
- No increase in stipends for 2017
- Diocese housing allowance increase increased 25%.
- Community Store Income reduced slightly.
- Community Store giving adjusted as per budget. \$25,467
- Parish giving \$45,172, 10.53% of total Income.
- Expected interest on bank account adjusted to \$32,600.
- Children's worker grant included. \$9,000
- Ridley student funding retained
- Utilities 3% increase.
- Cleaners fee increase 6%
- Telephone Internet increase 3%.
- Parish development (building) estimate \$50,000 spend, identical to increase in building giving.

St Mary's Anglican Church Sunbury - 2016/17 Budget

Item	Description	2015/16 Budget	2015/16 Actual	2016/17 Budget
Income				
Collections	Open Plate & Electronic Giving	200,000	200,641	228,430
Donations - General <i>*Chibobo funds not included in 2015/16</i>	Chibobo, Careworks, Chaplaincy, Playgroup, CMS	1,050	8,467	8,538
Weddings & Funerals		4,000	4,934	4,565
Activities - Other Fundraising	Book Sales, Bushdance Tickets, NameTags	2,100	2,005	33
Interest		1,700	35,435	32,601
Hall Rental		18,000	15,726	14,250
Solar Power Income		180	-	-
Grants	Uniting Church & Kids+, <i>Long Service Leave</i>	12,600	27,946	21,003
Community Store		147,600	127,756	114,113
Donations- Buildings <i>*not included in income in 2015/16</i>	Envelopes & ADF electronic Giving		27,682	52,779
Total Income (A)		387,230	450,591	476,312
Expenditure				
Staffing				
Vicar (Gavin)	Stipend/Super	70,632	74,545	75,295
	Vehicle	10,560	6,384	6,960
Assistant Minister (Cath)	Stipend/Super	20,553	5,649	25,015
Associate Minister (Kim)	Stipend/Super	51,572	53,690	52,284
	Vehicle	8,512	7,053	3,840
	Housing Allowance	17,535	17,535	21,919
Training Coordinator (Ros)	Salary/Allowances	10,368	10,365	10,365
	Superannuation	984	985	985
Parish Administrator (Narelle)	Salary	32,712	34,301	33,600
	Superannuation	3,108	3,259	3,259
Children's Outreach Worker		-	-	9,000
Workcover		1,092	1,339	1,280
Ridley Student		3,000	3,000	4,200
Total staffing costs		230,627	218,105	248,002
Mission				
Parish Council Giving & Chibobo Mission		15,000	72,044	26,983
Community Store Mission giving	Mission Giving & Excess Funds	34,500	38,886	25,467
Total Mission		49,500	110,931	52,450
Property costs				
Insurance	Buildings	8,100	8,262	9,088
Church building	Maintenance/repairs/utilities	4,100	2,400	2,414
Vicarage	Maintenance/repairs/utilities	6,200	3,065	3,061
Parish house	Maintenance/repairs/utilities	1,500	1,182	1,227
Parish Centre	Maintenance/repairs/utilities + other costs	4,800	5,671	4,622
Associate Minister Housing	Utilities	2,400	2,852	2,508
Contract cleaner		6,300	6,760	7,125
Total Property Costs		33,400	30,191	30,045

St Mary's Anglican Church Sunbury - 2016/17 Budget

Item	Description	2015/16 Budget	2015/16 Actual	2016/17 Budget
Ministry Costs				
Equipment	Small Office, Hall & Kids Ministry Equipment	750	395	789
Conferences/Staff professional Development		1,550	-	-
Office running costs	Stationary & copying	5,100	6,736	7,394
Telephone & Internet		2,650	3,559	3,514
Music & Copyright licences	CCLI, Broughtons etc	1,050	629	766
Church Service Supplies	Wine/wafers/envelopes/nametags/magnets	1,400	509	497
Baptism & Confirmation		400	41	250
5pm Service	Speakers, Hospitality, Resources,	2,000	518	800
Books & Training	Ministry resources	750	1,712	1,088
God's Gang & Youth United	God's Gang & Youth United	800	294	511
Police checks		400	499	221
Hospitality	Hospitality after services	2,100	1,535	1,529
Pathways	Kim's Mission Action Teams	2,000	1,021	1,494
Playgroup		200	836	296
Kid's Hope		1,000	1,847	500
Ecumenical Services	Good Friday & Christmas on the Green	1,500	1,120	1,170
Parishioner Hospitality & Welfare	Pastoral Care, Special Hospitality, Gifts	800	857	857
Funerals & Weddings	Catering & other expenses	500	43	43
Social Events	Bushdance, 150th Celebrations	-	1,795	1,500
Total Ministry Costs		24,950	23,945	23,219
Other costs				
Community Store	Running costs & staff welfare	17,000	16,983	19,259
Parochial Assessment		30,500	36,475	36,468
Book-keeping	External Diocesan Bookkeeping Services	5,400	5,400	5,400
Media costs	TMA Subscription	1,000	938	1,189
Other costs	Auditing, insurance + other payments	300	29	-
Parish Development	New Buildings	-	15,542	65,886
Total other costs		54,200	75,367	128,202
Total Expenditure (B)		392,677	458,539	481,918
Operating Surplus / (Deficit) - (A) - (B)		(5,447)	(7,947)	(5,606)
2015 Building Fund		2015/16 Budget	2015/16 Actual	2016/17 Budget
Income				
Community Store		18,000		
Donations - Buildings		32,000		
ADF Building Fund				
	Interest received	30,000		
		80,000		

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

St. Mary's Anglican Church, Sunbury, Victoria, Australia

Financial Year Ended: 30 September 2016

In accordance with s.45 of the Parish Governance Act 2013, I have audited the accompanying special purpose financial report of St Mary's Anglican Church, Sunbury, which comprises:

- The balance sheet as at 30 September 2016;
- The statement of profit or loss for the financial year ended 30 September 2016; and
- The Notes attached to the financial accounts for year ended 30 September 2016.

The audit work conducted also incorporated a review of the accounts for St Mary's Anglican Church's Community Store for the financial year ended 30 September 2016.

Management's Responsibility for the Financial Report

The management of St. Mary's Anglican Church, Sunbury, is responsible for the preparation and fair presentation of the financial report and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit.

I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion the financial report:

- complies with s.42(1), (2) and (3) of the Parish Governance Act 2013; and
- presents a true and fair view, in all material respects, of the financial position of St Mary's Anglican Church, Sunbury, as at 30 September 2016, and of its financial performance for the year then ended.

7 November 2016



Robert Brennand
Certified Practicing Accountant
Chartered Accountant
Certified Internal Auditor

8 Thompson Street
GLEN WAVERLEY
Victoria
3150

St. MARY'S ANGLICAN CHURCH

FINANCIAL ACCOUNTS AS AT 30 SEPTEMBER 2016

NOTES TO ACCOMPANY ACCOUNTS (as per required at Schedule 3 in Parish Governance Act 2013)

- (a) The Churchwardens have adopted cash accounting as the predominant basis for financial reporting, with recognition of some payroll accruals. There were no estimation techniques adopted which are material to the presentation of the accounts.
- (b) The Anglican Diocese has been engaged to perform financial processing and reporting for St Mary's.
- (c) The Parish generates its income primarily from collections, offerings, donations and the operations of St Mary's Community Store.
- (d) In addition to salaries and stipends, any payments to related parties were reimbursements for expenses incurred on the Parish's behalf.
- (e) All incoming receipts are of an operating nature and do not represent capital.
- (f) The Parish holds the following restricted funds :
 - a. ADF Maintenance Reserve Fund – the reserve fund for the Parish relating to maintenance and repair to the Church. No fund can be drawn out without the approval of the Diocese upon the receipt of our application.
 - b. Three ADF Approved Building Term Deposit accounts - These term deposits are used as reserve accounts for St Mary's future development of the Church building.
- (g) The Parish operates the St Mary's Community Store. In addition the Parish's Planter operates a combined youth service with St Andrews Uniting Church, where it was agreed that the Uniting Church provide a grant to St Mary's in return for the services contributed on their behalf.
- (h) The Parish does not have any contingent liabilities.
- (i) No loans were outstanding at the date of the financial statements.
- (j) No funds of the Parish were materially in deficit at the date of the financial statements.
- (k) No ex gratia payments were made by the Parish during the financial year.
- (l) The accounts have been prepared in accordance with generally accepted accounting principles through Australian accounting standards

Balance Sheet

As of September 2016

Assets**Current Assets****NAB Accounts**

General Cheque Acc 516062042 \$21,815.93

Rest & Maint Acc. 651925242 \$896.30

Community Store Cheque Account \$4,048.02

Petty Cash-Community Store \$350.00

Petty Cash - Parish Office \$200.00

Petty Cash Office - F.Currency \$35.00

Float Cash Comm Store \$150.00

Youth and Young Adults Camp -\$195.50

Petty Cash - Catering Float \$200.00

Total Current Assets \$27,499.75**Cash On Hand - ADF**

ADF SAV.05004120 \$7,866.10

ADF SAV.05004990 \$9.31

ADF 05004905 ApprBldgFund \$45,418.96

ADF SAV.05005010 Maint.Reserve \$18,410.67

ADF Parish Giving 05004616 \$680.88

ADF SAV 05009176 Comm Store \$22,991.26

ADF Appr.Bldg T/D 443009168 \$393,165.83

ADF Appr Bldg T/D 443009209 \$740,005.81

ADF Appr Bldg T/D 443009246 \$60,000.00

Anglicanfunds CF7949 \$10,122.31

Total Cash On Hand - ADF \$1,298,671.13**Non-Current Assets**

Church Organ \$60,747.91

Computer \$990.91

Software \$227.27

Store Equipment \$908.18

Television/Projector \$2,981.82

Furniture \$1,245.00

Total Non-Current Assets \$67,101.09**Vicarage 8 Jardine Cres****Bldg Develop't Project** \$369,519.54**Bldg - Surveying** \$2,700.00**Total Assets** \$1,765,491.51**Liabilities****Current Liabilities**

Temp Rec- Deposit on Mission \$575.25

Temp Rec'd - YYAC \$1,839.37

GST Liabilities

GST Tax Collected -\$284.18

GST Tax Paid -\$382.75

GST Rounding & Adjustments \$0.10

Total GST Liabilities -\$666.83**Payroll Liabilities**

PAYG Withholdings \$88.00

Superannuation Payable- Parish \$4,741.65

Superannuation payable-Sal Sac -\$57.34

Payroll Deductions Payable -\$9,388.69

This report includes Year-End Adjustments.

Balance Sheet

As of September 2016

Fringe Benefit A/C - Gavin W	\$18,711.30	
Fringe Benefits A/C - Kim B	\$2,329.00	
Total Payroll Liabilities	\$16,423.92	
Total Current Liabilities	\$18,171.71	
Total Liabilities		\$18,171.71
Net Assets		\$1,747,319.80
Equity		
Retained Earnings	\$1,755,268.41	
Current Year Earnings	-\$7,948.61	
Total Equity		\$1,747,319.80

This report includes Year-End Adjustments.

Profit & Loss [With Year to Date]

October 2015 To September 2016

ABN: 16 128 744 661

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Collections				
5pm Offertory	\$19,192.23	4.3%	\$19,192.23	4.3%
Open Plate & Envelope Offertor	\$115,849.90	25.7%	\$115,849.90	25.7%
Donations Non-specific	\$400.00	0.1%	\$400.00	0.1%
Electronic Giving	\$65,198.92	14.5%	\$65,198.92	14.5%
Total Collections	\$200,641.05	44.5%	\$200,641.05	44.5%
Weddings/Funerals				
Weddings	\$955.00	0.2%	\$955.00	0.2%
Funerals	\$2,060.00	0.5%	\$2,060.00	0.5%
Wed/Funeral ADF24859 BuilFund	\$1,619.00	0.4%	\$1,619.00	0.4%
Weddings/Funerals Asst. Clergy	\$300.00	0.1%	\$300.00	0.1%
Total Weddings/Funerals	\$4,934.00	1.1%	\$4,934.00	1.1%
General Donations				
Donations to Careworks	\$161.45	0.0%	\$161.45	0.0%
Donations to Mission	\$60.00	0.0%	\$60.00	0.0%
Chaplaincy Offerings	\$495.00	0.1%	\$495.00	0.1%
Chibobo Orphanage	\$2,956.60	0.7%	\$2,956.60	0.7%
Chibobo Special Purpose	\$348.10	0.1%	\$348.10	0.1%
Chibobo Student Year12 Support	\$250.75	0.1%	\$250.75	0.1%
Chibobo Buildings	\$575.00	0.1%	\$575.00	0.1%
Specific Fundraised/Donated	\$2,000.00	0.4%	\$2,000.00	0.4%
Donation for Playgroup	\$821.90	0.2%	\$821.90	0.2%
Donations - Building Envelopes	\$24,489.15	5.4%	\$24,489.15	5.4%
Donation-Approved Build Fund	\$2,743.00	0.6%	\$2,743.00	0.6%
Total General Donations	\$34,900.95	7.7%	\$34,900.95	7.7%
Trading/Fundraising Activities				
Community Store	\$127,756.42	28.4%	\$127,756.42	28.4%
Book sales	\$28.64	0.0%	\$28.64	0.0%
Event Tickets	\$1,973.00	0.4%	\$1,973.00	0.4%
CMS Tins	\$798.25	0.2%	\$798.25	0.2%
Funds raised for Vicarage	\$450.00	0.1%	\$450.00	0.1%
Card Sales/Name Tags	\$3.00	0.0%	\$3.00	0.0%
Total Trading/Fundraising Activities	\$131,009.31	29.1%	\$131,009.31	29.1%
Income B/Interest endowments	\$514.90	0.1%	\$514.90	0.1%
Interest Anglican Develop Fund	\$34,919.68	7.7%	\$34,919.68	7.7%
Income Parish Property-Nett	\$15,725.50	3.5%	\$15,725.50	3.5%
Grants				
Proceeds fr Ins. Claims & LSL	\$16,490.08	3.7%	\$16,490.08	3.7%
Grants - Uniting Church	\$11,456.00	2.5%	\$11,456.00	2.5%
Total Grants	\$27,946.08	6.2%	\$27,946.08	6.2%
Total Income	\$450,591.47	100.0%	\$450,591.47	100.0%
Gross Profit	\$450,591.47	100.0%	\$450,591.47	100.0%
Expenses				
STAFF COSTS				
Assistant Ministers				
Reimbursement WExpenses	\$3,835.07	0.9%	\$3,835.07	0.9%
Total Assistant Ministers	\$3,835.07	0.9%	\$3,835.07	0.9%
Vicar's Stipend & Allowances				

This report includes Year-End Adjustments.

Profit & Loss [With Year to Date]

October 2015 To September 2016

ABN: 16 128 744 661

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Relieving Vicar	\$1,631.00	0.4%	\$1,631.00	0.4%
Vehicle Replacement Fund Vicar	\$4,180.00	0.9%	\$4,180.00	0.9%
Vicar's Long Service Leave	\$1,450.80	0.3%	\$1,450.80	0.3%
Superannuation-Vicar	\$8,998.08	2.0%	\$8,998.08	2.0%
Benefit Account GW	\$26,518.44	5.9%	\$26,518.44	5.9%
Salary Sacrifice Superannu Vicar	\$20,245.68	4.5%	\$20,245.68	4.5%
Stipend Insurance Sal.Sac.GW	\$1,689.67	0.4%	\$1,689.67	0.4%
Wages, Salaries & Stipends GW	\$15,097.68	3.4%	\$15,097.68	3.4%
Hospitality Allowance	\$4.50	0.0%	\$4.50	0.0%
Sickness & Accident Vicar	\$540.00	0.1%	\$540.00	0.1%
MV Running Cost Vicar	\$2,203.73	0.5%	\$2,203.73	0.5%
Relieving Vicar-Superannuation	\$157.41	0.0%	\$157.41	0.0%
Relieving Vicar-V Reimburse	\$25.90	0.0%	\$25.90	0.0%
Total Vicar's Stipend & Allowances	\$82,742.89	18.4%	\$82,742.89	18.4%
Kim's Stipend & Allowance				
Kim's Vehicle Replacement Fund	\$3,840.00	0.9%	\$3,840.00	0.9%
Kim's Long Service Leave	\$1,272.40	0.3%	\$1,272.40	0.3%
Superannuation Kim	\$6,398.39	1.4%	\$6,398.39	1.4%
Sal.Sac. Superannuation Kim	\$4,428.11	1.0%	\$4,428.11	1.0%
Kim Stipend Ins Salary Sac	\$1,193.46	0.3%	\$1,193.46	0.3%
Kim Sickness & Accident	\$540.00	0.1%	\$540.00	0.1%
Wages, Salaries & Stipend Kim	\$19,318.51	4.3%	\$19,318.51	4.3%
Kim's Benefit Account	\$20,539.38	4.6%	\$20,539.38	4.6%
Housing Allowance - Kim	\$17,535.00	3.9%	\$17,535.00	3.9%
Motor Veh Running Costs Kim	\$3,213.36	0.7%	\$3,213.36	0.7%
Total Kim's Stipend & Allowance	\$78,278.61	17.4%	\$78,278.61	17.4%
Administrator's Salary				
Superannuation-Administrator	\$3,258.55	0.7%	\$3,258.55	0.7%
Administrator Salaries	\$34,300.68	7.6%	\$34,300.68	7.6%
Total Administrator's Salary	\$37,559.23	8.3%	\$37,559.23	8.3%
Other Staff Costs				
Work Cover	\$1,338.77	0.3%	\$1,338.77	0.3%
Total Other Staff Costs	\$1,338.77	0.3%	\$1,338.77	0.3%
Training Coordinator				
Salary - Training Coordinator	\$10,365.00	2.3%	\$10,365.00	2.3%
Super.- Training Coordinator	\$984.72	0.2%	\$984.72	0.2%
Total Training Coordinator	\$11,349.72	2.5%	\$11,349.72	2.5%
Total STAFF COSTS	\$215,104.29	47.7%	\$215,104.29	47.7%
Insurance				
Insurance - Property	\$8,261.66	1.8%	\$8,261.66	1.8%
Bookkeeping Exp.	\$5,400.00	1.2%	\$5,400.00	1.2%
Total Insurance	\$13,661.66	3.0%	\$13,661.66	3.0%
Church Expenses				
Wine, Wafers, Envelopes, Badges	\$509.48	0.1%	\$509.48	0.1%
Confirmation/ Baptism	\$40.88	0.0%	\$40.88	0.0%
Books & Training	\$1,711.52	0.4%	\$1,711.52	0.4%
Media Costs	\$938.07	0.2%	\$938.07	0.2%
Piano/Organ/Music/CCLI	\$628.64	0.1%	\$628.64	0.1%
Office Expenses-Stationery	\$1,164.94	0.3%	\$1,164.94	0.3%
God's Gang & Youth United	\$295.04	0.1%	\$295.04	0.1%
Playgroup Expenses	\$836.48	0.2%	\$836.48	0.2%

This report includes Year-End Adjustments.

Profit & Loss [With Year to Date]

October 2015 To September 2016

ABN: 16 128 744 661

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Youth Ministry	\$129.95	0.0%	\$129.95	0.0%
Ecumenical Services	\$1,119.55	0.2%	\$1,119.55	0.2%
Hospitality	\$1,534.59	0.3%	\$1,534.59	0.3%
Cleaner's Fees	\$6,759.50	1.5%	\$6,759.50	1.5%
Parishioners Hospitality & Wel	\$856.67	0.2%	\$856.67	0.2%
Funeral & Wedding Costs/Organ	\$43.34	0.0%	\$43.34	0.0%
Kids Hope	\$1,847.10	0.4%	\$1,847.10	0.4%
Telephones & Internet	\$3,558.84	0.8%	\$3,558.84	0.8%
Print & Copy	\$5,571.37	1.2%	\$5,571.37	1.2%
Comm. Store- Expenses	\$16,883.42	3.7%	\$16,883.42	3.7%
Equipment	\$394.55	0.1%	\$394.55	0.1%
Police Checks	\$498.67	0.1%	\$498.67	0.1%
Pathways	\$890.83	0.2%	\$890.83	0.2%
Excess Community Store Funds	\$10,179.89	2.3%	\$10,179.89	2.3%
5pm Service	\$518.33	0.1%	\$518.33	0.1%
Social Events	\$1,794.79	0.4%	\$1,794.79	0.4%
Total Church Expenses	\$58,706.44	13.0%	\$58,706.44	13.0%
Property Related Expense				
Comm.Store M'tenance & Repairs	\$100.00	0.0%	\$100.00	0.0%
Church Building				
Utilities- Church	\$1,810.38	0.4%	\$1,810.38	0.4%
Repairs to Church	\$589.50	0.1%	\$589.50	0.1%
Total Church Building	\$2,399.88	0.5%	\$2,399.88	0.5%
Incumbent/P.I.C Residence				
Utilities- Vicarage	\$3,024.34	0.7%	\$3,024.34	0.7%
Repairs to Vicarage	\$40.89	0.0%	\$40.89	0.0%
Utilities Curate	\$2,851.90	0.6%	\$2,851.90	0.6%
Total Incumbent/P.I.C Residence	\$5,917.13	1.3%	\$5,917.13	1.3%
Parish Centre				
Repairs -Other Properties	\$761.71	0.2%	\$761.71	0.2%
Hume Rates	\$818.30	0.2%	\$818.30	0.2%
Utilities & Other Expenses	\$4,090.74	0.9%	\$4,090.74	0.9%
Total Parish Centre	\$5,670.75	1.3%	\$5,670.75	1.3%
Parish House				
Maintenance \$ Repairs	\$73.48	0.0%	\$73.48	0.0%
Utilities - Parish House	\$1,108.69	0.2%	\$1,108.69	0.2%
Total Parish House	\$1,182.17	0.3%	\$1,182.17	0.3%
Total Property Related Expense	\$15,269.93	3.4%	\$15,269.93	3.4%
Parish Development				
Pre-Development phase				
Architects Fees	\$13,440.00	3.0%	\$13,440.00	3.0%
Traffic Engineer	\$1,000.00	0.2%	\$1,000.00	0.2%
Landscape Architect	\$720.00	0.2%	\$720.00	0.2%
New Buildings, Furn,Equip	\$381.82	0.1%	\$381.82	0.1%
Total Pre-Development phase	\$15,541.82	3.4%	\$15,541.82	3.4%
Mission Expenses				
Parochial Assessment	\$36,475.00	8.1%	\$36,475.00	8.1%
Community Store Giving	\$28,706.50	6.4%	\$28,706.50	6.4%
Other Mission Agencies	\$495.00	0.1%	\$495.00	0.1%
Parish Coucil Giving	\$63,500.00	14.1%	\$63,500.00	14.1%
Ridley Student	\$3,000.00	0.7%	\$3,000.00	0.7%

This report includes Year-End Adjustments.

Profit & Loss [With Year to Date]

October 2015 To September 2016

	Selected Period	% of Sales	Year to Date	% of YTD Sales
CMS Tins	\$798.25	0.2%	\$798.25	0.2%
Chibobo Mission	\$7,251.20	1.6%	\$7,251.20	1.6%
Total Mission Expenses	\$140,225.95	31.1%	\$140,225.95	31.1%
Bank Fees	\$29.13	0.0%	\$29.13	0.0%
Interest Expense	-\$0.06	0.0%	-\$0.06	0.0%
Total Expenses	\$458,539.16	101.8%	\$458,539.16	101.8%
Operating Profit	-\$7,947.69	(1.8)%	-\$7,947.69	(1.8)%
Total Other Income	\$0.00	0.0%	\$0.00	0.0%
Other Expenses				
Rounding Exp	\$0.92	0.0%	\$0.92	0.0%
Total Other Expenses	\$0.92	0.0%	\$0.92	0.0%
Net Profit/(Loss)	-\$7,948.61	(1.8)%	-\$7,948.61	(1.8)%

This report includes Year-End Adjustments.

Community Store – Budget 2016 - 2017

INCOME **\$115,000**

OP/Run 16.6%

Petty Cash	1,150	
Cleanaway	5,000	
Coordinator's Allowance	2,700	
Miscellaneous	1,000	
Staff Appreciation/Welfare	3,000	
Store Maintenance	1,000	
Gas, Electric, Telephone	2,850	
Cleaning	2,390	<u>\$19,090</u>

Transferred Funds 19.7%

Diocese Assessment	8,750	
Diocese Insurance	900	
Repairs to Church Buildings	1,000	
Approved Building Fund	12,000	<u>\$22,6500</u>

Salaries 36.52%

Church Staff		<u>\$42,000</u>
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Missions/Charities 21.96%

Anglicare – Victoria	4,000	
Bible Society	1,000	
Careworks	8,000	
Children First Foundation	1,000	
Mission to Seafarers	2,000	
Peter Mac (Cancer)	2,000	
State Emergency Service	1,000	
Sunbury Chaplaincy	5,000	
World Vision	1,260	<u>\$25,260</u>

Parish Centre 5.22%

Photo Copier	6,000	<u>\$ 6,000</u>
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TOTAL EXPENDITURE **\$115,000**

Excess funds at the 30th September 2017 to be distributed as follows:- \$5,000 Management Committee Balance to St. Mary's General Account.

Passed by the Management Committee

Date 13-09-16 M. Langdon

Parish Council Approved

Date 3-10-16

Signed.....

